

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 12, 2016. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan
ABSENT: None

Supervisor Verno made a motion, seconded by Councilman Orbaker, to enter into Executive Session to discuss employment at 7:03 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to return to Open Session at 7:10 PM. The motion was carried.

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 12, 2016, by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan
ABSENT: None

Cain Wright, Mat Gowan, Benjamin Dodge, Colton Urbanik, Brianna Wilson, Grace Lukasn, Asiana Harris, Kurt Allman, Highway Superintendent, Ed Merriett, Wilma Young; Sun & Record, and the undersigned Deputy Town Clerk was also present.

Public Comment: No one wished to comment.

EMS Week Proclamation

To designate the Week of May 15 - 21, 2016 as Emergency Medical Week
Whereas, emergency medical services is a vital public service; and
Whereas, the members of emergency medical services teams are
ready to provide lifesaving care to those in need 24 hours a day, seven
days a week; and
Whereas, access to quality emergency care dramatically improves
the survival and recovery rate of those who experience sudden illness or
injury; and
Whereas, the emergency medical system consists of first
responders, emergency medical technicians, paramedics, firefighters,

educators, administrators, emergency nurses, emergency physicians, and others; and

Whereas, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

Whereas, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, in recognition of this event I, Anthony Verno, Town Supervisor, in Williamson, New York, do hereby proclaim the week of May 15-21, 2016, as

EMERGENCY MEDICAL SERVICES WEEK

*BE IT FURTHER RESOLVED, with the theme, **EMS STRONG: Called to Care**, I encourage the community to observe this week with appropriate programs, ceremonies and activities.*

Supervisor Verno made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 8, 2016
- b. presentation of the Town Clerk's report, Tax Receiver's report
- c. accept the Supervisor's reports for January, February and March
- d. monthly department reports

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Building Inspector to attend the Genesee/Finger Lakes Regional Planning Council 2016 Spring Regional Local Government Workshop to be held on Thursday May 19, 2016 at the Burgundy Basin Inn in Pittsford, New York. The cost for attendance is \$75.00 per person with all other actual and necessary expenses a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to renew the operating permit for 2016 for the Manufactured Unit Development known as Whispering Woods. The permit is renewable annually upon inspection and approval by the Building Inspector/Zoning Officer, which has been received. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to issue the junk yard operating license for 4936 Route 104 LLC, Wilbert's Pick & Pull Auto Parts. The license will be a one-year renewable beginning April 1, 2016. A recommendation for the granting of the license has been received from the Building Inspector/Zoning Officer. The motion was carried.

Councilman Bixby made a motion, seconded by Councilmember Gowan, to hire the following two people to the Board of Assessment Review. Carla Williams to complete the unexpired term of Nancy Gowan, which will expire on September 30, 2016 and to hire Todd Brennessel to complete the unexpired term of Curtis DeBrine, which will expire on September 30, 2017. The motion was carried.

Councilman Bixby made a motion, seconded by Councilmember Gowan, to direct the Town Clerk to advertise in the official Town papers the week of April 17, 2016 to receive applications for a clerk to the Board of Assessment Review. A job description and application may be obtained from the Town Clerk's office. Applications will be accepted until May 5, 2016 at 4:00 PM. The rate of pay will be \$9.67 per hour. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to direct the Town Clerk to advertise, in the official Town papers the week of April 17, 2016, to receive applications for a part-time groundskeeper for mowing of town property. Applications and job descriptions may be obtained from the Town Clerk's office. Applications will be received until May 6, 2016 at 4:00 PM. The rate of pay will be \$12.00 per hour. The motion was carried.

The Board discussed rescheduling the May 10, 2016 Town Board meeting to May 11, 2016.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Code Enforcement Office for the Town of Williamson has received written complaints regarding the condition of the property located at No. 6542 Lake Avenue in the Town of Williamson which property is owned by Brett A. Griffith as shown on the records of the Town Assessor of the Town of Williamson; and

WHEREAS: The Code Enforcement Officer has made an inspection of the property located at No. 6542 Lake Avenue in the Town of Williamson and has determined that the detached garage on the property has been so badly damaged by fire that is unsafe and dangerous and cannot be repaired; and

WHEREAS: The owner of the property after having been advised to ameliorate the dangerous and unsafe condition on the property has refused to do so; and

