

AGENDA FOR TOWN BOARD MEETING ON - FEBRUARY 12, 2019  
Official Meeting – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: 3-minute limit per person

CORRESPONDENCE & INFORMATION

CONSENT AGENDA:

M

- 1 – Motion to accept the items of the Consent Agenda
  - a. approval of previous minutes: Organizational Meeting 2019, January 2, 2019
  - b. presentation of the Town Clerk's monthly report
  - c. accept the of annual reports Town Clerk's and Registrar of Vital Statistics, Town Justice and WWTP, CEO, Assistant CEO
  - d. accept the Supervisor's reports for November December 2018 and January 2019
  - e. departmental monthly reports
  - f. approve budgetary transfers for year end 2018
  - g. to accept the encumbrances, accruals, and accounts payables

ECONOMIC DEVELOPMENT – Gary Orbaker–(Liaison with - Business Improvement District, Farm Bureau)  
Anthony Verno–(Liaison with - Chamber of Commerce)

FACILITIES - Mike Bixby–(Buildings & Grounds Maintenance, Cemeteries, Assessor's Office,  
Code Enforcement, Building Projects, Library Liaison)

- 1 – Motion to renew the operating license for Whispering Woods M
- 2 – Motion to reappoint Dawn VanPatten as the Sole Assessor for the Town of Williamson M
- 3 – Motion to advertise for part-time laborers for lawn mowing M

FINANCE – Anthony Verno–(Budget, Capital Planning, Investment & Insurance Policies, Expenditures,  
Board Meeting Structure and Follow-up,)

Gary Orbaker–(Budget, Investment and Insurance Policies)

- 1 – Resolution for auditing of the Town Books by the Town Board R
- 2 – Resolution regarding award of a grant for the Williamson Town Court R
- 3 – Motion to authorize the Town Supervisor to sign an agreement with Williamson Law Book Company M
- 4 – Motion to authorize the Senior Account Clerk to attend a Medicare 101 Class M
- 5 – Motion to authorize the Senior Account Clerk to attend the NYS OSC 2019 Government Acct. class M

PARKS AND RECREATION – Mike Bixby–(Liaison with - Park, Trails, Recreation Committee)  
Anthony Verno–(Liaison with Apple Blossom Committee, Senior Citizens)

PERSONNEL – Michael Bixby–(Contractual Relations, Employee Benefits)

- 1 – Motion to authorize the Senior Account Clerk to attend a FMLA training workshop M

PLANNING – Nancy Gowan-Primary–(Liaison with Comprehensive Planning Committee, Planning Board,  
Zoning Board and WCSD)

- 1 – Motion to appoint Dan DeCracker as Chairman of the Zoning Board of Appeals M

PUBLIC SAFETY – Nancy Gowan–(Liaison with - Fire and Ambulance Service, Health and Safety Committee,  
Town Courts and Animal Control Officer and Emergency Planning)

- 1 – Motion to advertise to hold a Public Hearing on Chapter §135-Property Nuisance Abatement M
- 2 – Motion to authorize the Town Supervisor to sign an agreement with Barton & Loguidice for monitoring M

PUBLIC SERVICES – Abram Moll–(Operation of Sewer, Water, Energy Conservation and Renewable Energy  
Projects)

Gary Orbaker–(Operation of Highway, Public Works Projects, Sidewalks and  
Drainage Council)

- 1 – Motion to spend Highway funds for improvements and road repair M
- 2 – Motion to advertise to receive applications for part time laborers for the Water Department M
- 3 – Resolution to authorize the purchase of a new fuel system at the Highway Barns M
- 4 – Resolution to approve Change Order EC-01 for the WTP upgrades R
- 5 – Resolution to hire a surveyor for the drainage, watermain, highway project R
- 6 – Resolution to approve expenditures of Drainage monies R

PUBLIC COMMENT

APPROVAL OF BILLS

ADJOURNMENT

(over)

GUIDELINES FOR PUBLIC PARTICIPATION DURING  
TOWN HALL MEETINGS

Town Board meetings are held to allow the Board to conduct town business. The meetings are held in public but are not public meetings. However, the Board invites public participation within the following guidelines.

1. Public participation will occur at the beginning and at the end of each Board meeting. The Board may determine other appropriate times for the public to participate.
2. The duration of public participation will be 3 minutes per person. Generally, each of the public participation periods will be 15 minutes in duration.
3. The Board retains the right to vary the practices for public participation at any given Town Board meeting.
4. In most instances, unless the matter is on the agenda or is of an emergency nature, the Board will not respond to public comments at the time provided. The matter may appear on future agendas – available at the Williamson Post Office, Town Clerk's office or on the Williamson Town Website ([www.town.williamson.ny.us](http://www.town.williamson.ny.us)) on Friday afternoon preceding Board Meetings.

I – Information  
D – Discussion  
M - Motion  
R - Resolution

Rules of Order for Public Hearing

The purpose of a hearing is for the Board to receive opinions and questions from members of the public with respect to a specified topic/law etc. Thus, you are asked to comply with the rules for conducting the hearing.

1. The chair will recognize person(s) to speak. Please wait until recognized by the chair.
2. Comments should be limited to the topic of the hearing. Comments about other issues can be made during "public comment" of a regular meeting.
3. Comments should be prefaced with your name and address. You are asked to be clear and concise in your presentation out of consideration for other persons wishing to speak.
4. A hearing is not a debate between private parties or with the Board. Rather, it is a time for the Board to hear view points. Thus, you are asked to address the Town Board. You are asked not to address other members of the public.
5. The Board will attempt to answer questions but may have to delay response if information is not available.