

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 8, 2014. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Councilman Verno made a motion, seconded by Councilman Bixby, to enter into Executive Session to discuss an employee and for contract negotiations at 7:03 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to return to Open Session at 7:24 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 8, 2014, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

John Manahan; Wastewater Treatment Plant Chief Operator, Kurt Allman; Highway Superintendent, Julia Ginther, Fedele Noto, Katy Kolyer, Nick Vitalone, Tom & Alison DeMarree, Patricia Smith, Rick & Emma Vos, Mike Hance, John Noto, Wilma Young; Sun & Record, and undersigned Town Clerk was also present.

Public Comment: Fedele Noto asked the Board to include additional verbiage to the Route 104 / East Townline resolution the Board is acting on in this meeting. Residents in that area gave their comments and concerns. Barbara Smith on East Townline Road felt she should have notification regarding the issue. Supervisor Hoffman explained it was not a public hearing but more of a group of concerned citizens who came to the Board to support their case. He also explained all meetings are public and posted and open to everyone to attend.

EMS Week Proclamation

To designate the week of May 18 – 24, 2014 as Emergency Medical Services Week

Whereas: Emergency medical services (EMS) is a vital public service; and

Whereas: Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

Whereas: EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community; and

Whereas: First responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, seven days a week; and

Whereas: Emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians and others; and

Whereas: The members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

Whereas: It is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week; and

NOW, THEREFORE, BE IT RESOLVED: I, James D. Hoffman, Town Supervisor, Town of Williamson in recognition of this event do hereby proclaim the week of May 18 - 24, 2014, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme “EMS: Dedicated for Life” I encourage the members of our community to observe this week and recognize EMS providers with appropriate programs, ceremonies and/or activities.

Councilman Verno made a motion of support, seconded by Councilman Orbaker. The motion was carried.

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Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter from Senator Michael F. Nozzolio

The motion was carried.

Supervisor Hoffman explained the letter gives the Town authorization to set speed limits on local roads.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 25, 2014, April 3, 2014
- b. presentation of the Town Clerk’s and Tax Rec. report
- c. monthly departmental reports
- d. pay the Library bills as audited by the Library Board of Trustees:
vouchers 14-404 – 14-417, total \$6,702.48

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a service agreement with SimplexGrinnell for the fire alarm and sprinkler system. The cost for this agreement will be \$1,895.00 from March 1, 2014 to February 28, 2015. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town of Williamson was awarded a mini- grant under the Wayne County Cornell Cooperative Extension in the amount of \$2,081.80 for bicycle racks, benches and signs, for the Park, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant,

NOW, THEREFORE, BE IT RESOLVED: That the General Fund be amended as follows:

line item A2706 Grants from Local Governments be increased from \$0 to \$2,081.80 and line item A7110.400 Parks Contractual increase from \$46,710.51 to \$48,792.31.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended as follows:

\$78,300.00 for general repairs on town roads totaling approximately 47.49 miles

\$359,121.00 for improvements of various roads

Discussion ensued. Councilman Watson made a motion, seconded by Councilman Orbaker to table the motion until the next Board meeting. The motion to table was carried.

Supervisor Hoffman made a motion, to declare the following equipment as surplus, advertise it for sale and dispose of at the determination of the Town Board. All equipment will be sold as is. The Town Clerk is to advertise in the official town papers the week of April 13, 2014 to receive bids, with bids being accepted until May 1st, 2014 at 2:00 PM. To view or inspect the equipment call Superintendent of Highways, Kurt Allman at 315-589-2874 or Bill Dobie; Outside Distribution Supervisor at 585-748-6031. Councilman Bixby made a motion to amend the motion to change the phone number to 6930, seconded by Councilman Verno.

Park Items

Tanaka Purefire Weedeater model TBC-420PF

Simplicity Broadmoor Lawn Tractor – 16 hp with mower deck – needs work

WWTP

1980 Vactor/Jet Rodder truck – vacuum runs, truck doesn't

A wheeled pump – should run but hasn't been used in years approx. 250 gpm

Three filing cabinets – in fair condition

A drawing table – poor condition

Highway

1995 Ford L-9000 Dump Truck

The amended motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to approve Jim Koudelka, Groundskeeper, becoming an Ornamental and Turf Pesticide Technician. The cost of the certification will be \$300.00 for the fees and tests. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to accept the Union Contract for 2014 – 2018 containing the agreed upon changes. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: New York State Route 104 is a state highway passing east and west through Wayne County, including the Town of Williamson; and

WHEREAS: In 1992 the Town Board was presented with a petition, which had signatures from 40 concerned citizens regarding a caution light at the intersection of East Townline Road and Route 104, and

