

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, February 14, 2017. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan

ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for approval of payment:

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and called to order at 7:30 PM on Tuesday February 14, 2017 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan

ABSENT: Councilman Thomas D. Watson

Dave Richards, Timothy Hughes, & Todd Macko all with Richardson Foods, Ora Rothus with Wayne County IDS [Wayne County Industrial Development Agency], Joshua DiMura, Scott DiMora, Todd Brennessel, Larry Luke, Joey DelPlato, Norberto Cervantes, AJ Plyter, Martha Liddle, Chantel Smith, Messias Washington, Wilma Young ; Sun & Record and the undersigned Town Clerk was also present.

Supervisor Verno presented and read the following Proclamation:

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Proclamation

Larry Luke - Director - Williamson Recreation Committee

Whereas: The Williamson Township Youth Committee was incorporated on July 13, 1948, and

Whereas: Larry Luke was appointed as Director of the Williamson Township Youth Committee on January 24, 1989

Whereas: Over the years there have been many changes in activities offered, directors and cost to residents, and

Whereas: One of the many changes that has taken place under the guidance of Larry has been changing the name to the Williamson Recreation Committee, changing the status to “not for profit” and reducing the cost to the residents of Williamson, and

Whereas: Larry has worked diligently as the director of the Williamson Recreation Committee to oversee the running of all programs offered to the youth of the community, and he made himself available whenever he was needed, while running his own business, raising a family and getting a degree to teach,

Now, Therefore, Be It Resolved: That the Williamson Town Board hereby recognizes Larry Luke for his 27 years of dedicated service to all the participants in the programs offered, the residents of the Town of Williamson, and the Recreation Committee staff and wish him well with his teaching career.

Anthony Verno, Supervisor

Gary Orbaker, Councilman

Thomas Watson, Councilman

Michael Bixby Councilman

Nancy Gowan, Councilman

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A notice having been published for a Public Hearing regarding the NYS Community Development Block Grant Program. Supervisor Verno read the rules of a Public Hearing. Supervisor Verno declared the Hearing open at 7:33PM. Supervisor Verno introduced Dave Richards with DB Richards Consulting who then presented a detailed overview of what the grant entailed. No one had any questions or comments. The Public Hearing was closed at 7:40PM on motion by Councilman Bixby, seconded by Councilman Orbaker. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Gowan, to accept the Consent Agenda containing the following items:

- a. previous minutes: January 10, 2017, February 2, 2017
- b. presentation of Town Clerk’s report
- c. accept the Supervisor’s report for December 2016
- d. departmental monthly reports
- e. accept the annual reports – Justices, WWTP

f. accept the budgetary transfers for 2016 year end

GENERAL FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1110.101	Justices PS Clerk/Secretary	1110.102	Justices PS Part Time Clerk	2,443.80
		1110.400	Justices CE	40.00
			Tax Collector PS Part Time	
1410.102	Town Clerk PS Part Time Clerk	1330.102	Clerk	479.48

GENERAL FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1410.102	Town Clerk PS Part Time Clerk	1330.400	Tax Collector CE	99.84
			Assessment PS	
1355.400	Assessment CE	1355.101	Clerk/Secretary	1,085.64
1620.421	Buildings CE Electricity	1620.400	Buildings CE	3,815.62
		1620.100	Buildings PS	495.00
1620.421	Buildings CE Electricity	1660.400	Central Stores CE	152.94
3620.126	Safety Inspection PS PT Code Enforcement	3620.100	Safety Inspection PS	732.29
		3620.400	Safety Inspection CE	103.23
5132.200	Garage EQ	5132.400	Garage CE	354.77
1430.400	Personnel CE	5650.400	Off Street Parking CE	1,225.92
		6410.400	Publicity CE	150.00
			Economic Development	
1430.400	Personnel CE	6989.400	CE	1,250.00
7110.105	Parks PS Clerk of the Works	7110.100	Parks PS	384.00
7110.107	Parks PS Groundskeeper	7110.106	Parks PS Reservations	630.00
		7110.400	Parks CE	2,520.53
			Celebrations CE Apple	
7620.400	Recreation for Aging CE	7550.444	Blossom	94.65
9060.800	Medical Insurance	9030.800	Social Security	1,556.17
		9032.800	Medicare	363.94

