

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday December 27, 2011. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, December 27, 2011, by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Calvin Hood; Water Treatment Plant Chief Operator, George Harland, Kurt Allman, Todd Brennessel, Monica Deyo; Times of Wayne County and the undersigned Town Clerk were also present.

Supervisor Hoffman read the following Proclamation for Jerry Hubright; Highway Superintendent who is retiring December 31, 2011.

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***PROCLAMATION  
JERRY HUBRIGHT  
SUPERINTENDENT OF HIGHWAYS***

*WHEREAS: December 31, 2011 Jerry Hubright completes 40 years of working for the Town of Williamson Highway Department, and*

*WHEREAS: Jerry started working for the Wayne County Highway Department in 1971, was permanently hired by the Town in 1973, appointed as the Deputy Highway Superintendent in February, 1983, elected as Superintendent of Highways as of January 1, 1984, and*

*WHEREAS: The Town Board on behalf of the Town residents wish to commend Jerry for his dedication and diligence in making sure the roads were in good repair and safe for driving during inclement weather,*

*NOW, THEREFORE, BE IT RESOLVED: That the Williamson Town Board consisting of Supervisor James D. Hoffman, Councilman Michael Bixby, Councilman Gary Orbaker, Councilman Anthony Verno, Councilman Thomas Watson, on behalf of the residents of the Town of Williamson, hereby formally recognize Jerry for his many years of service to the Town of Williamson and wish the contents of this Resolution be recorded for posterity as an Official Record of the Town of Williamson.*

*James D. Hoffman, Town Supervisor  
Michael Bixby, Councilman  
Gary Orbaker, Councilman  
Anthony Verno, Councilman  
Thomas Watson, Councilman*

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Supervisor Hoffman read the following Proclamation for James Peters; Town Justice, who is retiring December 31, 2011.

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***PROCLAMATION  
JAMES PETERS  
TOWN JUSTICE***

*WHEREAS: Tuesday, December 27, 2011 is the final Town Board meeting for calendar year 2011, for the Town of Williamson, and*

*WHEREAS: On December 31, 2011 James Peters completes 16 years serving as Town Justice, and*

*NOW, THEREFORE, BE IT RESOLVED: That the Williamson Town Board consisting of Supervisor James D. Hoffman, Councilman Michael Bixby, Councilman Gary Orbaker, Councilman Anthony Verno, and Councilman Thomas Watson on behalf of the residents of the Town of Williamson, hereby formally recognize Justice Peters for his long record of dedicated service to our community, and express our appreciation for his contributions to the Town of Williamson to impartially and fairly uphold the administration of the justice system,*

*NOW, THEREFORE BE IT FURTHER RESOLVED: That the contents of this Resolution be recorded for posterity as an Official Record of the Town of Williamson.*

*James D. Hoffman, Town Supervisor  
Michael Bixby, Councilman  
Gary Orbaker, Councilman  
Anthony Verno, Councilman  
Thomas Watson, Councilman*

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Public Comment: No one wished to comment.

Supervisor Hoffman announced there would not be Town Board meeting on January 10<sup>th</sup>, 2012 as there will not be a quorum available. The Town Board will meet on January 3<sup>rd</sup>, 2012 for the Organizational Meeting and the next Board meeting will be January 24<sup>th</sup>, 2012.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: December 13<sup>th</sup>, 2011, Special Mtg. December 21, 2011
- b. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 2347 - 2357, total \$4961.88
- b. approve the budgetary transfers as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
A1110.200 Justices Equip.	\$ 455.64	A1110.400 Justices Contr.
A1410.120 Town Clerk PS	2,000.00	A1330.400 Tax Collection Contr.
A1340.100 Budget PS	55.95	A1440.400 Engineering Contr.
A1620.421 Bldgs. Elec.	6,270.53	A1620.400 Bldgs. Contr.
	586.49	A1650.400 Central Comm Contr.
	1,668.09	A1660.400 Central Storeroom Contr.
A3210.100 Bingo PS	119.48	A3210.400 Bingo Contr.
A3310.400 Traffic Ctrl Contr.	390.00	A3620.400 Safety Contr.
A7110.130 Park Reservations	3,500.00	A7110.400 Parks Contr.
A7110.200 Parks Equip.	58.17	A7110.400 Parks Contr.
A8160.400 Refuse/Grb. Cont.	1,372.04	A8010.400 Zoning Contr.
<i>Highway</i>		
DA5140.100 Misc. PS	\$ 338.15	DA5140.400 Misc. Contr.
<i>Sewer Fund</i>		
SS8130.200 STP Equip.	\$1,899.47	SS8130.422 STP Heating
	106.55	SS8130.424 STP Other
	38.98	SS8130.440 STP Equip. Repair & Mnt.

