

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday May 24, 2011. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, May 24, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

Calvin Hood; Water Treatment Plant Chief Operator, Jeannette Dobie, Vince Poray, Phil Dean, Elaine Hyde, Ron Kiesinger, Gary Kotvis, Todd Brennessel, Ray Walvoord, Scott Flora, Michael Orr; Business District Chairman, Chris Pavlick; Thatcher Chemical Plant and Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Chris Pavlick; Plant Manager for Thatcher Co. of New York, presented their 2010 Annual Report. The company has been in operation for 21 years and again last year had a sales increase. In 2010 two outside audits were conducted. One was by the Town of Williamson Water Department and the second by USDOT Federal Railroad Administration (general audit of rail activities). In addition, two customer quality audits were conducted and one vendor safety and process audit was conducted. The company now has homeland security guidelines in place.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter of petition from the King Street Neighborhood

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: May 10, 2011
- b. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 884 - 901 total \$15,800.34
- c. approve the following budgetary transfers

**General Fund**

<i>From</i>	<i>Amount</i>	<i>To</i>
A1110.200 Justices Equip.	\$ 145.83	A1110.400 Justices Contr.
A1990.900 Contingency	7,900.00	A1440.400 Engineering
	913.61	A7550.400 Celebrations
	2,264.82	A8010.400 Zoning Contr.

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to reappoint Amy Prater to the Library Board of Trustees for a five-year term. Her term of office will be in effect from May 14, 2011 through May 13, 2016. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a maintenance agreement with PASCO for the maintenance of the heating system at a cost of \$5,760.00 per year for a period of three years. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a maintenance agreement with PASCO for technical and software support for the computer controlled building heating and cooling operation. The cost of this maintenance agreement will be \$1,728.00 per year for a period of three years. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise in the official Town papers the week of May 29<sup>th</sup>, 2011 to receive bids for a photovoltaic system for the Town Complex. Bids will be received until 10:00 AM, June 21<sup>st</sup>, 2011 at which time they will be opened and read. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign the Modification No. 2 to Agreement No. 19539 with (solar panels) NYSERDA. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to increase the part-time outside workers rate of pay to \$10.10. This will include the grounds keepers, snow removal personnel, seasonal lawn personnel, and Water Department seasonal part-time laborers. Supervisor Hoffman amended the motion to change the amount per hr. to be \$10.30 for the part-time snow removal personnel and the Water Department seasonal part-time laborers and leave the other ones mentioned above be the same. The amended motion was dropped due to a lack of a second.

Roll call vote on the first motion was as follows:

AYES: Councilman Verno  
Councilman Bixby  
Councilman Watson

NAYES: Supervisor Hoffman  
Councilman Orbaker

Roll call vote was adopted.

Councilman Verno stated after the Public Hearing and discussion regarding the proposed Local Law to appoint instead of electing the Highway Superintendent position, he recommended adding additional duties to the elected Highway Superintendent position. He also stated this does not take the proposed law completely off the table and it may be revisited in the future. Councilman Verno offered to draft the added responsibilities to this position and establish benchmarks and goals for the next year. Councilman Bixby would like to see regular reviews in regards to the Highway Superintendent during public meetings.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to accept the resignation from Town Justice Charles. R. Monsees, to become effective June 28<sup>th</sup>, 2011. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Williamson-Pultneyville Historical Society to contact the NYS Police and the WC Sheriff, regarding the closing of roads at the necessary times for the Pultneyville Homecoming celebration. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The 1998 Ford Ambulance was declared surplus and an ad was placed the Official Town Papers and with Firetec Apparatus Brokers to sell the ambulance, and

WHEREAS: Sealed bids were received and opened and read on May 18, 2011

NOW, THEREFORE, BE IT RESOLVED: That the Town Board accepts the offer from D & S Ambulance Service for \$5,500 with a 10% binder, \$550.00 fee to be paid to Firetec Apparatus Sales.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Verno  
Councilman Bixby  
Councilman Orbaker  
Councilman Watson

NAYES: None

Roll call vote was adopted.

