

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, called to order at 7:00 PM on Tuesday, December 12, 2018, by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
 Councilman Gary Orbaker
 Councilman Michael Bixby
 Councilman Nancy Gowan
 Councilman Abram Moll

ABSENT: None

The Board reviewed bills for approval of payment:

Todd Brennessel, Yvonne White; Sun & Record and the undersigned Town Clerk was also present.

Supervisor Verno made a motion, seconded by Councilman Moll, to accept the following:

Letter from Ag and Markets regarding Municipal Shelter Inspection

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: November 13, 2018
- b. Town Clerk's report for November
- c. accept the Town Supervisor's report for October
- d. accept monthly departmental reports
- e. approve the budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
<u>General Fund</u>		
1355.200 Assessment EQ	162.41	1355.400 Assessment CE
1430.4 Personnel CE	146.66	1440.4 Engineer
5650.4 Off Street Parking CE	5,883.05	1620.4 Buildings CE
	1,752.85	3620.126 Safety Insp. PS PT
	1,467.69	3620.4 Safety Insp. CE
	2,007.66	5132.4 Garage CE
	240.02	5410.4 Sidewalks CE
7110.4 Parks CE	1,847.04	Parks PS Groundskeeper
7550.444 Celebrations AP	839.91	7550.400 Celebrations CE
8810.2 Cemeteries EQ	49.92	8810.1 Cemeteries PS
	127.89	8810.4 Cemeteries CE
	754.00	8810.443 Cemeteries CE Other
<u>Highway Fund</u>		
5142.4 Snow Removal CE	7,573.03	5110.1 General Repairs PS
	17,208.08	5112.1 Permanent Improvement PS
	2,573.88	5130.2 Machinery EQ
	10,254.00	5130.4 Machinery CE
<u>Water Fund</u>		
8340.200 Trans/Dist. EQ	16,645.00	1440.4 Engineer CE
	1,900.00	8310.440 Admin, CE Training
	3,394.98	8320.4 Source P/P Elect

<u>From</u>	<u>Amount</u>	<u>To</u>
<u>Water Fund Cont'd</u>		
8340.200 Trans/Dist. EQ	452.75	8320.441 Source P/P Repair/Maint
	12,879.15	8330.4 Purification CE repair/Maint.
	2,125.22	8340.414 Trans/Dist. Meters
	383.19	8340.442 Trans/Dist. Veh. Maint.
<u>Sewer Fund</u>		
1990.9 Contingent Account	147.74	8110.4 Admin CE
	792.00	8120.4 Collecting System
	1,056.39	8130.419 Treat./Disposal Lab Svcs
	1,767.25	8130.4 Treatment/Disposal Other

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to appoint Mike Orr, Alexander Bean, Tom Watson and Burt Peters to the Comprehensive Plan Committee. The committee will meet with Amy D'Angelo, Sterling Planning Services, to assist with the development of the Town of Williamson Comprehensive Plan. The motion was carried.

Supervisor Verno asked the Board to review the latest changes regarding Chapter 135 – Property Nuisance Abatement and around February 2019 it should be ready for a Public Hearing.

Councilman Bixby made a motion, seconded by Councilman Gowan, to authorize the Town Clerk to advertise, in the Official Town papers, the week of December 16th, 2018 that the 2019 Organizational Meeting will be held on Wednesday, January 2nd, 2019 at 7:00 P.M., and the regular January meeting will be held on January 2nd, 2019 after the Organizational meeting. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Moll, to authorize the Town Supervisor to sign a janitorial cleaning agreement with Kayse Supply LLC for janitorial cleaning services for the Town Complex beginning January 1, 2019 through December 31, 2019. The cost for these services will be \$100.00 per week with spring and fall cleaning \$150.00 per cleaning. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker to authorize the Town Supervisor to sign a contract with Monroe Extinguishers for annual inspection and maintenance of the fire extinguishers for the town. The cost for these services will be in accordance with the contract. The motion was carried.

Councilman Bixby presented the following resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: The phone system in the Town Complex has become obsolete and will no longer be supported or phones replaced if needed, and

WHEREAS: The cost for new phones was included in the 2019 Town budget and quotes were obtained and compared for prices of new phones and functionality,

NOW, THEREFORE, BE IT RESOLVED: The Town Supervisor is authorized to sign a contract with Mercury Telecom for new phones. The phones will be installed in January 2019. The cost for the new phones, labor and usage training will be \$7,197.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to reappoint Peter Shumski to the Park Committee. His term of office will be for three years, from January 1, 2019 to December 31, 2021. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Moll, to reappoint Richard Seyfried to the Park Committee. His term of office will be for three years, from January 1, 2019 to December 31, 2021. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Gowan, to direct the Town Clerk to advertise in the official town papers the week of December 16, 2018 to receive applications for a Clerk of the Works. The position will be to oversee and coordinate the work performed for the Town Park Lodge addition. Job descriptions may be obtained on the Town's website and in the Town Clerks' office with applications being accepted until January 30, 2018 at 4:00 PM. The motion was carried.

