

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, June 24, 2014. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Kurt Allman; Highway Superintendent and the Board discussed the 2014 Highway Department's 10-year Capital Plan. The Board agreed to discuss it more at the first budget workshop and asked that he bring back more information regarding funding for the 2014 part of the plan.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, June 24, 2014, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman; Highway Superintendent, Scott Flora; Outside Working Forman, Phil Dean, and undersigned Town Clerk was also present.

A notice having been published for a Public Hearing regarding proposed Local Law #2-2014, to amend Chapter 58, Section 2 & 4 – "Animals". Supervisor Hoffman read the rules of a Public Hearing. He declared the Hearing open at 7:32 PM. Supervisor Hoffman explained the changes and the additions to the Local Law. As no one wished to comment or ask questions, the Public Hearing was closed at 7:32 PM with a motion made by Councilman Verno, seconded by Councilman Orbaker. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: June 10, 2014
- b. motion to accept the Supervisor's report for May
- c. pay the Library bills as audited by the Library Board of Trustees
vouchers 14-835 to 14-846, total \$2,834.26

d. to approve the following budgetary transfers

From	Amount	To
General Fund		
1220.200 Supervisor EQ	\$ 228.37	1220.400 Supervisor CE
1990.900 Contingency	19.43	8989.200 Mowing EQ
	45.35	8989.400 Mowing CE
	2,000.00	5132.400 Garage CE
Sewer Fund		
1990.900 Contingency	20,301.36	8130.441 Trt/Disp Repr/Maint

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Clerk to sign a software support agreement with Williamson Law Book Co. for the water/sewer program. The cost for this agreement is \$968.00. This agreement will be in effect from July 1, 2014 to June 30, 2015. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an agreement with EBS-RMSCO, Inc. for the FSA and HRA plan administration. There will be an increase in the monthly administrative fee from \$55.00 to \$75.00. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to adopt proposed Local Law #2, to amend Chapter §58, Animals 58-2 License. This Local Law is effective immediately upon adoption by the Town Board. The motion was carried.

TOWN OF WILLIAMSON
LL # 2014-2 – Amend Chapter 58
Section #2 & 4: “ANIMALS”

Section 58-2. License required.

- A. No person shall own or harbor a dog within the Town of Williamson unless the same is licensed as provided in Article 7 of the Agriculture and Markets Law of the State of New York, but licenses shall not be required for dogs under the age of four months which are not at large.
- B. The Town Clerk is hereby authorized to ascertain and list the names of all persons in the Town owning or harboring dogs, or in lieu thereof, the Town may contract to have the same done.

Section 58-4. Fees established.

License fees and dog enumeration fees shall be established by resolution of the Town Board, as may be amended from time to time by further resolution.

This Local Law is effective immediately upon adoption by the Town Board.

Councilman Verno made a motion, seconded by Councilman Bixby, to approve the disposal of fill dirt as per Consent to Entry and Release of Liability Agreement on property owned by Kathleen Orbaker, at 3085 Ridge Road, in the Town of Williamson. The fill dirt will be from watermain projects in the Town of Williamson. The motion was carried by everyone except Councilman Orbaker who abstained.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Mendon Systems, Inc. has provided the software programs for the Wastewater Treatment Plant improvements, and

WHEREAS: there is still a need for additional specialized software for the Wastewater Treatment Plant and for the Water Treatment Plant pump station on South Avenue for monitoring purposes, and

WHEREAS: Mendon Systems, Inc. has submitted an agreement to the Williamson Town Board to develop the additional software that is needed,

NOW, THEREFORE, BE IT RESOLVED: That the Williamson Town Supervisor, James D. Hoffman is authorize to sign the agreements with Mendon Systems, Inc. for the development of the additional software at a cost of \$19,200.00 for the WWTP software and \$8,000.00 for the WTP software, which includes the labor for installation of said software.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Town Clerk, Marlene A. Gulick has presented an offer to the Williamson Town Board for an opportunity to offer the retail sale of E-Z Pass Toll Passes through the New York State Thruway Authority; and

WHEREAS: The Town of Williamson Town Clerk will purchase E-Z Pass Tags for the cost of \$21.00 per tag from the Thruway Authority for resale at a cost of \$25.00 per tag, allowing the Town of Williamson to keep \$4.00 per sale; and

NOW THEREFORE, BE IT RESOLVED: That the Williamson Town Board hereby authorizes the Williamson Town Clerk to sell E-Z Pass Tags in the Town Clerk's office provided all legal requirements are complied with.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A motion was passed at the Town Board meeting of March 27, 2012 to spend up to \$1,500.00 for ditching along East Townline Road, across from 5774 East Towline Road, and

WHEREAS: A resolution was passed at the May 13, 2013, Town Board meeting to spend an additional \$400.00 that was needed to complete the drainage project on East Townline, and

WHEREAS: The project has required additional work at a cost of \$704.00 dollars,
NOW, THEREFORE, BE IT RESOLVED: that the Town Board authorizes up to an additional \$704.00 to complete the drainage project.

Councilman Orbaker made a motion to amend the date from May 13, 2013 to May 13, 2014 of the Resolution. It was seconded by Councilman Bixby. The motion was carried. Roll call vote on the amended Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The amended Resolution was declared adopted.

Bids having been opened at 2:00 PM on June 19, 2014 for a new Backhoe were as follows:

Liftech 241 Paul Road Rochester, New York 14624	\$ 83,909.13
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Southworth-Milton, Inc. 4610 East Saile Dr. Batavia, New York 14020	\$104,984.00
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Five Star Equipment 60 Paul Road Rochester, New York 14624	\$ 97,567.00
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Supervisor Hoffman explained that Bill Dobie; Outside Distribution Supervisor after reviewing the bids found that the lowest bidder had ten items that did not meet the specifications required therefore did not recommend the bid go to the lowest bidder.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Bids were received and opened on June 19, 2014 at 2:00 PM for a new 2014 Backhoe, and

WHEREAS: Three bids were received and examined to determine if they met all the specifications of bid requirements and were in the best interest of the Town, and

WHEREAS: The lowest bidder did not meet bid specifications, and

WHEREAS: The bid from Five Star Equipment was the lowest bid meeting all of the bid specifications at \$97,567.00, as required and therefore would be in the best interest of the Town, and

NOW THEREFORE BE IT RESOLVED: That the bid be accepted in the amount of \$97,567.00 to be paid as follows: Water Dept. line item F-8340.200.
Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman commended the outside Water Department for the watermain replacement project on Ridge Road. It only took fifteen days to install approximately 1750 ft. of 12" pipe and is ready for the Department of Health to inspect it. Supervisor Hoffman mentioned that residents have also commented on this project to him.

Kurt Allman; Highway Superintendent asked the Board to give authorization for ordering a new truck and plow. Discussion ensued. More information is needed before the Board can make a decision.

Councilman Orbaker asked that the Board review the two proposals to purchase a new diesel tank to replace the existing one at the Highway Department. The proposals came from Arrow Contracting Incomp. and S & W Services, Inc.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: # 12
Voucher #s: 14-847 - 14-905

GENERAL FUND	\$ 16,273.05
HIGHWAY	\$ 21,699.56
WATER	\$ 48,388.33
SEWER	\$ 5,025.56
DRAINAGE DIST.	\$ 2,604.00
<u>LIGHTING DIST.</u>	<u>\$ 3,692.49</u>
GRAND TOTAL:	\$ 97,682.99

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to adjourn the meeting at 7:56 P.M. The motion was carried.

Respectfully Submitted,



Town Clerk