WHEREAS: The Code Enforcement Officer has reported his findings to the Town Board which Board desires to adopt the findings of the Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson at a regular meeting duly convened hereby adopts the findings of the Code Enforcement Officer for the Town of Williamson regarding the property located at No. 6542 Lake Avenue in the Town of Williamson to the effect that the garage on the property has been so badly damaged by fire that it is unsafe and dangerous and cannot be rebuilt; and

BE IT FURTHER RESOLVED AND ORDERED: That Brett A. Griffith, his agents and or contractors cause the garage to be demolished and removed within 30 days of this resolution and that notice pursuant to Town Code Chapter 135-7 be served upon Brett A. Griffith pursuant to Town Code Chapter 135-8; and

BE IT FURTHER RESOLVED: That upon failure to comply with this Resolution and Order the Town Board of the Town of Williamson shall cause the garage to be demolished and removed and the cost thereof to be assessed against the land on which the garage is located and shall be levied and collected in the same manner as provided for in the Town Law for the levy and collection of town taxes.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Council Person Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Code Enforcement Office for the Town of Williamson has received written complaints regarding the condition of the property located at No. 4215 Pearsall Road in the Town of Williamson which property is owned by EPCP Pro Property Management Group as shown on the records of the Town Assessor of the Town of Williamson; and

WHEREAS: The Code Enforcement Officer has made an inspection of the property located at No. 4215 Pearsall Road in the Town of Williamson and has determined that raw sewage is leaching upon the lawn on the property which constitutes a dangerous and unsafe condition; and

WHEREAS: The owner of the property after having been advised to ameliorate the dangerous and unsafe condition on the property has refused to do so; and

WHEREAS: The Code Enforcement Officer has reported his findings to the Town Board which Board desires to adopt the findings of the Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson at a regular meeting duly convened hereby has adopted, subject to a Public Hearing, the findings of the Code Enforcement Officer for the Town of Williamson regarding the property located at No. 4215 Pearsall Road in the Town of Williamson to the effect that the leaching of raw sewage on the lawn of the property constitutes a dangerous and unsafe condition; and

BE IT FURTHER RESOLVED AND ORDERED: That EPCP Pro Property Management, its agents and or contractors cause leaching raw sewer line to be repaired within 30 days of the date of the notice and that notice pursuant to Town Code Chapter 135-7 be served upon EPCP Pro Property Management pursuant to Town Code Chapter 135-8 and

BE IT FURTHER RESOLVED: That upon failure to comply with this Resolution and Order the Town Board of the Town of Williamson shall cause the sewer line to be repaired and the cost thereof to be assessed against the land on which the sewer line is located and shall be levied and collected in the same manner as provided for in the Town Law for the levy and collection of town taxes, and

BE IT FURTHER RESOLVED: That the Town Board shall conduct a Public Hearing on the dangerous and unsafe condition of the property which hearing shall be held on April 26, 2016 at 7:00 PM at the Town Hall located at No. 6380, Suite 2, Route 21, Williamson, New York

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Council Person Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager, CPA, P.C. for auditing of the Town Supervisor's books and records for the Town of Williamson for the period of January 1, 2015 through December 31, 2015. The cost for the audit will not exceed \$7,750.00. The motion was carried.

Supervisor Verno made a motion, seconded by Councilmember Gowan, that pursuant to the provisions of Section 294 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended for 2016 as follows:

\$509,698.00 for general repairs on town roads totaling approximately 11.2 miles
The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to approve the Town Supervisor's attendance at the 16th Annual Town Finance Schools. The seminar will be held on May 5 & 6, 2016 at the Buffalo Niagara Marriott. The registration fee is \$200.00 with all other actual and necessary expenses a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to accept the letter of resignation from Mike Tunley, part-time groundskeeper at the Williamson Town Park. His last day of employment with the Town was April 10, 2016. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to direct the Town Clerk to advertise in the official Town papers the week of April 17, 2016 to receive applications for a part-time groundskeeper for the Town Park. Applications and job descriptions may be obtained in the Town Clerk's office. Applications will be accepted until May 6, 2016 at 4:00 PM. The rate of pay will be \$12.00 per hour. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to close the parking lot adjacent to the Presbyterian Church on May 7, 2016 from 9:00 until 12:00 PM for a "Cub Mobile Derby". The Cub Scouts will furnish the Town of Williamson with proof of insurance listing the Town as an additional insured. The parking lot will be free from debris as a result of the derby. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a maintenance agreement with Potter HVAC & Metal Fab Inc. for the boilers at the Water Treatment Plant. The cost for this service is \$270.00 beginning 3/14/2016 and will expire on 3/14/2017. The motion was carried.

