

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, December 14, 2010. The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Michael Bixby
 Councilman Anthony Verno
 Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Calvin Hood discussed what the three-year maintenance agreement with Power Generation & Industrial Engines, Inc. would encompass at the water plant.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, December 14, 2010, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Michael Bixby
 Councilman Anthony Verno
 Councilman Thomas D. Watson

ABSENT: None

Calvin Hood; Water Treatment Plant Chief Operator, John Manahan; Wastewater Treatment Plant Chief Operator, Fedele Noto, Phil Dean, Luke Tennits, Randy Peck; Drainage Council Chairman, Monica Deyo; Times of Wayne Co., Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: Fedele Noto spoke to the Board about having a Farmers' Market in Williamson. He asked for support from the Board for monies from the budget to cover signs, events and banners. He also made mention having the Farmers' Market be located at the Highway Barns. He questioned where the Board was with this idea. Discussion ensued. The Board felt there needed to be a written plan to be brought in front of the Board before any decisions could be made. The Farmers' Market Committee's first meeting was being held tomorrow night.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: November 23, 2010
- b. Town Clerk's report for November
- c. accept the Supervisor's report for November
- d. accept monthly departmental reports
- e. pay the Library bills as audited by the Library Board of Trustees:
 vouchers 2318 - 2339, total \$5,985.32
- f. to approve the following budgetary transfers:

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
A1990.900 Contingency	\$ 129.34	A1110.400 Justice Contr.
A1220.200 Spvc Equip.	252.50	A1220.400 Spvc Contr.
A1330.400 Tax Collec. Contr	264.09	A1330.200 Tax Collec. Equip.
A1355.200 Assessor Equip.	89.50	A1355.400 Assessor Contr.
A1460.100 SARA P.S.	27.30	A1410.200 SARA Equip.
A1620.400 Bldg. Contr.	1,545.41	A1660.400 Central Stores Contr.
	150.05	A1910.400 Unallocated Ins. Contr.
A1950.400 Taxes	316.44	A1930.400 Judgements/ClaimsContr.
A1010.400 Town Board Contr.	100.00	A6410.400 Publicity Contr.
	32.75	A7550.400 Celebrations Contr.
	11.19	A7620.400 Rec. Elderly Contr.
A7310.200 Rec. Equip.	99.80	A7310.400 Rec. Contr.
A7110.110 Parks PS Clerks	109.86	A7110.100 Parks PS
A4020.100 Registrar	180.00	A1410.400 Town Clerk Contr.
A1620.421 Bldg. Elect.	3,289.48	A8010.400 Zoning Contr.

Highway Fund

DA5130.100 Machinery PS	16,757.53	DA5110.100 General Repairs PS
DA5110.400 Gen. Rprs Contr.	228.40	DA5112.400 Improvements Contr.
	1986.79	DA5130.400 Machinery Cont.

Water Fund

F8330.412 Purification Other	9721.31	F8330.100 Purification PS
	577.11	F8330.410 Purification Lab
	1109.30	F8330.411 Purification Chlorine
F8310.440 Admin. Training	190.51	F8310.460 Admin. Contr.

Sewer Fund

SS8130.410 STP	22.21	SS8130.424 STP Other
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The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to employ the services of Distinct Cleaning Enterprise for janitorial cleaning services for the Town Hall and Court. The Town Supervisor is authorized to sign a janitorial cleaning agreement with said company for weekly and spring/fall cleaning. The cost for these services will be \$70.00 per week and \$400.00 for fall and spring cleaning. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno to advertise for the opening on the Board of Assessment Review in the designated town papers the week of December 19, 2010. Applications will be received until January 5, 2011. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to advertise for a Public Hearing to amend Local Law §136, Nuisances. The Public Hearing will be held on January 11, 2011 at 7:30 P.M. in the Town Hall meeting room. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to declare the following office equipment as surplus. The items that work will be advertised in the paper to receive bids for and the non-working equipment will be disposed as is required for the equipment. The advertisement will appear in the appointed papers the week of December 20, 2010 and bids will be received until January 6, 2011 at 11:00 AM. at which time they will be opened and read.