Councilman Gowan made a motion, seconded by Councilman Bixby, to reappoint Alexander T. Bean to the Planning Board. His term of office will be for five years, from January 13, 2019 to January 12, 2024. The motion was carried.

Councilman Gowan made a motion, seconded by Councilman Moll, to employ the services of Paradigm for an asbestos inspection of the East Williamson reservoir. The cost for these services is not to exceed \$800.00. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to reappoint Mark Hermet to the Drainage Committee. His term will be for three years from January 1, 2019 to December 31, 2021. The motion was carried.

Councilman Moll presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town Board discussed having additional lights where there weren't any in the Pultneyville Lighting District, and

WHEREAS: The Assessor was instructed to return tax paid by those not benefitting from lights on the 2016 Town taxes and to exclude those parcels from future lighting district taxes until such time as the properties are benefited thereby, to wit:

65119-00-670521, 65119-00-693457, 65119-00-707511, 65119-00-745524,
65119-00-773600, 65119-00-825560, 65119-00-858570, 65119-00-873570,
65119-12-942585, 65119-12-958569, 65119-12-968588, 66119-00-038269,
66119-00-071262, 66119-00-081303, 66119-00-132227, 66119-00-331517,
66119-13-011262, 66119-17-004252, 66119-17-006227, 66119-17-007237,
65119-20-968239, 65119-00-981310, 65119-00-980281

NOW, THEREFORE, BE IT RESOLVED: That the additional lights have been installed by Rochester Gas & Electric as directed and the Assessor is directed to return those parcels back on the tax roll 2019 and January tax bills of 2020.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilman Moll made a motion, seconded by Councilman Bixby, to authorize the purchase of an Exmark ECV 940 60" riding mower. The mower can be purchased in accordance with town procurement policy, at a cost of \$11,749.00. The Exmark will replace the 2014 Ferris zero turn mower which will be declared surplus and used as a trade in with a value of \$3,500.00, for the new Ventrac mower/snow blower. The Exmark will be paid out of the Sewer Fund. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the purchase of a new Ventrac 4500Y mower/snow blower. The cost of the new Ventrac will be \$42,058.25 and can be purchased in accordance with town procurement policy. The 2010 Kubota F3680 snow blower will be declared surplus and used as a trade in, with a trade in value of \$8,000.00, towards the Ventrac. The remaining cost of \$34,058.25 for this mower/snow blower will be divided between the General, Water and Sewer funds. The motion was carried.

Councilman Moll presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: Mott's LLP continues to expand their operation in Williamson providing positive support to the economy of the Town and Wayne County, and

WHEREAS: Since January 2017, the Town of Williamson has established a discounted water rate for Mott's LLP for all water used over 36 million gallons per quarter, and

WHEREAS: The cost to produce water has increased over the years and major improvements and repairs are a necessary component of producing the water needed,

NOW, THEREFORE BE IT RESOLVED: That beginning with the April Billing of 2019, Mott's LLP will be charged the rate of 3.15 per thousand gallons, for the guaranteed purchase amount of 36 million gallons per quarter, and will receive a discount of .85 per thousand gallons for water used over that amount, in the quarter, at a rate of 2.30 per thousand gallons,

BE IT FURTHER RESOLVED: That late charges will be assessed in the amount of 10% on any bill not paid before the penalty period of 30 days after bill date, and

BE IT FURTHER RESOLVED: The aforementioned rates will be in place through the billing of January 1, 2020 unless there is a major emergency affecting the ability of the Town of Williamson to provide water to the plant.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Public Comment: No one wished to comment.

The following bills were audited and paid on November 29, 2018:

Abstract Number: # 20
Voucher #: 18-1113 – 18-1169

GENERAL FUND	\$ 11,687.35
HIGHWAY	\$ 25,271.45
WATER	\$ 8,167.74
SEWER	\$ 4,198.18
LIGHTING DIST.	\$ 3,050.00
GRAND TOTAL:	<u>\$ 52,374.72</u>

Supervisor Verno made a motion, seconded by Councilman Gowan, to pay the following bills as audited:

Abstract Number: # 21
Voucher #: 18-1170 – 18-1235

GENERAL FUND	\$ 11,166.79
HIGHWAY	\$ 42,140.59
WATER	\$ 51,859.65
SEWER	\$ 9,251.73
BUS IMP DIST	\$ 21.04
LIGHTING DIST.	\$ 635.97
DRAINAGE DIST.	\$ 12,263.00
GRAND TOTAL:	<u>\$ 127,338.77</u>

The motion was carried.

Supervisor Verno, seconded by Councilman Orbaker to go into executive session at 7:29 PM to discuss personnel issues and the potential purchase of property. The motion was carried.

Supervisor Verno, seconded by Councilman Gowan made a motion to return to Open Session at 8:13 PM. The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to adjourn at 8:15 PM. The motion was carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Marlene A. Gulick". The signature is written in a cursive style with a large initial "M".

Marlene A. Gulick

Williamson Town Clerk