

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, called to order at 7:00 PM on Tuesday, February 12, 2019 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

ABSENT: None

The Board reviewed bills for approval of payment:

Eddy Brennessel, Colton Murphy, MaryAnne Gilley, Makenna Hill, Tyler Ingham, Madeline Bortle, Marissa Peets, Gavin Buehler, Trayton Schmeelk, Aubree Brothers, Mckenna Tingué, Adriana Tingué, Christine Defisher, David Defisher, Kurt Allman; Highway Superintendent, Mackenzie Mangos, Madison Weber, Iriini Konstantinou, Mareasa Guidici, Abby Sheahen, Jamie Sonnevill, Brian Shadduck, Sam Rochevot, Kayley Denagel, Christian Havranek, Olivia Tunley, Timmy Lake, Ben Edwards, James Williams, Hunter Byron, Josh Bailey, Yvonne White; Sun & Record and the undersigned Deputy Town Clerk was also present.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Bixby, to accept and/or file the letters and other forms of communication.

Correspondence from Dawn VanPatten; Town Assessor stating the Town of Williamson's LOA (level of Assessment) will be at 98%.

The motion was carried.

Supervisor Verno made a motion, seconded by Councilmember Bixby to accept the Consent Agenda containing the following items:

- a. approval of previous minutes: Organizational Meeting 2019, January 2, 2019
- b. presentation of Town Clerk's report and Tax Receiver's monthly report
- c. accept the annual reports - Town Clerk, Registrar of Vital Statistics, Town Justices, WWTP, CEO, Assistant CEO
- d. accept the Supervisor's reports for November and December 2018
- e. departmental monthly reports
- f. approve budgetary transfers for year end 2018
- g. to accept the encumbrances, accruals, and accounts payables:

General Fund:

Encumbrances: \$ 2,016.61

Accounts Payable: \$ 3,567.39

Accrued Payroll: \$ 3,159.52

Highway Fund:

Encumbrances: \$25,453.26

Accounts Payable: \$ 2,313.01

Accrued Payroll: \$ 7,528.81

Water Fund:

Encumbrances: \$11,349.32
Accounts Payable: \$34,960.48
Accrued Payroll: \$ 9,932.20
Sewer Fund:
Encumbrances: \$21,935.00
Accounts Payable: \$ 2,929.03
Accrued Payroll: \$ 2,506.04

The motion was carried.

Councilmember Bixby made a motion, seconded by Councilmember Moll to renew the operating license for 2019 for Whispering Woods Manufactured Home Park. The permit is renewable annually upon inspection and approval by the building inspector, which has been received.

The motion was carried.

Councilmember Bixby made a motion, seconded by Councilmember Orbaker, to reappoint Dawn VanPatten as Town Assessor for a six-year term, which will begin October 1, 2019 and end September 30, 2025. The motion was carried.

Councilmember Bixby made a motion, seconded by Councilmember Gowan to direct the Town Clerk to advertise, in the appropriate papers the weeks of March 3rd and 17th, 2019 to receive applications for the mowing of town properties. A job description can be obtained in the Town Clerk's office. Applications will be received until April 5th, 2019 at 4:00 PM. The rate of pay will be \$12.73/hr. The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilmember Bixby.

WHEREAS: The record books of the Justices, Town Clerk, and Supervisor were made available to the Town Board prior to this meeting, and

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson hereby acknowledges that the Justice, Town Clerk and Town Supervisor's books were presented to the Town Board for auditing.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilmember Gowan.

WHEREAS: The Williamson Town Court was awarded a grant under the Justice Court Assistance Program, for the purchase of equipment for the Court Clerks' office, in the amount of \$1,554.99, and

WHEREAS: The total costs for the office equipment will be \$1,554.99,

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this

grant and the expenditures for the equipment purchase,

NOW, THEREFORE BE IT RESOLVED: That the General Fund be amended as follows:
line item A3021 State Aid Court Facilities be increased from \$0 to \$1,554.99 and line item
A1110.445 Justices Grant Contractual be increased from \$0 to \$1,554.99.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilmember Orbaker, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$771.00 per year from 2/1/19 to 1/31/20. The motion was carried.

