

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday November 13, 2012. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson
ABSENT: Councilman Gary Orbaker

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and was called to order at 7:30 PM on Tuesday, November 13, 2012 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson
ABSENT: Councilman Gary Orbaker

Kurt Allman; Highway Superintendent, John Manahan; Wastewater Treatment Plant Operator, Joan Carey, Ellen & Tim Wozniak, Charlotte & Gary Buehler, Monica Deyo; Times of Wayne County and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: October 23, 2012
- b. presentation of Town Clerk's report
- c. accept monthly department reports
- d. pay the Library bills as audited by the Library Board of Trustees:
vouchers 1858 - 1864, total \$9,911.13.

The motion was carried.

Supervisor Hoffman stated at the County level there were concerns regarding hydro-fracking in certain areas of the county. It was discussed this issue should be the decision of each individual Town. He also stated Williamson was not a desirable area for hydro-fracking. It was the consensus of the Board not to take action at this at this time.

Councilman Watson made a motion, seconded by Councilman Bixby to authorize Larsen Engineers to issue RFQ for a power purchase agreement regarding a potential solar panel project at the closed former landfill site. The deadline for the RFQs to be in is December 5th. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Town Clerk to advertise for quotes for cleaning of the Town Hall and Court Facilities. Cleaning requirements can be obtained from the Town Clerk's office. The advertisement will appear in the designated Town papers the week of November 18th, 2012 and quotes will be accepted until December 5th, 2012 at 4:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to sign a service agreement with Postler & Jaeckle Corp. for maintenance to the Aerco boiler system. The cost for this service will remain the same as last year at \$856.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to sign an agreement with Alicia A. Jettner for consultant and grant writing services for Record Management. The total cost of these services will be \$1,200.00. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, for the Town Clerk to advertise for the upcoming opening on the Park Committee. The term to be filled will begin on January 1, 2013 until December 31, 2015. The ad will appear in the designated Town papers the week of November 18th, 2012 with applications accepted until December 4th, 2012 at 4:00 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Senior Account Clerk to attend a Health Benefits seminar presented by Excellus. The seminar will be held on Monday, November 19th, 2012 at Locust Hill Country Club from 8:30 – 10:30 AM. There is no fee for the seminar and all actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Assessing/Bldg Dept. Clerk to attend an RPS V4 Custom Reports Training Class. The class was held on Thursday, November 1, 2012 at the Office of Real Property Tax Services Training Room in Batavia, New York. There is no fee for this class and all actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Senior Account Clerk to attend the NY State Government Finance Officers' Association Western Holiday Seminar. The seminar will be held Thursday, December 6th, 2012 at Locust Hill Country Club from 10:00 am – 2:15 PM. The registration fee is \$65 and all actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, for the Town Clerk to advertise an upcoming opening on the Drainage Council. The term to be filled will begin on January 1, 2013 until December 31, 2015. The advertisement will appear in the designated Town papers the week of November 18th, 2012 with applications to be accepted until December 4th, at 4:00 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a maintenance agreement with Badger Meter, Inc. The maintenance agreement is for software support at a cost of \$939.96, and \$2,575.04 for hardware support. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the Town appointed papers for Request for Proposals for the screw press project at the Wastewater Treatment Plant. The motion was carried.

Public Comment: Joan Carey from the Williamson Pultneyville Historical Society presented a letter to the Board from the Society regarding their concerns with preserving and protecting select historic structures, landmarks, objects and other materials that reflect the unique heritage of our community. The Society was concerned it had been omitted from the proposed Zoning Code. The letter was received by the Town Clerk. Supervisor Hoffman explained a Preservation Committee would be established in the future but as far as it being part of the Zoning Code, it will not be included.

Councilman Watson informed The Board the proposed Zoning Code was nearly completed except for one issue. The Zoning Update Committee can not agree on the demolition ordinance part. The Committee agreed they would like the Town Board to make the decision. The Board agreed to review it.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: 20

Youth Voucher Numbers: 1944
All Other Voucher #s: 1866 - 1943

	<u>AMOUNT</u>
GENERAL FUND	\$ 29,677.48
YOUTH	157.88
HIGHWAY	\$ 8,801.96
WATER	\$ 14,964.07
SEWER	\$ 5,872.01
<u>DRAINAGE</u>	<u>\$ 2,150.11</u>
GRAND TOTAL:	\$ 61,623.51

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:53 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick

Marlene A. Gulick
Town Clerk