

Williamson CPPAC
Draft Agenda ~ Sept. 14, 2016

1. Review Draft Minutes for May?

*Volunteer to take minutes

2. Confirm Leadership for October 12 Mike Orr /November 9 Steve Fernaays /December 14 Perry Howland

3. CPPAC Responsibilities-

a. Planning Board liaison to CPPAC- Has the Planning Board Chairman been identified?

b. Liaison with Sue Brennessel, Town Website coordinator – After discussion of a single appointed liaison or member taking minutes it was decided **the member who takes minutes would send approved Minutes to Sue** (accountclerk@town.Williamson.ny.us).

c. Review sample of completed “Activity Assessment Forms” from Comprehensive Plan pages 54 to 73

d. Discussion of Town Comprehensive Plan reviewing process (Chapter 2 or pages 54 to 73)

e. Acquiring new members to CPPAC - The process to replace CPPAC members has not been completed.

4. Trees for East Main Street Sidewalk Project – Steve

a. Contact property owner – **Members of the committee volunteered to contact residents they knew**

b. Discuss procedure/timeline for acquiring and planting trees - TB

5. Charrette Project 2016 Updates: Chair

a. Downtown businesses horizontal signage – Mike - A BID meeting is scheduled for next month so the signage topic can be discussed.

b. Gateway – Signage at Rt. 104 & Rt. 21

1. Review project plan-any do-able components in 2015?-All

2. Status of BOCES contact(Craig Logan) – Steve

c. Williamson Historic Fire Hall Mural

-Discuss recent email exchange between Peter/George/Amy/Mike

6. Grants

a. Genesee/Finger Lakes Regional Projects? – Any progress

b. Other possible grants? Main Street? Do we want to connect with Roxanne Kise?-Discuss

7. Round-the-room – All

Next Meeting: October 12 Mike Orr