FYI - the cost last year - \$756.00

Supervisor Verno made a motion, seconded by Councilmember Bixby to authorize the Senior Account Clerk to attend a Medicare 101 Class. There is no cost for this class to be held at the Dept. of Aging and Youth in Lyons, New York on February 13, 2019 at 2:00 PM. All other necessary and actual expenses are to be a Town charge. The motion was carried.

Supervisor Verno made a motion, seconded by Councilmember Orbaker to authorize the Senior Account Clerk to attend the New York State Comptroller's 2019 Governmental Accounting Class to be held at the Town of Pittsford, Community Library in Pittsford, New York, on September 4 – 6, 2019. The cost for this class will be \$85.00 with all other necessary and actual expenses a Town charge. The motion was carried.

Councilmember Bixby made a motion, seconded by Councilmember Gowan to authorize the Senior Account Clerk to attend a training workshop in Rochester, NY on February 14, 2019 at the Radisson Hotel Airport. The workshop is a compliance update on the FMLA. The cost for the workshop is \$199.00 per person with all other actual and necessary expenses a Town charge. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilmember Bixby to appoint Dan DeCracker as the Chairman of the Zoning Board of Appeals effective as of January 1, 2019. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilmember Orbaker to accept the resignation from Donald Hoffman, Planning Board member effective February 11, 2019. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilmember Bixby to direct the Deputy Town Clerk to advertise in the official Town papers the weeks of February 17th and

24th, 2019 to receive applications from residents interested in serving on the Planning Board or as an alternate to the Planning Board. Applications will be accepted until March 21st, 2019 at 4:00 p.m. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilmember Orbaker to direct the Town Clerk to advertise the week of February 17, 2019, to hold a Public Hearing regarding proposed Local Law #1, 2019 to amend Chapter 135 – Property Nuisance Abatement. The Public Hearing will be held at the March 12, 2019 regular meeting at 7:00 PM. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilmember Moll to authorize the Town Supervisor to sign an agreement with Barton & Loguidice for 2019 monitoring of the closed Town of Williamson landfill located on Pound Road. The cost for the monitoring will be \$5,800.00. The motion was carried.

Councilmember Orbaker made a motion, seconded by Councilmember Gowan, that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended as follows:

\$542,698.00 for general repairs and improvements on various Williamson roads.

The motion was carried.

Councilmember Moll made a motion, seconded by Councilmember Bixby, to direct the Town Clerk to advertise in the official Town papers the week of February 17, 2019 to receive applications for temporary part-time seasonal employees to work for the Water Department, as an outside laborer, on an as needed basis. Applications will be accepted until March 22, 2019 at 4:00 PM. The rate of pay will be \$12.73/hr. The motion was carried.

Councilmember Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilmember Gowan.

WHEREAS: the current fuel system at the Highway Barns was installed in January of 1998, and

WHEREAS: the program for reports won't print reports as needed, and a new system can be installed at a cost of \$17,161.00, that will enable the required reports to be printed directly to the Town Offices,

NOW, THEREFORE, BE IT RESOLVED: to authorize the purchase of a new Gasboy Atlas PRIME fuel system at the Highway Barns. The new system will be purchased under Sourcewell Contract #022217-GVR at a cost of \$17,161.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan

NAYES: Councilmember Abram Moll

The Resolution was declared adopted.

Councilmember Moll presented the following Resolution and moved its adoption. It was seconded by Councilmember Bixby.