Mrs. Elaine Hyde, a member of the Williamson Volunteer Ambulance Corp. spoke to the Board about a monument that they have purchased from Rochester Monument in honor of 9/11. Over the last two years members have sold calendars to raise money for this project. A committee of five people from the Ambulance Corp. worked on this project. It is 36" wide and 30" high and weighs approximately 900 pounds. The Committee would also like to do a fundraiser to sell bricks to be purchased by people in memory of firemen in the Town of Williamson. The Committee has discussed this idea to the three fire departments in the Town. They thought the bricks could be place around or lead up to the monument. The Committee is requesting to the Board that the monument be place at the Town Complex site. The Board will discuss the request and also contact the Town Attorney for the legalities in doing this with specific regard to selling the bricks as a fundraiser when they are located on Town property.

Councilman Verno made a motion, seconded by Councilman Bixby, to hire Kalen Hutchings as a part-time laborer in the Water Department. He will work on an, as needed, basis at a rate of \$10.10 per hour. The motion was carried with Councilman Orbaker voting naye.

Bids having been opened and read at 1:00 PM on May 23, 2011 for WWTP Biological Treatment Units - Improvements and Upgrades, were as follows:

Spensiereri Diversified, LLC                      \$684,669.00  
15 Dwight Park Drive  
Syracuse, New York 13209

Empire State Mechanical                      \$349,900.00  
3039 Sherwood Drive  
Palmyra, New York 14522

Phoenix Development & Construction        \$443,000.00  
180 Genesee Street  
Corfu, New York 14036

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received, opened and read on at 1:00 PM on May 23, 2011 for the WWTP Biological Treatment improvements and upgrades, and

WHEREAS: The bids have been reviewed by the engineer to determine that they meet all of the bid specification requirements, and are in the best interest of the Town,

NOW, THEREFORE, BE IT RESOLVED: That it is in the best interest of the Town to reject all bids and to re-advertise in the papers the week of May 29, 2011 to receive new bids, and

BE IT FURTHER RESOLVED: That bids will be received until June 9<sup>th</sup>, 2011 at 2:00 PM, which time they will be publicly opened and read.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Verno  
Councilman Bixby  
Councilman Orbaker  
Councilman Watson

NAYES: None

Roll call vote was adopted.

Bids having been opened and read at 2:00 PM on Friday, May 20, 2011 for pavement restoration were as follows:

Double AA Driveways                      \$3.39/sq.ft.  
5173 Ridge Road  
Williamson, New York 14589

AEY Enterprises                      \$8.00/sq.ft.  
3051 Daansen Road  
Walworth, New York 14568

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received, opened and read at 2:00 PM on Friday, May 20, 2011 for pavement restoration, and

WHEREAS: The bids were reviewed to determine that they meet all of the bid specification requirements and are in the best interest of the Town,

NOW, THEREFORE, BE IT RESOLVED: That the bid be awarded to Double AA Driveways as it is the lowest bid, meets the bid requirements and is in the best interest of the Town.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Verno  
Councilman Bixby  
Councilman Orbaker  
Councilman Watson

NAYES: None

Roll call vote was adopted.

Supervisor Hoffman stated a request has been received regarding the request of putting in a Town water service in Holland’s Cove. It has been discussed with the Town Attorney. The Town Attorney said if those residents pay to put the trunk line in at their cost, at the Town’s specifications, and dedicate it to the Town at no cost, then the project could be done. Discussion ensued. It was agreed more information was needed before moving forward.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

<b>ABSTRACT # 10</b>	<b>2011</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	778 – 820	\$ 94,612.02
YOUTH	821 – 823	
HIGHWAY	824 – 845	\$ 15,022.43
WATER	846 – 867	\$ 25,890.46
SEWER	868 – 878	\$ 8,376.78
LIGHTING DIST.	879	\$ 3,174.99
CAPITAL H-17		\$ 48.97
CAPITAL H-18	880 – 882	\$ 7,087.72
<u>DRAINAGE</u>	<u>883</u>	<u>\$ 363.70</u>
<b>GRAND TOTAL</b>		<b>\$ 154,577.07</b>

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss a personnel issue at 8:10 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to return to Open Session at 8:18 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:19 PM. The motion was carried.

Respectfully Submitted,

Marlene A Gulick  
Town Clerk