FYI – last year the agreement was with Lang Heating, they were sold to John Betlem and they are going to charge us \$296.00.

Councilman Orbaker made a motion, seconded by Councilman Watson, to direct the Town Clerk to advertise for Spring Clean up and an electronic recycling event to be held on May 5th and May 6th from 9:00 AM to 7:00 PM and May 7th, 2016 from 9:00 AM until 3:00 PM. Both events will be held on Pound Road. The ads will be placed in the official Sun and Record the weeks of April 10th and April 24th, the WC Times the weeks of April 17th and May 1st, and the Pennysaver the weeks of April 17th and May 1st, 2016. The motion was carried.

FYI – Spring Clean-up will be done by Alpco, they are the only ones that gave us a quote, K & D won't quote.
Electronic Recycling will be done by Regional Computer Recycling

Councilman Watson made a motion, seconded by Councilman Orbaker, to approve the disposal of clean fill dirt at property owned by Sue & Todd Brennessel at 4646 Congdon Road, Williamson, New York as per the Consent to Entry and Release of Liability Agreement. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to approve the disposal of fill dirt at property owned by Veronica Lafave-Boughton at 6241 Willow Drive, Williamson, New York as per the Consent to Entry and Release of Liability Agreement. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with MRB Group for engineering services. The agreement is for a preliminary review of the feasibility of a single water storage facility for the Towns of Williamson and Ontario, that would serve both communities. MRB Group will present both Towns with a memorandum of findings at a joint meeting. The cost for these engineering services will be \$7,600.00. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise in the official Town papers the weeks of April 10 and 17 for a solarization event which will be held at the Williamson Middle School Science Fair on April 23, 2016 from 1:00 until 4:00 PM. Larsen Engineers will have a table at the Science Fair to explain the Williamson Solarization campaign. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilmember Gowan, to direct the Town Clerk to advertise in the official Town papers the week of April 17, 2016 to receive bids for an aluminum box culvert for the Salmon Creek Bridge Project. Bids specs may be obtained from the Town Clerk's office with bids being accepted until May 18, 2016 at 2:00 PM at which time they will be opened and read. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to approve the disposal of clean fill dirt at property owned by Edward Gelina at 5992 Townline Road, Williamson, New York as per the Consent to Entry and Release of Liability Agreement. The motion was carried.

The Board discussed the fluoride that is being put into the Town's water supply. They discussed whether or not to continue this process and how it can be harmful. Lake Ontario already contains approximately .29 parts of fluoride which already comes through the water plant and more is added to equal the amount targeted by the NYS Dept. of Health. Once the process of adding additional fluoride to water that is being distributed to the public for drinking, it cannot be stopped without the NYS Health Department's approval. The Board agreed to not do anything for now and revisit it in a year.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson currently sells water to surrounding municipalities and to Wayne County Water & Sewer Authority, and

WHEREAS: An engineering study will be done by MRB Group to determine what would be required for a regional water storage tank,

NOW, THEREFORE BE IT RESOLVED: The Town of Williamson has agreed to share the cost for these engineering services not to exceed \$3,000.00

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to sign Change Order #1 for the restructure of the Highway Barn roof. The change order is to remove the east end soffit from the east end of the office roof at a cost of \$412.00. The motion was carried.

Public Comment: No one wished to comment.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 6
Voucher #s: 16-278 – 16-383

GENERAL FUND	\$ 28,984.52
HIGHWAY	\$ 8,244.32
WATER	\$ 107,320.75
SEWER	\$ 7,250.25
LIGHTING DIST.	\$ 3,324.42
DRAINAGE DIST.	\$ 4,001.10
GRAND TOTAL:	<hr/> \$ 159,125.36

The motion was carried.

Public Comment: No one wished to comment.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 8:07 P.M. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick
Williamson Town Clerk