WHEREAS: Schuler-Haas Electric has been hired to perform the electrical improvements at the Williamson Water Plant as part of the Water Plant Improvements project, and

WHEREAS: In the course of performing the improvements it has been determined that some additional changes need to be done to improve efficiency to the operation of the plant and additional replacement of deteriorated conduit,

NOW, THEREFORE, BE IT RESOLVED: That Change Order EC – 01, for Schuler-Haas Electric Corp. for the Williamson WTP upgrades be approved. The change order is to install the new conduit to replace deteriorated conduit, to install a new luminaire and to make adjustments to the (4) filter control pedestals. The cost for this change order is \$31,698.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilmember Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilmember Gowan.

WHEREAS: The Town of Williamson is planning a Public Works Project, that will include Bennett, Stanford, Vick, Wayne, and Rasmussen Streets, Circle Drive and Ridgewood Circle, to improve drainage, replace watermain, and repaving of the roads, and

WHEREAS: A survey needs to be completed to better analyze where issues may exist and how best to improve the overall pavement and public utility systems servicing these neighborhoods, and

WHEREAS: The Town contacted several surveying companies to receive proposals for these services and received two (2) responses for these services,

NOW, THEREFORE, BE IT RESOLVED: That the Town Board has determined to employ the services of Erdman Anthony at a cost not to exceed \$26,800. Their proposal was the lowest of the two (2) proposals received, and

BE IT FURTHER RESOLVED: The cost for the survey will be paid from the Highway, Water and Drainage funds with each paying 1/3 of the costs.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilmember Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilmember Bixby.

WHEREAS: A quote for work on Jack Creek & Salmon Creek was received January, 2018 from WC Soil & Water Conservation District and the work still needs to be completed, and

WHEREAS: The project will be completed by the WC S&WCD will consist of obtaining easements and the clearing of the creeks to improve the flow of water,

NOW, THEREFORE, BE IT RESOLVED: The Town of Williamson approves the expenditure of monies from the Drainage Fund for the following projects: Jack Creek – not to exceed \$8,500.00 and Salmon Creek, section III, IV, and V at a cost not to exceed \$14,500.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilmember Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilmember Gowan.

WHEREAS: the Highway Department has budgeted for a new Pickup truck with plow to replace the 2013 Ford F250 pickup to be declared surplus and disposed of as determined by the Town Board, and

WHEREAS: a new 2019 Ford F-350 XL Super Cab with plow can be purchased under the Onondaga Bid 7974 2019 in an amount not to exceed \$44,000.00,

NOW, THEREFORE, BE IT RESOLVED: the Superintendent of Highways is authorized to purchase a new 2019 Ford F-350 from Van Bortel Ford.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilmember Gary Orbaker
Councilmember Michael Bixby
Councilmember Nancy Gowan
Councilmember Abram Moll

NAYES: None

The Resolution was declared adopted.

A student that was present asked the board what Local Law #1 was? Supervisor Verno stated that it is regarding property nuisance abatement, and briefly explained what that was.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilmember Bixby, to pay the following bills as audited:

Abstract Number: # 1
Voucher #s: 19-1 – 19-87

GENERAL FUND	\$ 42,172.60
HIGHWAY	\$ 53,659.24
WATER	\$ 86,335.54
SEWER	\$ 23,152.35
H-20 WTP CAPITAL PROJ.	\$ 270,583.75
LIGHTING DIST.	\$ 3,634.71
DRAINAGE	\$ 1,400.00
GRAND TOTAL:	<u>\$ 480,938.19</u>

Abstract Number: # 2
Voucher #s: 19-88 – 19-175

GENERAL FUND	\$ 14,845.59
HIGHWAY	\$ 96,634.63
WATER	\$ 26,073.36
SEWER	\$ 20,179.14
H-20 WTP CAPITAL PROJ.	\$ 191,792.68
LIGHTING DIST.	\$ 695.98
DRAINAGE	\$ 85.00
GRAND TOTAL:	<u>\$ 350,306.38</u>

The motion was carried.

Supervisor Verno made a motion, seconded by Councilmember Bixby, to adjourn at 7:30 PM.
The motion was carried.

Respectfully Submitted,

Paula Dolan
Williamson Deputy Town Clerk