

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, August 13, 2013. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, August 13, 2013, by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman; Highway Superintendent, Phil Dean, John Ferrante, Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Supervisor Hoffman announced a budget worksession is scheduled to be held on Monday, August 26<sup>th</sup>, 2013 from 2:00 PM – 4:00 PM. A worksession with Bernie Donnegan to discuss utility rates is scheduled August 28<sup>th</sup>, 2013 at 1:00 PM.

Public Comment: John Ferrante, Chairman of the Garden Club stated the Town has been approved to receive a State grant from Robert Oaks in the amount of \$5,000 to be used for a “pocket park”. The “pocket park” will be located in the old Town Hall parking lot [the 17’ X 45” grassy area] next to the old Fire Station off Ridge Road. Grandpa’s Farm & Nursery has offer their services at no charge for the project. The Town will provide screened top soil. The Board agreed to form a committee for the project and John Ferrante would co-chair it. Mr. Ferrante informed the Board Mason Farm Markets has offered to donate two large flower pots to replace the worn ones at the Town Complex.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: July 23, 2013
- b. presentation of the Town Clerk's report
- c. accept the monthly departmental reports
- d. pay the Library bills as audited by the Library Board of Trustees

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to accept the resignation from Stephen Haywood as the Sole Assessor and Building Inspector/Zoning Officer. He will be retiring as of August 30, 2013 after serving 25 years working for the Town of Williamson. The motion was carried.

A luncheon is being held in Stephen Haywood's honor on Thursday, August 30<sup>th</sup>, 2013 in the Library conference room at 12:00 PM.

Councilman Bixby made a motion, seconded by Councilman Verno, to advertise the upcoming opening of Building Inspector/Zoning Officer. The Town Clerk is instructed to advertise in the official town papers the week of August 18, 2013 with applications being accepted until September 18, 2013 at 4:00 PM. Applications and job descriptions can be obtained from the Town Clerk's office. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise in the official Town papers the week of August 18, 2013 to receive applications for the upcoming opening on the Board of Assessment Review. Applications will be accepted until September 12, 2013 at 4:00 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Watson, to enter into an intermunicipal agreement with a neighboring town for any Assessing or Building Inspector or Zoning Officer duties that may arise in the interim of the appointment of a new Sole Assessor and the intermunicipal agreement will be approved by the attorneys for the Towns involved. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The State of New York has enacted a law establishing the Justice Court Assistance Program, L. 1999, C.280 that will enable communities to apply to the Justice Courts, and

WHEREAS: The availability of grant funding would enhance the ability of the Town Justice Court to provide suitable and sufficient services to the community,

NOW, THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson hereby authorizes the Williamson Town Justice to file an application for a Justice Court Assistance Program grant for the New York State fiscal year ending March 31, 2014.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Sealed bids for the purchase of the surplus equipment having been received and opened on August 7, 2013 at 2:00 PM at the Town Hall were as follows:

2002 Sterling Acterra Dump Truck with plow	Kevin Doser	\$2,716.42
2010 Caterpillar front end loader	Southworth Milton Inc.	\$174,300.00
PC Corner CPU with 512 mg of memory (2)		no bid
Microworx		no bid
Xerox Workcenter Copier with supplies		no bid
Dehumidifier-		no bid

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town Board did advertise surplus equipment and did require non collusive bidding certificates, and

WHEREAS: Bids were received and were opened at 2:00 PM on August 7, 2013, and

WHEREAS: The bid received for the Dump Truck is lower than what is believed to be the value of the truck and lower than what the Town Board wishes to accept for the truck,

NOW, THEREFORE, BE IT RESOLVED: The following determination has been made regarding bids that were submitted for the 2002 Sterling Acterra Dump Truck bid is rejected and the bid for the 2010 Caterpillar Milton Inc. front end load bid is accepted at \$174,300.00, and

BE IT FURTHER RESOLVED: That any items not awarded may be disposed of at the discretion of the Town Board.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town Board, at an adjourned meeting held December 12, 1978, established a Capital Reserve Fund pursuant to Section 6-c of the General Municipal Law, to finance the cost of non-recurring highway expenditures, and

WHEREAS: A new front end loader is needed for the Highway Department and can be purchased under State-bid, contract #PC 65318, at a cost of \$192,586.00, and

WHEREAS: The Town sold a used loader for \$174,300.00 and the monies are to be used towards the purchase of a new front-end loader leaving \$18,286.00 needed to purchase the new loader

NOW, THEREFORE, BE IT RESOLVED: That monies be used from said Capital Reserve to cover expenditures in the amount of \$18,286.00, and said purchase shall be made pursuant to the bidding procedure prescribed in General Municipal Law.

