

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, February 28, 2017. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson
Councilman Nancy Gowan

The Board reviewed bills for approval of payment:

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and called to order at 7:30 PM on Tuesday February 28, 2017 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson
Councilman Nancy Gowan

Desenee Bresett, Alexander Traas, Christian Morrill, Ernie Norton, Rachel Montondo, Heidi Montondo, Lindsey Sharp, Daniela Leguizamon, Westley Burlee, Cole Mascle, Matt Kuhl, Nate Niles, Mikala Steinmann, J.D. Grell, Will Sponable, Austin Cayea, Alysa Martinez, Sarah Haak, Hannah Henderson, Autumn Miller, Samuel Mannix, Samuel Jones, Daniel Hodgson, Anton Wendler, Colton Weber, Claire Donovan, Kevin Wachter, Autumn Resser, Ryan VanDemortel, Rylee Mohr, Jacob Cino, Emilee VanDemortel, Roger Marko, Adriannah Klejment, Isabel Aguilera Fonseca, Gary Immesoete, Bryan Burnell, Sammi Neild, Andrew Lapoint, Dave Richards, Abby Fox, Abram Collier, Ian Mckay, Matthew Henner , Ryan Price, Connor Allman, Lauren Smith, and the undersigned Deputy Town Clerk was also present.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: February 14, 2017
- b. accept the Tax Receiver's report
- c. accept the Supervisor's report for December, 2016
- d. accept the monthly report from WWTP

The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson is desirous of undertaking community development activities, and

WHEREAS: The New York State Office of Community Renewal (OCR), administers the US Department of Housing and Urban Development Community Development Block Grant (CDBG) program and has announced availability of funding to provide eligible local governments funding for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose benefitting low/moderate income persons,
and

WHEREAS: The Town of Williamson held a public hearing on February 14, 2017 for the purpose of hearing public comments on the Town's community development needs, and to discuss the submission of any Community Development Block Grant (CDBG) applications for the 2017 program year, and

WHEREAS: The Town has identified a proposed economic development application for the benefit of Baldwin Richardson Foods Co. that will result in substantial benefit to the Town in the form of significant capital investment and the creation of up to 30 new jobs, the majority of which will be held by low and moderate income persons thus meeting the National Objective of benefitting low and moderate individuals, and

WHEREAS: The Town intends to submit an application for funding to OCR under the CDBG program to provide up to \$450,000 in financial assistance to Baldwin Richardson Foods Co. for the purchase of machinery and equipment to be installed at its facility located at 4949 State Route 104, Williamson, New York 14589,

NOW, THEREFORE, BE IT RESOLVED: That the Supervisor of the Town of Williamson is hereby authorized to submit a grant application as well as all necessary understandings, assurances, and additional information as may be required to the OCR for the benefit of Baldwin Richardson Foods Co. in an amount up to \$450,000 to support its proposed project,
and

BE IT FURTHER RESOLVED: That the Town will comply with all OCE CDBG Program guidelines, Federal Statutes and regulations applicable to the OCR CDBG Program and the certifications contained in the application, and

BE IT FURTHER RESOLVED: that should the grant be awarded:

1. The Supervisor is hereby authorized to execute a Sub recipient Agreement, subject to approval of Town Counsel as to form and content for Program Delivery Activities and Administration of the grant, at a cost not to exceed the maximum allowed by the program, and
2. Anthony Verno is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the grant

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Town of Williamson

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

This Residential Antidisplacement and Relocation Assistance Plan (RARAP) is prepared by the Town of Williamson in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG, UDAG and/or HOME-assisted projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, Town of Williamson will take the following steps to minimize the direct and indirect displacement of persons from their homes: *(The steps provided below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities.)*

- Evaluate housing codes and rehabilitation standards and code enforcement in reinvestment areas to prevent undue financial burden on established owners and tenants.
- Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
- Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are “lower-income dwelling units” (as defined in 24 CFR 42.305)) or structures that have not been used for residential purposes.
- Target only those properties deemed essential to the need or success of the project.

Relocation Assistance to Displaced Persons

Williamson will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the [CDBG and/or HOME] Program[s], move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The Town of Williamson will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the [CDBG and/or HOME] Program[s] in accordance with 24 CFR 42.375.

Before entering into a contract committing Williamson to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, The Town will make public by publication in the official newspaper(s) and submit to the NY State Office of Community Renewal (OCR) the following information in writing: NOTE: See guidance in Handbook 1378, paragraph 7-5.