WHEREAS: On September 5, 2007, and on December 28, 2011, requests were forwarded to the New York State Department of Transportation regarding citizens' concerns with the increased truck traffic at the intersection of East Townline Road and NYS Rt. 104; and

WHEREAS: In April 2013, another concerned citizen contacted the Williamson Town Supervisor about his concerns regarding trucks parking and staging in the area of Townline Road and NYS Rt. 104; and

WHEREAS: In February 2014, Mr. Fedele Noto, 7539 East Townline Road, Williamson NY contacted the Town Supervisor highlighting safety concerns with NYS Rt. 104 from the intersection of State Route 21 going east to the Sodus town line, providing a four-page letter listing concerns and his request; and

WHEREAS: Mr. Noto's letter of concerns and his request was subsequently forwarded to the NYS Department of Transportation; and

WHEREAS: Mr. Noto's concerns/request were listed on the agenda for the Williamson Town Board meeting for February 25, 2014, were discussed at said meeting with a consensus that the Town Board would take no action until a response was received from the NYS Department of Transportation; and

WHEREAS: Mr. Noto subsequently requested that he and others be placed on the agenda for the March 25, 2014 Town Board meeting at which time Mr. Noto (and others) would present their concerns about the safety of NYS Route 104; and

WHEREAS: Mr. Noto and approximately 50 others did attend the March 25th board meeting with several residents expressing concerns and suggesting changes to NYS Route 104; and

WHEREAS: Mr. Noto gave a presentation about the traffic and safety hazards associated with the intersection of Route 104 and East Townline Rd. He also talked about the hazard of drivers passing on the inside at that intersection. There were approximately five other residents of the town who also spoke about the same issue and supported Mr. Noto's call for action to be taken to improve the situation before there is a serious accident, and

WHEREAS: The Town Supervisor and two Town Board members of the town of Sodus also attended the meeting and they support the need to improve safety at the intersection, and

WHEREAS: One business owner in attendance stated that widening NYS Route 104 would put him out of business; and

WHEREAS: According to the NYSDOT Traffic Volume Report (2011), average annual daily traffic on NYS Route 104 from the intersection of Lake Avenue (NYS

Route 21 ends at NYS Route 104) has increased 75% since 2003 and 60% of that increase has occurred since 2006, and

WHEREAS: The Comprehensive Plan and newly enacted zoning ordinances of the Town of Williamson identify the stretch of Route 104 from the intersection of Pound Rd to the town line between Williamson and Sodus a C2 Transitional Commercial zone with the purpose and intent to foster lower intensity commercial development extending outward from the Commercial district. It is the intent of the district to promote development of a scale and with access that is appropriate for locations transitioning from higher density commercial areas to outlying residential and agricultural areas. Any remedy should be made with the Comprehensive Plan and Zoning Ordinance in mind, and

WHEREAS: The Town of Williamson is concerned about safety at the intersection of Route 104 and East Townline Rd and fears that a serious accident may be likely at the intersection, and

NOW, THEREFORE, BE IT RESOLVED;

- The Town Board of Williamson urges the State of New York and the County of Wayne to assess the traffic situation at the intersection in question, and
- The Williamson Town Board acknowledges the concerns expressed by residents to the Town Board and does support moving forward with a request to the NYS Department of Transportation that a traffic study be conducted of NYS Route 104 from the intersection of Lake Avenue to the Sodus town line.
- The Town Board of Williamson directs the Town Supervisor to contact appropriate NY State Assembly and Senate members to express the importance of this issue, and
- The Town of Williamson wants to participate in any deliberation about possible remedies to the situation

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson will establish itself as a safe and accessible community by improving bicycle and pedestrian friendliness that supports a revitalized mixed-use downtown district; and

WHEREAS: The Town shall plan for, design, construct, operate and maintain appropriate facilities for all transportation users in all new construction, retrofit and reconstruction projects; and

WHEREAS: Streets that integrate multiple transportation choices for pedestrians, bicyclists, and transit, with special consideration for children, the elderly and people with disabilities, contribute to the public life of a community, sustainable economic development and efficient movement of people and goods; and

WHEREAS: The Town of Williamson shall, to the maximum extent practical, scope, plan, design, construct, operate and maintain all streets to provide a comprehensive and integrated network of facilities for all users of all abilities; and

WHEREAS: Any exception to applying this Complete Streets Policy to a specific roadway project must be approved by the Town Board members with documentation of the reason for the exception. Exceptions may be made when the project involves a roadway on which non-motorized use is prohibited by law. In this case, an effort shall be made to accommodate pedestrians and bicyclists elsewhere; and

