

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, May 14, 2013. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, May 14, 2013, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman; Highway Superintendent, Todd Brennessel, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. approval of previous minutes: April 23, 2013
- b. presentation of Town Clerk's report
- c. accept the Supervisor's report for April
- d. accept monthly department reports
- e. pay the following Library bills as audited by the Library Board of Trustees:
vouchers 573 - 580, total \$2,829.98

The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A Safe Routes to School project has been implemented to replace select sidewalks on Ridge Road in the Town of Williamson, and

WHEREAS: Expenses will be incurred and monies will be received regarding this project,

NOW, THEREFORE, BE IT RESOLVED: That the Senior Account Clerk establish Capital Account, H-19, Safe Routes to School.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman reported the Town of Williamson has a fee schedule establishing fees charged and the fees haven't been adjusted for several years. Discussion ensued.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to post the draft fee schedule on the Town Web site and publish a notice in the appropriate papers as to this draft fee schedule may be viewed in the Town Clerk's Office. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: James D. Hoffman, of the Town of Williamson, County of Wayne, New York, has been elected to the Office of Supervisor of the Town of Williamson, and

WHEREAS: Marlene Gulick, of the Town of Williamson, County of Wayne, New York, has been elected to the Office of Town Clerk of the Town of Williamson, and

WHEREAS: Marlene Gulick, of the Town of Williamson, County of Wayne, New York, has been appointed to the Office of Tax Collector of the Town of Williamson, and

WHEREAS: Deborah Stritzel, of the Town of Williamson, County of Wayne, New York, has been elected to the office of Town Justice of the Town of Williamson, and

WHEREAS: Barry VanNostrand, of the Town of Williamson, County of Wayne, New York has been elected to the office of Town Justice of the Town of Williamson, and

WHEREAS: Kurt Allman of the Town of Williamson, County of Wayne, New York has been elected to the Office of Superintendent of Highways of the Town of Williamson,

NOW, THEREFORE, BE IT RESOLVED: We as respective officers above, do hereby undertake with the Town of Williamson that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law, and

This undertaking of the Town Supervisor and the Account Clerk is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor, and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk, and

This undertaking of the Deputy Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk, and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Tax Collector, and

This undertaking of the Town Justices is further conditioned that they will well and truly keep, pay over and account for all moneys and property coming into their hands as such Town Justices, and

This undertaking of the Court Clerks is further conditioned that they will well and truly keep, pay over and account for all moneys and property coming into their hands as such Court Clerks, and

This undertaking of the Sr. Account Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into her hands as such Sr. Account Clerk, and

The Town does and shall maintain insurance coverage, presently with NGM Insurance Company in the sum of \$500,000 for the Tax Collector, Town Supervisor, Town Clerk, Deputy Town Clerk, Account Clerk, and \$50,000 for the Justices and Court Clerks to indemnify against losses through the failure of the officers, clerks and employees covered there under faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks, and employees covered there under.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to hire Charles Plyter as a grounds keeper for the Town of Williamson on an as needed basis. His rate of pay will be \$10.35. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to hire Gregory Stitt to work with the Water Department as a part-time laborer on an as needed basis. The rate of pay will be \$10.35 per hour. The motion was carried.

Bids for replacement Generators and Transfer switches at the WWTP and the Jay Street pump station, having been opened and read on May 19, 2013 at 2:00 p.m. at the Town Hall were as follows:

Concord Electric	\$159,000.00
705 Maple Street	
Rochester, New York 14611	

Power Generation & Industrial Engine, Inc. P.O. Box 93 8927 Tyler Road Bridgeport, New York 13030	\$105,348.17
Connors – Haas Electrical Contractors 6337 Dean Parkway Ontario, New York 14519	\$126,000.00
Blackmon-Farrell Electric 57 Halstead Street Rochester, New York 14610	\$133,500.00

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received, opened and read on May 19, 2013 at 2:00 PM for replacement Generators and Transfer switches at the WWTP and the Jay Street pump station, and

WHEREAS: The bids have been reviewed by the engineer to determine that they meet all of the bid specification requirements, and are in the best interest to the Town, and

NOW, THEREFORE, BE IT RESOLVED: That the following bid be awarded as being the lowest bid: Power Generation & Industrial Engines, Inc., at a base bid price of \$105,348.17.

Councilman Bixby made a motion, seconded by Councilman Orbaker to amend the Resolution to change the date opened from May 19th to May 9th, 2013. The motion was carried.

Roll call vote on the amended Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The amended Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise in the official Town papers the week of May 19, 2013 to receive bids from contractors for pavement restoration of driveways and road crossings as needed as a result of watermain installations. Bids will be received by the Town Clerk until June 6, 2013 at 2:00 PM at which time the bids will be publicly opened and read. Bid specs will be available in the Town Clerk's office. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize Doug Manktelow to attend a pesticide Category 3 license exam at the NYC DEC office in Avon, New York. The date of the exam is Friday, May 17, 2013 and the registration fee is \$100.00 with all other actual and necessary expenses a Town charge. The motion was carried.

Public Comment: Kurt Allman informed the Board the Wastewater 2006 F250 pick up truck sold for \$9,750 and the Highway 2003 F250 pick up truck sold for \$4,500 at the municipal auction held last weekend in Palmyra.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: 9
Voucher #s: 586 - 664

	<u>AMOUNT</u>
GENERAL FUND	\$ 23,427.77
HIGHWAY	\$107,121.61
WATER	\$ 6,631.18
SEWER	\$ 28,378.55
<u>DRAINAGE</u>	<u>\$ 4,521.41</u>
GRAND TOTAL:	\$170,080.52

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to adjourn the meeting at 7:40 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
Marlene A. Gulick
Town Clerk