

A Worksession of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Suite II, at 7:00 PM on April 8, 2008. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman G. Elliott Warren

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Suite II following the Worksession and was called to order at 7:30 PM on April 8, 2008 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman G. Elliott Warren

ABSENT: None

Jack Ankrom, Matt Smith, Amanda Whitmore, Phil Dean, Todd Brennessel, Kaitlyn Roberts, Heather Duell, Jawni Winter, Danielle Ottenschot, Eileen Loveman; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman announced a Worksession will be held in the Town Complex Court Room located at 6380 Route 21, Suite II on April 22nd at 5:00 PM to discuss personnel matters.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter from Wayne County Highway Dept.

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Warren, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 25, 2008
- b. presentation of the Town Clerk's report, Tax Receiver's report
- c. accept the Supervisor's report for March
- d. accept the following budgetary transfer

Water Dept.

From:	Amount:	To:
SS1990.900 contingency	\$15,000.00	F8330.413 Purification - Fluori

- c. pay the Library bills as audited by the Library Board of Trustees:
vouchers 558 - 572, total \$11,984.13

The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Williamson Central School District is the applicant for a Williamson Safe Routes and A Healthy Community Project, and

WHEREAS: This project shows a need for new sidewalks within the town of Williamson that will allow children to walk or ride their bicycles to and from school and will also allow those adults, that wish to walk within the town, a safer and healthier route,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson supports the two part sidewalks project, grant application from the Williamson Central School District to the NYS Department of Transportation, outlining priority 1, \$150,322 and Priority 2, \$98,842 for a total grant request of \$249,163,

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby

NAYES: Councilman Warren

The Resolution was declared adopted.

This grant is a two-part grant, first priority putting sidewalks in on one side of the designated streets and the second priority putting sidewalks on the other side of the same designated streets. The grant is sponsored by the Town and the applicant is the Williamson Central School.

Councilman Bixby reported on Town of Williamson Route 104/21 Gateway Project study. A meeting was held with the Gateway Committee, Board Members, NYS DOT, and Genesee Valley Regional Transportation to discuss the draft proposal prepared by John Steinmetz, Planning Consultant. Councilman Bixby explained it was only in the draft stages at this time. There will be Public Meetings in the future after corrections, data added and deleted and needed changes are made.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Account Clerk to attend two Retirement Seminars. The seminars will be held in Seneca Fall, NY on May 5th, Employer Benefit Seminar and May 6th, Employer Reporting Seminar. There will be no registration fees. All actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor and Planning Board members to attend the Local Government workshops, for training hours. The Local Government Training meeting will be held at the Seneca Falls Community Center in Seneca Falls, NY, this has no registration fee; the Spring 2008 Regional Local Government Workshop will be held Friday May 9, 2008 at the Burgundy Basin Inn in Pittsford, NY. The registration fee, per person, will be \$40.00; the Landmark Society conference will be held at the First Congregational Church in Canandaigua, the registration fee, per person, will be \$40.00. All other necessary and actual expenses, for these workshops, will be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a contract with Bergmann Associates for updating of the Master Plan. The cost for these services are not to exceed \$44,080. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to advertise in the Sun & Record & Times issues for the week of April 14, 2008 for applications for temporary part-time employees to work with the outside crew in the Water Department. Applications will be accepted until May 8, 2008. Bill Dobie, Outside Working Foreman, is authorized to hire up to three people after the acceptance date for applications. They can begin working as soon as needed and will work on an as needed basis. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize two Water Department employees to attend the AWWA annual conference. The Conference is to be held in Saratoga Springs, New York from April 22 – 24, 2008. The registration fee is \$275.00 per person with all other necessary and actual expenses to be a Town charge. The motion was carried.

This conference will give them credits needed to keep their certifications, and will reduce the numbers of meetings needed to attend. With two going at the same time they share rooming expenses and therefore lower hotel costs.

Supervisor Hoffman updated The Board regarding the roof status on the Town Complex. Dennis Spina, RA, with Bell & Spina will be putting together two options to compare for effectiveness and cost. Both plans will include sealing all the eaves and cavity walls under the soffit on the entire building, fill voids in ridges and valleys with foam on the entire building, and add duct work to more effectively conduct air throughout the system HVAC in

the entire building. After this work is done, there are two alternatives for the final step to seal the perforated decking over the library so that it is not conducting heat out. The two options are spray foam insulation on the decking in the Library from inside and add a dropped ceiling from the joists to cover the foam or put a new roof on the Library that would completely insulate the decking.

Councilman Verno asked the changing of the Supervisor position from a two-year term to a four-year term be put on the next Board meeting agenda for discussion.

Public Comment: Jawni Winter asked questions concerning the Town Complex roof, and water department personnel attending conferences.

Phil Dean expressed his appreciation regarding the results of the Congdon Road drainage project that was completed last year.

Supervisor Hoffman made a motion, seconded by Councilman Warren, to pay the following bills as audited:

<u>Account:</u>	<u>Voucher No.:</u>	<u>Totals:</u>
General Fund	487 through 503, 557	\$ 6,365.17
Highway Fund	504 through 524	\$ 12,241.81
Water Fund	486, 525 through 541	\$ 4,281.84
Sewer Fund	542 through 555	\$ 6,408.62
<u>Capital H-16</u>	<u>556</u>	<u>\$ 3,566.77</u>
Total:		\$ 32,864.21

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:50 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
Town Clerk