tag #1019 Chicony Keyboard	<u>Don't work</u>
tag #349 Expo Keyboard	
tag #1054 Okidata Turbo Dot Matrix Printer	tag #507 Dell Monitor
tag #1053 HP Laserjet 6P	tag #1910 Fellowes Wireless
tag #424 HP Officejet Printer	tag # 437 battery backup
tag #484 Dell Monitor	tag #00502 battery backup
tag #1061 HP Laserjet 5P	tag #450 surge protector/battery backup
tag #1508 CPU Hard Drive	tag #473 surge protector/battery backup
tag #312 Keyboard tray	tag #458 Dell Computer - missing parts
tag #494 Dell Monitor	Logitech keyboard
tag #495 Dell Minitower CPU	
tag #1702 Dell CPU	
tag # 1068 Samton Monitor	
tag #436 HP Laserjet Multifunction Machine	
Microworx CPU	
Postage Scale	
Dell keyboard	
Dell Keyboard	
HP Keyboard	
Dell Mouse	
keyboard	

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to appoint Andrew Mohanlall to the Park Committee. His term will begin on January 1, 2011 and continue until December 31, 2013. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise, in the designated papers, the 2011 Organizational Meeting for Tuesday, January 4, 2011 at 7:00 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to reappoint Bruce Akins to the Zoning Board of Appeals. His term of office will be for five years, from January 1, 2011 to December 31, 2015. The motion was carried.

Randy Peck; Drainage Council Chairman, addressed the Board with his concerns of committee members not having the time to oversee the drainage projects getting done. He suggested that the Board hire someone to work approximately 20 (twenty) hours a month to oversee the projects, meet with the engineers, complete and submit necessary permits for the project and to make sure the work getting done is in compliance. The Wayne County Soil and Water Dept. does not have enough man power to do this. This person would also need have communication with the land owners to complete easements and to schedule projects. The position would be entitled Project Coordinator and the money to pay that position would come out of the Drainage Council budget. Randy has agreed to have the Drainage Council put together a job description for the position.

Councilman Watson made a motion, seconded by Councilman Orbaker, to appoint Roland Stevens to the Planning Board as an alternate. His term of office will be for five years, from January 1, 2011 to December 31, 2015. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to advertise in the designated town papers the week of December 19th, 2010 for the upcoming opening on the Planning Board. Applications will be accepted until December 31st, 2010. Councilman Watson made a motion, seconded by Councilman Orbaker to amend the motion to read “applications will be accepted until January 10, 2011”. The amended motion was carried.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Section 267 of the New York State Town Law addresses the issue of required annual training of members of the Zoning Board of Appeals, and

WHEREAS: Section 267 of the New York State Town Law also applies to Town Planning Boards, and

WHEREAS: New York State Town Law Section 267 (7)(c) allows for a town to waive or modify the annual training requirements, and

WHEREAS: The Town believes that from time to time the members of the Planning Board or Zoning Board of Appeals receive equivalent training participating in other town committees that have been facilitated or led by outside consultants, and

WHEREAS: The Town Board believes it to be in the Towns best interest to periodically the waive the annual training requirements for certain individuals,

WHEREAS: Jay Peters, member of the Zoning Board of Appeals has participated and facilitated Comprehensive Plan meetings and Rezoning committee meetings in 2009 and 2010

NOW THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson has determined that the annual training requirements for Jay Peters have been satisfied for 2009 and 2010 by his participation in the facilitated meetings.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Section 267 of the New York State Town Law addresses the issue of required annual training of members of the Zoning Board of Appeals, and

WHEREAS: Section 267 of the New York State Town Law also applies to Town Planning Boards, and

WHEREAS: New York State Town Law Section 267 (7)(c) allows for a town to waive or modify the annual training requirements, and

WHEREAS: The Town believes that from time to time the members of the Planning Board or Zoning Board of Appeals receive equivalent training participating in other town committees that have been facilitated or led by outside consultants, and

WHEREAS: The Town Board believes it to be in the Towns best interest to periodically the waive the annual training requirements for certain individuals,

WHEREAS: Bruce Akins, member of the Zoning Board of Appeals has obtained 150 hours of appraiser coursework training, that is directly applicable to the requirement of Section 267 of the New York State Town Law,

NOW THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson has determined that the annual training requirements for Bruce Akins have been satisfied for 2010 by his appraiser coursework training.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to reappoint Rick Vos to the Drainage Council. His term will begin on January 1, 2011 and continue until December 31, 2012. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson, to reappoint Dr. Krishna V. Persaud, as the Town of Williamson, Health Officer. His appointment will be for a four year term commencing December 11, 2010 until December 10, 2014. The motion was carried.