BE IT FURTHER RESOLVED: That this resolution is subject to Permissive Referendum, as pursuant to Article 7 and Section 90 of the Town Law of the State of New York that within 10 days from the date of this Resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the Resolution, shall contain its contents, and shall specify that this Resolution was adopted and subject to referendum, and shall publish such notice in the official newspaper of the Town of Williamson, and in addition thereto, the Town Clerk shall post or cause to be posted on the sign-board of the Town of Williamson, a copy of such notice within 10 days after the date of the adoption of the Resolution.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno

Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to hire Michael Tunley as groundskeeper for the Park. His rate of pay will be \$10.35 per hour and the probationary period will be for 26 weeks. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to appoint Charles Monsees to the Zoning Board of Appeals. His appointment will be to complete the unexpired term of Jordan Szklany, and begin on August 14, 2013 until December 31, 2014. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, approve the disposal of dirt and stone as per Consent to Entry and Release of Liability Agreement at 3113 Lake Road in the Town of Williamson. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official Town papers the week of August 18, 2013 to received bids to coat the 2 million gallon steel reservoir. Bids will be accepted until September 5 at 2:00 PM, at which time they will be opened and read. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, approve the disposal of dirt and stone as per Consent to Entry and Release of Liability Agreement at 2849 Shepherd Road in the Town of Williamson. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to accept the proposal from MRB Group for engineering services for the Water Treatment Plant upgrades. The cost for these engineering services will be \$11,900.00. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson is proposing to install ground mounted solar panels on property owned by the Town of Williamson approximately 1250 feet north of the intersection of Pound Road and Bear Swamp Road, and

WHEREAS: The Town Board has reviewed the Environmental Assessment Form submitted for this Project, and

WHEREAS: The Town Board determines that the Project constitutes an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), and further determines that a coordinated review of the environmental, social, economic and other related impacts of the Project would be appropriate and would facilitate and encourage participation by the residents of the Town and other interested and involved agencies and parties, and

WHEREAS: The Town Board has initially identified a number of agencies which would appear to have an interest in the Project and in participating in the SEQRA review process, which list is attached hereto and made a part of this Resolution,

NOW, THEREFORE, BE IT RESOLVED: By the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. The Town Board hereby accepts the Environmental Assessment Form, Map and Plans and related documents submitted by the Project Engineers.

2. Based upon the Environmental Assessment Form and the factors recited above, the Town of Williamson hereby declares its intention to act as Lead Agency for the purposes of conducting a review under the State Environmental Quality Review Act (SEQRA) with regard to the Project since the environmental, social and economic impacts of the Project will primarily be of local significance.

3. The Town Board hereby authorizes and directs its Town Clerk to forward copies of this Resolution to interested or involved agencies with the request that such agencies notify the Town within 30 calendar days if they have any objection to the Town Board acting as Lead Agency in this matter.

4. The Town Clerk is directed to maintain for public inspection a file containing a copy of this Resolution, all submissions to date and all further communications or correspondence which the Town may receive concerning this matter from other interested agencies or parties.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: 15

Voucher #s: 1032, 1046 - 1116

GENERAL FUND	\$ 18,559.96
HIGHWAY	\$125,401.70
WATER	\$ 13,671.06
SEWER	\$ 35,587.73
<u>BUS IMP DIST</u>	<u>\$ 424.23</u>
GRAND TOTAL:	\$193,644.68

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss collective bargaining and a personnel matter at 7:47 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to return to Open Session at 7:55 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:56 PM. The motion was carried.

Respectfully Submitted,

*Marlene A. Gulick*

Marlene A. Gulick, Town Clerk