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. NOTE: See also 24 CFR 42.375(d).
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit is designated to remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1- bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, Williamson will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the Town of Williamson may submit a request to NYS OCR for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Town of Williamson Supervisor is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period. The Town of Williamson Supervisor is responsible for providing relocation payments and other assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

* * * * *

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson is applying for New York State Community Development Block Grant (CDBG) funds, as administered by the NYS Office of Community Renewal (OCR) to reflect the spirit and intent of the requirements for Antidisplacement and Relocation Assistance activities set forth in the applicable CDBG Program regulations.; and,

WHEREAS: Participation in the New York State Community Development Block Grant (CDBG) Program requires the adoption and implementation of a Residential Antidisplacement and Relocation Assistance Plan (RARAP) in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG, UDAG and/or HOME-assisted projects.; and,

NOW, THEREFORE, BE IT RESOLVE: By the Town of Williamson Town Board that the attached New York State Community Development Block Grant (CDBG) Antidisplacement and Relocation Assistance Plan be hereby officially adopted for implementation in the Town's New York State CDBG, and

BE IT FURTHER RESOLVED: That the Antidisplacement and Relocation Assistance Plan will be in place until December 31, 2020 unless renewed by the Town of Williamson.

Roll call vote on the Resolution was as follows:

AYES: Councilman Gary Orbaker
Supervisor Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

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M/WBE AND EEO POLICY STATEMENT

The Town of Williamson has adopted the following policy statements to meet the Minority-and Women-Owned Business Enterprises (MWBE) and Equal Employment Opportunity (EEO) project goals established by the New York State Office of Community Renewal for the Community Development Block Grant (CDBG) Program.

M/WBE

This organization will and will cause its contractors and subcontractors to take good faith actions to achieve the M/WBE contract participations goals set by the State for that area in which the State-funded project is located, by taking the following steps:

- (1) Actively and affirmatively solicit bids for contracts and subcontracts from qualified State certified MBEs or WBEs, including solicitations to M/WBE contractor associations.
- (2) Request a list of State-certified M/WBEs from AGENCY and solicit bids from them directly.
- (3) Ensure that plans, specifications, request for proposals and other documents used to secure bids will e made available in sufficient time for review by prospective M/WBEs.
- (4) Where feasible, divide the work into smaller portions to enhanced participations by M/WBEs and encourage the formation of joint venture and other partnerships among M/WBE contractors to enhance their participation.
- (5) Document and maintain records of bid solicitation, including those to M/WBEs and the results thereof. Contractor will also maintain records of actions that its subcontractors have taken toward meeting M/WBE contract participation goals.

(6) Ensure that progress payments to M/WBEs are made on a timely basis so that undue financial hardship is avoided, and that bonding and other credit requirements are waived or appropriate alternatives developed to encourage M/WBE participation.

EEO

(a) This organization will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, age, disability or marital status, will undertake or continue existing programs of affirmative action to ensure that minority group members are afforded equal employment opportunities without discrimination, and shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on state contracts.

(b) This organization shall state in all solicitation or advertisements for employees that in the performance of the State contract all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex disability or marital status.

(c) At the request of the contracting agency, this organization shall request each employment agency, labor union, or authorized representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of this organization's obligations herein.

(d) Contractor shall comply with the provisions of the Human Rights Law, all other State and Federal statutory and constitutional non-discrimination provisions. Contractor and subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

(e) This organization will include the provisions of sections (a) through (d) of this agreement in every subcontract in such a manner that the requirements of the subdivisions will be binding upon each subcontractor as to work in connection with the State contract.

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Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson is applying for New York State Community Development Block Grant (CDBG) funds, as administered by the NYS Office of Community Renewal (OCR) to reflect the spirit and intent of the requirements Minority and Women-Owned Business Enterprises (MWBE) And Equal Employment Opportunity (EEO) Policies activities set forth in the applicable CDBG Program; and,

WHEREAS: participation in the New York State Community Development Block Grant (CDBG) Program requires the adoption and implementation of Minority-and Women-Owned Business Enterprises (MWBE) And Equal Employment Opportunity (EEO) Policies to meet the requirements of NYS CDBG regulations; and,

NOW, THEREFORE, BE IT RESOLVED: by the Town of Williamson Town Board that the attached New York State Community Development Block Grant (CDBG) Minority-and Women-Owned Business Enterprises (MWBE) And Equal Employment Opportunity (EEO) Policies be hereby officially adopted for implementation in the Town's New York State CDBG Program.