WHEREAS: This policy will create a comprehensive, integrated, connected transportation network for Williamson that balances access, mobility, health and safety needs for all residents. Planning, funding, designing, constructing, managing and maintaining a complete multi-modal network, ensures this; and

WHEREAS: It is the intent of this policy to foster partnerships with the state, county, school district, citizens, businesses, interested civic groups and neighborhoods to implement the Complete Streets Policy; and

WHEREAS: The Town Board shall develop and adopt departmental policies, design criteria, standards and guidelines based upon recognized best practices in street design, construction and operations including but not limited to the latest editions of American Association of State Highway Transportation Officials (AASHTO) A Policy on Geometric Design of Highways and Streets; AASHTO Guide for Planning, Designing, and Operating Pedestrian Facilities; AASHTO Guide for the Development of Bicycle Facilities; Institute of Transportation Engineers (ITE) Designing Walkable Urban Thoroughfares: A Context Sensitive Approach; National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide; U.S. Access Board Public Right-of-Way Accessibility Guidelines; Highway Capacity Manual and Highway Safety Manual; and

WHEREAS: The implementation of this policy shall reflect the context and character of the surrounding built and natural environments while enhancing the appearance of such. In doing so, the highway department shall consider methods of providing development flexibility within safe design parameters such as context-sensitive design solutions and shall attempt to employ all solutions consistent with and sensitive to the context of the project; and

WHEREAS: Complete Streets should be continuously evaluated for success and opportunities for improvement sought. This policy encourages the regular evaluation and reporting of implementing complete streets through the following performance measures:

- Increase in the share of bicycles, pedestrians and transit users;
- Crash data;
- Use of new projects by mode;
- Compliments and complaints;
- Linear feet of pedestrian accommodations built;
- Number of ADA accommodations built;
- Miles of bike lanes/trails built or striped;
- Number of transit accessibility accommodations built;
- Number of street trees planted;
- Number of building permits issued along new complete street;
- Number of exemptions from this policy;

NOW, THEREFORE BE IT RESOLVED: The Town of Williamson shall implement the following steps to ensure successful implementation of complete streets:

- Advisory Board: the town will establish an interdepartmental advisory board to oversee the implementation of this policy. The committee will include members of the town (board members, planning board, school board, highway department), county (planning department and highway department), a representative from the police department, as well as representatives from bicycling, pedestrian, disabled, youth and elderly communities or any other organizations as deemed relevant. This committee will meet quarterly and provide a written report to the town board members evaluating progress and advising on implementation;
- Inventory: The town will maintain a comprehensive inventory of the pedestrian and bicycle infrastructure and will prioritize projects to eliminate gaps in the sidewalk and bikeway networks;
- Capital Improvement and Maintenance Project Prioritization: the town will reevaluate capital improvement and maintenance project prioritization annually to encourage implementation of bicycle, pedestrian and transit improvements;
- Revisions to Existing Plans and Policies: The Town of Williamson will incorporate complete street principles into the comprehensive plan, zoning code and other plans and manuals, rules, regulations and programs;
- Other Plans: The town will prepare, implement and maintain a Bicycle and Pedestrian Transportation Plan, a Safe Routes to School Plan, an Americans with Disabilities Act Transition Plan, and a Street Tree and Landscape Plan;
- Storm Water Management: The town will prepare and implement a plan to transition to sustainable storm water management techniques along our streets;
- Staff Training: The town will train all pertinent staff on the content of the complete streets principles and best practices for implementing the policy;
- Coordination: The town will utilize inter-departmental project coordination to promote the most responsible and efficient use of fiscal resources for activities that occur within the public right of way;
- Street Manual: The town will create and adopt a Complete Streets Design Manual to support implementation of this policy;
- Funding: The town will actively seek sources of appropriate funding to implement complete streets.

Discussion ensued. Councilman Bixby made a motion, seconded by Councilman Verno to table and refer this to the Planning Board. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official Town papers the week of April 13, 2014 to receive bids for a new vacuum truck for the Wastewater Treatment Department. Bid specs can be obtained from the Town Clerk's office with bids being accepted until May 8, 2014 at 2:00 PM at which time they will be opened and read. The motion was carried.

Kurt Allman; Highway Superintendent discussed with the Board purchasing or leasing equipment. Discussion ensued. The Board asked him to come back to the Board with documented quotes and options.

Public Comment: Fedele Noto stated his concerns regarding hazard parking at King's Auto.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: 7
Voucher #s: 14-418 thru 14-479

GENERAL FUND	\$ 10,460.34
HIGHWAY	\$ 11,453.87
WATER	\$ 4,984.44
<u>SEWER</u>	<u>\$ 6,425.32</u>
GRAND TOTAL:	\$ 33,323.97

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to adjourn the meeting at 8:20 PM. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick
Town Clerk