Sealed bids for the purchase of the surplus 1998 Chevy Pick-up having been received and opened on December 10, 2010 at 10:00 AM at the Town Hall were as follows:

MGM Insulation	\$2,585.00
George Nikolevski 3 Sherer Street Rochester, New York 14611	

Syracusa Sand & Gravel	\$3,201.00
Scott Syracuse 1389 Malone Road, PO Box 2 Victor, New York 14564	

Kirby Wright	\$1,200.00
5651 North Centenary Road Sodus, New York 14551	

Demus, Inc.	\$ 550.00
Aaron Demus 85 Donovan Street, Suite 121 Webster, New York 14580	

Guy Alvito Trucking Service	\$2,001.00
Guy Alvito 441 Cream Ridge Road Macedon, New York 14502	

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town Board did advertise to receive bids for a surplus 1998 Chevy Pickup and did require non collusive bidding certificates, and

WHEREAS: Bids were received and opened at 10:00 a.m. on December 14, 2010

NOW, THEREFORE, BE IT RESOLVED: The bid is awarded as the highest bid and therefore is in the best interest of the Town to Scott Syracuse for \$3,201.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Sealed bids for the purchase of the surplus 1974 Brockway having been received and opened on December 10, 2010 at 10:00 AM at the Town Hall were as follows:

James Allen 375 Lyndon Road Fairport, New York 14450	\$4,276.00
Syracusa Sand & Gravel Scott Syracuse 1389 Malone Road, PO Box 2 Victor, New York 14564	\$3,101.00
Mike Roderick 463 S. James Street Carthage, New York 13619-1518	\$1,125.00
Guy Alvito 4411 Cream Ridge Road Macedon, New York 14502	\$1,711.00

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town Board did advertise to receive bids for a surplus 1974 Brockway and did require non collusive bidding certificates, and

WHEREAS: Bids were received and opened at 10:00 AM on December 14, 2010

NOW, THEREFORE, BE IT RESOLVED: The bid is awarded as the highest bid and therefore is in the best interest of the Town to James Allen for \$4,276.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Bids having been opened at 11:00 AM on Tuesday, December 9, 2010 for a new pull behind, 3 section, 15' wide mower for the Park Department as follows:

Lakeland Equipment 13330 Route 31 Savannah, New York 13146	\$15,727.32
Paige Equipment Route 104 Williamson, New York 14589	\$12,380.00
McQueen 10200 Ridge Road Wolcott, New York 14590	\$10,894.20

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: Bids were received and opened on December 9, 2010 at 11:00 AM for a new pull behind, 3 section, 15' wide mower for the Park Department, and

WHEREAS: The bids were examined to determine if they meet all of the specifications of the bid requirements and are in the best interest of the Town, and

NOW THEREFORE BE IT RESOLVED: That the bid be awarded to McQueen as it meets the specifications as required and therefore would be in the best interest of the Town in the amount of \$10,894.20.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
 Councilman Orbaker
 Councilman Verno
 Councilman Bixby
 Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to purchase under state bid a plow for the Water & Sewer Departments. The cost of the plow installed from General Welding in Rochester will be \$4,215.00. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Watson, to authorize the Water Treatment Plant Operator, Calvin Hood, to sign a preventative maintenance agreement with Power Generation & Industrial Engines, Inc. for maintenance of the generator and the ATS System at the Water Treatment Plant at a cost of \$388.17 per year for the next 3 years. Supervisor Hoffman made a motion, seconded by Councilman Watson to amend the motion to “authorize Supervisor Hoffman to sign a preventative maintenance agreement...”. The amended motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Wastewater Treatment Plant Operator, John Manahan, to sign a preventative maintenance agreement with Power Generation & Industrial Engines, Inc. for maintenance of four units for the Sewer Department and the Route 21, pump station. The cost of the agreement will be \$1,711.30 for the next three years. Supervisor Hoffman made a motion, seconded by Councilman Watson to amend the motion to “authorize Supervisor Hoffman to sign a preventative maintenance agreement...”. The amended motion was carried.

Public Comment: John Manahan inquired about the Public Hearing for the Local Law - “Nuisances”.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

	<u>ABSTRACT # 24</u>	<u>2010</u>	
	GENERAL FUND	2228 - 2262	\$ 22,046.98
	YOUTH	2263	
	HIGHWAY	2264 - 2283	\$ 12,772.53
	WATER	2284 - 2299	\$ 3,496.96
	SEWER	2300 - 2313	\$ 3,325.88
	BUS. IMPROV.	2314	\$ 9.42
	CAPITAL H-17	2315	\$ 1,028.50
	CAPITAL H-18	2316	\$ 1,449.40
	<u>DRAINAGE</u>	<u>2317</u>	<u>\$ 50.00</u>

The motion **GRAND TOTAL** \$ **44,179.67** was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to adjourn the meeting at 8:03 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
 Town Clerk