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to extend the current contract with Distinct Cleaners for janitorial cleaning services for the Town Hall and Court to sixty (60) days for the purpose of obtaining references from the top best quotes and look into them being bonded. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Assessor to attend a training class presented by the New York State Assessor's Association. The class will be held at the Rochester Holiday Inn on January 6, 2012 with a registration fee of \$95.00. The class will count towards required re-certification credits. All other and necessary expenses will be a Town charges. The motion was carried.

Supervisor Hoffman mentioned members the Park Committee, Library Board and Recreation Committee expressed an interest in having an electronic sign placed at the Town Complex to inform the public of upcoming events. The Board agreed the interested parties should be the ones to search out the information and bring the information back to the Board. The Supervisor will ask those entities to provide their recommendations as to a sign and its funding back to the Board.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an audit agreement with Raymond F. Wager for auditing Justice Peters books. The cost for these services is not to exceed \$2,950.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager to assist the account clerk in preparation of the AUD, as per agreement, not to exceed \$1,150.00. The motion was carried.

The Board agreed to obtain RFP's for Town audits and a Town Attorney next year.

Supervisor Hoffman mentioned the County Workforce Development office is looking for potential worksites for individuals who are on Public Assistance. The Supervisor will inquire if there are any potential worksites in the town.

Supervisor Hoffman stated three applications have been received for the opening on the Zoning Board. Councilman Watson and he will be meeting before the next regular board meeting to review the applications.

Councilman Orbaker made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to sign an agreement with the Wayne County Humane Society. This agreement covers the boarding and/or euthanasia of dogs from Williamson that are taken to the Humane Society of Wayne County, by the Williamson Dog Control Officer. The contract period is for January 1, 2012 through December 31, 2013. The motion was carried.

Supervisor Hoffman stated Mr. Thomas DeMarree, who lives at 7654 E. Townline Road, in Williamson advised him of chronic traffic problems at the intersection of E. Townline Road and Route 104 in the Town of Williamson. Baldwin Richardson Foods Co. is a food products warehouse with some processing located on Route 104 and E. Townline Road at the northwest corner of that intersection. Mr. DeMarree highlighted the three following concerns:

1. Traffic backs up on E. Townline Road and sometimes on to Rt 104 as tractor trailers line up to unload at the Baldwin Richardson Foods loading docks on E. Townline Road. There is a truck entrance on Rt. 104 just west of the buildings, which is there for that purpose and if used more frequently could considerably reduce the occurrence of this situation.
2. The intersection of E. Townline Road and Rt. 104 is narrow, especially for tractor trailers seeking to turn onto E. Townline Road and especially if tractor trailers are parked on the roadway of E. Townline Road waiting to get at the loading docks.
3. A sign identifying "E. Townline Road" on the west side of E. Townline Road is at sight level for operators of tractor trailers who are on E. Townline road trying to turn right (westerly) and blocks the view of Rt. 104. Drivers are forced to creep forward past the stop line to see.

The Town Board agreed that this matter be forwarded to the New York State Department of Transportation for their evaluation and appropriate response.

The Board discussed how difficult for residents to find the entrance to the Williamson Town Complex on State Route 21 at night. Additional lighting should be considered in the interest of safety. The Board agreed that this matter be forwarded to the New York State Department of Transportation for their evaluation and appropriate response.

Councilman Watson also mentioned there has been concerns from the community regarding the intersection at Pound Road and Lake Avenue in the Town of Williamson, with the driveway into Lagoner's Farm Market being to close to that intersection. Supervisor Hoffman agreed to contact Lagoner's and ask if they could move their driveway further north on Lake Avenue. Councilman Bixby mention that maybe the Town/County would help with the cost of the culvert pipe needed to do so.

The Board discussed revising the Sewer Use Law. Currently the law allows small amounts of mercury discharged into the Sewer system. It has been requested by John Manahan; Wastewater Treatment Plant Chief Operator to revise the current law not to allow any mercury into the system and also revise some other minor issues in the law. The Board agreed to for the request to the Planning Board to research and review.

Supervisor Hoffman stated he has been informed that the Solar Panel Project at the Town Complex is scheduled to be completed by the end of January 2012.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

<b>ABSTRACT # 24</b>	<b>2011</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	2270 – 2297	\$ 38,131.67
YOUTH	2298 – 2302	\$ 0.00
HIGHWAY	2303 – 2320	\$ 14,727.61
WATER	2321 – 2330	\$ 19,028.68
SEWER	2331 – 2341	\$ 10,797.78
BUS. DIST.	2343	\$ 145.00
LIGHTING	2342	\$ 3,560.83
CAPITAL H-18	2346	\$ 1,710.00
<u>DRAINAGE</u>	<u>2344 – 2345</u>	<u>\$ 1,660.00</u>
<b>GRAND TOTAL:</b>		<b>\$ 89,761.57</b>

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Verno, to adjourn the meeting at 7:43 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
Town Clerk