Roll call vote on the Resolution was as follows:

AYES: Councilman Gary Orbaker
Councilman Michael Bixby
Supervisor Anthony Verno

NAYES: None

The Resolution was declared adopted.

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**THE TOWN OF WILLIAMSON
NEW YORK STATE COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM CITIZEN PARTICIPATION PLAN**

The Town of Williamson has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended, and the program policies of the New York State Community Development Block Grant (CDBG) Program.

The Town of Williamson is committed through adoption of this plan to the full and total involvement of all residents of the community in the composition, implementation, and assessment of its Community Development Block Grant (CDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas, and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Town of Williamson shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information, and records relating to the State's proposed method of distribution, as required by the Secretary of Housing and Urban Development, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) When applicable, provide for public hearings and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five (5) calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project;
- 4) Provide technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure that will accommodate a timely written response, within fifteen (15) days where practicable, to written complaints and grievances.

I. PUBLIC HEARINGS

If a public hearing is held to obtain citizen input, notices informing citizens of any public hearings will appear in the official newspaper or in a newspaper having general circulation within the Town of Williamson a minimum of five (5) calendar days prior to the hearing. In addition, notices will also be posted publicly in municipal office buildings and the hearing will be publicized through local community organizations, and/or posting on the Town website. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible, these hearings will be held within or near the LMI areas, at times affording participation by the most affected residents. Written minutes of the hearings and an attendance roster will be maintained by the Town of Williamson.

II. APPLICATION

1. Seven (7) calendar days, at a minimum, prior to the scheduled submittal of the application for project funding through the CDBG Program, a notice shall appear in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing the citizens of the following:
 - a. Proposed submittal date of the application;
 - b. Proposed objectives;
 - c. Proposed activities;
 - d. Location of proposed activities;
 - e. Dollar amount of proposed activities; and
 - f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Town of Williamson, Supervisor
6380 Route 21
Williamson, NY 14589

2. The public notice will also state that the following information is available:
 - a. The amount of funds, including program income, available for proposed community development activities for the current fiscal year;
 - b. The range of CDBG activities that may be undertaken,
 - c. The estimated amount of CDBG funds proposed to be used for activities that will meet the national objective of benefitting low and moderate income persons; and
 - d. The plan(s) designated for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Town of Williamson to persons actually displaced as a result of such activities.
3. In addition, the application will be published on the Town of Williamson's website.

III. AMENDMENTS

Program amendments, which substantially alter the CDBG project from that approved in the original application, shall not be submitted to the State without publication of notice in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing citizens of the following:

- a. Proposed submittal date of the amendment;
- b. Proposed objectives;
- c. Proposed activities;
- d. Location of proposed activities;
- e. Dollar amount of proposed activities; and
- f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Town of Williamson, Supervisor
6380 Route 21
Williamson, NY 14589

Any comments received including the responses will be submitted with the request for the amendment. Citizens may, at any time, contact NYS Office of Community Renewal (OCR) directly to register comments, objections, or complaints concerning the Town's CDBG application(s), amendment(s), and/or performance. Citizens are encouraged, however, to attempt to resolve any complaints at the local level as outlined above prior to contacting OCR.

IV. CONSIDERATION OF OBJECTION TO APPLICATION OR AMENDMENT

Persons wishing to object to approval of an application or amendment by the State may make such objection known to:

New York State
Office of Community Renewal Hampton Plaza
38-40 State Street, 4th Floor South
Albany, NY 12207
(518) 474-2057
E-Mail: OCRinfo@nyshcr.org

V. LIMITED ENGLISH PROFICIENCY

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Town of Williamson will provide an interpreter for dissemination of information to them provided the Town of Williamson is given sufficient notification of three (3) calendar day(s). Documents will be available in the appropriate languages for the geographic area served by the Town of Williamson.