WATER FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
8330.100	Purification PS		Administration CE	
		8310.422	Telephone	64.66
			Administration CE	
		8310.460	Miscellaneous	349.83
			Source Power/Pumping CE	
		8320.441	Rpr Equip	4,140.11
8340.417	Trans/Dist CE Rehab Lines	8340.200	Trans/Dist EQ	108,015.97
8340.442	Trans/Dist CE Vehicle Maintenance	8340.200	Trans/Dist EQ	1,708.95
			Trans/Dist CE Meters	
8340.100	Trans/Dist PS	8340.414	New/Repair	291.79
			Trans/Dist CE Water Main	
		8340.416	Repair	2,513.81

SEWER FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1990.900	Contingent Account		Collecting System/Lines	
		8120.442	Veh Maint	88.29
		8130.100	Treatment/Disposal PS	4,920.75
			Treatment/Disp CE Lab	
		8130.419	Services	42.19

SEWER FUND CONT'D.

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1990.900	Contingent Account	8130.424	Treatment/Disp CE Other Utilities	222.82
		8130.447	Treatment/Disp CE Other Dir Costs	4,827.96

HIGHWAY FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
5140.100	Misc (Brush/Weeds) PS	5140.400	Misc (Brush/Weeds) CE	1,230.64
		9060.800	Medical Insurance	21.43

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to renew the Simplex Grinnell Fire Alarm and Sprinkler System service agreement for the Town Complex. The cost for this agreement will be \$2,007.75 for one year from March 1, 2017 to February 29, 2018. The motion was carried.

FYI – This is the same as last year.

Councilman Bixby made a motion, seconded by Councilman Gowan, to approve the installation of duress buttons in the Town Complex, Town Clerk's Office, Town Court and the Town Library. A quote was obtained from Superior Security Solutions at a cost of \$488.75 to have the buttons installed and \$20.00 per month for central station monitoring. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to appoint Michael Collins to the Library Board of Trustees. His term of office will cover January 1, 2017 to May 31, 2020. The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$741.00 per year. The motion was carried.

FYI - the cost last year - \$726.00

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an annual maintenance agreement with Power Generation & Industrial Engines, Inc. for maintenance of the generator at the Williamson Water Treatment plant. The duration of the agreement is for three years at an annual cost of \$1,137.81. The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign an annual maintenance agreement with Power Generation & Industrial Engines, Inc. for maintenance of the generator at the Williamson Wastewater Treatment plant. The duration of the agreement is for three years at an annual cost of \$2,555.63. The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Williamson Town Court was awarded a grant under the Justice Court Assistance Program in the amount of \$4,796.40, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant,

NOW THEREFORE BE IT RESOLVED: That the General Fund be amended as follows: line item A3021 State Aid Court Facilities be increased from \$10,000.00 to \$14,796.40 and line item A1110.445 Justices Grant Contractual be increased from \$0 to \$4,796.40.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager to assist the account clerk in preparation of the AUD, as per agreement, not to exceed \$1,450.00. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Gowan, that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended as follows:

\$534,698.00 for general repairs and improvements on Town roads totaling approximately 47.5 miles

The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: A Land & Building Reserve was established for unexpected expenditures in the General Fund, and

WHEREAS: The Town Board of the Town of Williamson, duly convened in a regular session, and

WHEREAS: Quotes have been obtained as per procurement policy guidelines, to replace doors at the Town Highway Garage,

NOW, THEREFORE, BE IT RESOLVED: That pursuant to provisions of Section 6-c of the General Municipal Law of the State of New York that the Town Board of the Town of Williamson be and hereby is authorized to expend funds from the General Fund Land & Building Reserve the sum of six thousand, three hundred fifty two dollars and ten cents (\$6,352.10) for said replacement of doors as required in accordance with a fire safety inspection, and

BE IT FURTHER RESOLVED: This resolution shall be subject to Permissive Referendum as required by law.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to hire Cayuga County Soil & Water Conservation to come, chip the brush, (double ground) at the landfill with their tub grinder. The cost is approximately \$7,900.00 plus fuel for running the tub grinder. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

Abstract Number: #4
Voucher #s: 17-139 – 17-193

GENERAL FUND	\$ 17,458.46
HIGHWAY	\$ 107,664.39
WATER	\$ 31,664.80
SEWER	\$ 3,452.10
GRAND TOTAL:	\$160,239.75

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to adjourn the meeting at 7:52 P.M. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick

Williamson Town Clerk