VI. TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Town of Williamson to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the CDBG Program. Local officials will conduct informational meetings with

the residents of the low to moderate income areas if a written request is received by the Town of Williamson with at least a one (1) week notification. The persons who conduct the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

VII. TIMELY ACCESS AND ADEQUATE INFORMATION

The Town of Williamson shall provide timely disclosure of records, information and documents related to the CDBG program activities. Documents will be made available for copying upon request at the Town of Williamson Offices, Monday thru Friday, 9:00 a.m. thru 4:00 p.m. Such documents may include the following:

1. All meetings and promotional materials;
2. Records of hearings and meetings;
3. All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications;
4. Copies of the regulations (final statements) concerning the program; and,
5. Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions, and Environmental Procedures.

VIII. CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the Town of Williamson to review all complaints received.

SECTION 2

The following procedures will be followed on all complaints received by the Town of Williamson:

1. The complainant shall notify the Town Supervisor of the complaint. The initial complaint may be expressed orally or by written correspondence.
2. The Town Supervisor or designated representative will investigate the complaint and will report the findings within five (5) working days.
3. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Town Supervisor or designated representative and to the appropriate committee for its review. This will be accomplished within thirty (30) working days of receipt of the written complaint.
4. The reviewing committee will have fifteen (15) working days to review the complaint and forward its decision to the complainant in writing.
5. If the complainant is aggrieved with the decision of the committee, he must notify the Town Supervisor in writing that he desires to be afforded a hearing by the Town Board. The complainant will be placed on the next regularly scheduled agenda. The Town Supervisor will notify the complainant in writing of the date of the hearing.
6. The complainant must bring all relevant data, witnesses, etc., to the hearing. The Town Board, at the hearing, will review the complaint and forward within fifteen (15) days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Town Supervisor will inform complainant of an appropriate date to expect a response. Within five (5) working days of reaching a decision, the complainant will be notified in writing of the decision.

SECTION 3

The Town of Williamson will maintain a file for the purpose of keeping reports of complaints.

SECTION 4

This policy does not invalidate nor supersede the personnel or other policies of the Town of Williamson which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 5

This policy may be amended by a majority vote at any of the Town of Williamson’s regularly scheduled meetings.

* * * * *

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson is applying for New York State Community Development Block Grant (CDBG) funds, as administered by the NYS Office of Community Renewal (OCR) to reflect the spirit and intent of the requirements for Citizen Participation activities set forth in Section 570.431 of the applicable CDBG Program regulations.; and,

WHEREAS: participation in the New York State Community Development Block Grant (CDBG) Program requires the adoption and implementation of a Citizen Participation Plan to comply with Section 508 of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS: The purpose of this plan is to provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used.

NOW, THEREFORE, BE IT RESOLVED: By the Town of Williamson Town Board that the attached New York State Community Development Block Grant (CDBG) Citizen Participation Plan be hereby officially adopted for implementation in the Town’s New York State CDBG Program.

BE IT FURTHER RESOLVED: That the Citizen Participation Plan will be in place until December 31, 2020 unless renewed by the Town of Williamson.

Roll call vote on the Resolution was as follows:

AYES: Councilman Michael Bixby
Councilman Gary Orbaker
Supervisor Anthony Verno

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to grant permission to the Apple Blossom Committee for use of the Town parking lots adjacent to 4100 Ridge Road for the carnival during festival days from May 18th – 21st, 2017. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Apple Blossom Committee to contact the State Police and/or Sheriff’s Dept. regarding the closing of roads at the necessary and appropriate times during the Apple Blossom Festival from May 18th – 21st, 2017. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, that Janet Nelson is appointed to the Zoning Board of Appeals as an alternate. Her rate of pay will be \$10.20 for every meeting and \$59.33 if a voting member. As an alternate she can only serve as a voting member if a regular member has to abstain from that meeting. Her term of office will be from January 1, 2017 until December 31, 2021. The motion was carried.

Public Comment: Supervisor Verno explained briefly that the first four resolutions had to do with a block grant that the Town is trying to get to help Baldwin Richardson Foods expand. A few questions and comments were heard.

Supervisor Verno made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

Abstract Number: # 5
Voucher #s: 17-196 – 17-235

GENERAL FUND	\$ 5,956.59
HIGHWAY	\$ 158,792.31
WATER	\$ 10,415.83
SEWER	\$ 5,138.88
LIGHTING DIST	\$ 3,589.39
DRAINAGE	\$
GRAND TOTAL:	\$ 183,893.00

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:46 P.M. The motion was carried.

Respectfully Submitted,

Paula Dolan
Williamson Deputy Town Clerk