

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, March 14, 2017. The following were

PRESENT: Supervisor Anthony Verno  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Nancy Gowan

ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for approval of payment:

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and called to order at 7:30 PM on Tuesday March 14, 2017 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Nancy Gowan

ABSENT: Councilman Thomas D. Watson

Dawn VanPatten; Assessor and the undersigned Deputy Town Clerk was present.

Public Comment: No one wished to comment.

Dawn VanPatten; Assessor, gave the Town Board an update on the Town revaluation project. She stated that the reval notices will be going out in the mail to all residents on March 24<sup>th</sup> and 25<sup>th</sup>, and also wanted to share the following.

## **Town of Williamson 2017 Reassessment Project**

### **Purpose**

The purpose of the reassessment is to ensure that all properties are fairly assessed at a uniform level of assessment.

### **Goals**

- To create fair and equitable property assessments at 100% of market value.
- To verify property inventory for all parcels.
- To analyze all assessments and to make adjustments where necessary, based on recent selling prices of similar properties.
- To take updated photos of all properties from the public right-of-way.
- To provide property owners with information and resources.

**Important 2017 Dates**

New Assessment Notices Mailed	March 24-25
Informal Reviews	March 27 – April 7
Monday - Friday, by appointment only, 315-589-9074	

Taxable Status Date	March 1
Tentative Roll Date	May 1
Grievance Day	May 23
Final Roll Date	July 1

**Resources Available to the Public**

Town of Williamson Assessor’s Office: [town.williamson.ny.us/town-operations/assessor/](http://town.williamson.ny.us/town-operations/assessor/)  
Wayne County Real Property Tax: [web.co.wayne.ny.us/wayne-county-real-property-tax-service/](http://web.co.wayne.ny.us/wayne-county-real-property-tax-service/)

NYS DTF Property Tax and Assessment: [www.tax.ny.gov/research/property/directory.htm](http://www.tax.ny.gov/research/property/directory.htm)

Informal Meetings

Board of Assessment Review Grievance Day  
Small Claims Assessment Review

Supervisor Verno made a motion, seconded by Councilman Gowan, to accept the Consent Agenda containing the following items:

- a. previous minutes: February 28, 2017
- b. presentation of Town Clerk’s report, tax receiver’s report
- c. accept the Supervisor’s report for January and February
- d. monthly departmental reports
- e. approve budgetary transfers

From	Amount	To
General Fund		
7110.400 Parks CE	\$2,708.28	7110.200 Parks EQ

The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: the Town of Williamson is applying for New York State Community Development Block Grant (CDBG) funds, as administered by the NYS Office of Community Renewal (OCR) to reflect the spirit and intent of the requirements for Fair Housing activities set forth in Section 570.431 of the applicable CDBG Program regulations.; and,

WHEREAS: participation in the New York State Community Development Block Grant (CDBG) Program requires the adoption and implementation of a Residential Antidisplacement and Relocation Assistance Plan (RARAP) in accordance with the Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York and is applicable to our CDBG, UDAG and/or HOME-assisted projects.; and,

NOW, THEREFORE, BE IT RESOLVED: by the Town of Williamson Town Board that the attached New York State Community Development Block Grant (CDBG) Fair Housing Plan be hereby officially adopted for implementation in the Town's New York State CDBG Program; and

BE IT FURTHER RESOLVED: that Ora Rothfuss is appointed Fair Housing Officer for the Town of Williamson.

BE IT FURTHER RESOLVED: that the Fair Housing Plan will be in place until December 31, 2020 unless renewed by the Town of Williamson.

Roll call vote on the Resolution was as follows:

AYES: Councilman Orbaker  
Councilman Bixby  
Councilman Gowan  
Supervisor Verno

NAYES: None

The Resolution was declared adopted.

\* \* \* \* \*

**Town of Williamson  
FAIR HOUSING PLAN**

**Section 1- Introduction**

Town of Williamson understands the importance of taking action to further Fair Housing and is committed to meeting its responsibilities in this respect as a recipient of U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds. The Town has developed this Fair Housing Plan in order to ensure that residents are aware of Fair Housing provisions under Federal and State, law and of the processes and assistance available to obtain compliance with existing statutes. The Plan describes the procedures developed to further fair housing in the Town.

**Section 2- Availability of Information**

The Town's Fair Housing Plan recognizes that public knowledge of Fair Housing provisions is the first step in expanding equal opportunity. Toward that end, the Town will take the following actions:

**2.1) Appoint a Fair Housing Officer**

- 1) The Fair Housing Officer will be appointed by the Town Board and will be responsible to carrying out this plan such as:
- 2) To distribute and post Fair Housing and Affirmative Action posters in the Town Office Building and/ or other major Town facilities;

- 3) To review CDBG project activities to ensure they serve low and very low-income minority residents as well as non-minority.
- 4) To record initial information regarding housing discrimination complaints on a standard form;
- 5) To work with the person responsible for the administration of the Small Cities program in resolving any problems; and
- 6) To forward copies of all complaints and, as appropriate, to consult with the Fair Housing/Equal Opportunity Division of the HUD Office in Buffalo.

## **2.2) Affirmatively further Fair Housing**

The Town will:

- 1) Work with or support local and regional organizations and efforts that improve housing choices and improve the maximum choice within the Town total housing supply;
- 2) Post the Fair Housing and Affirmative Action posters in the Town Office Building and other major Town facilities;
- 3) Periodically, publish a notice in the official newspapers which names the Fair Housing Officer and provides his/her address and telephone number. The notice will state that persons who feel that they have been victims of housing discrimination should contact the Fair Housing Officer for assistance in discussing the situation and filing a complaint.
- 4) Develop a public information network of local media, realtors and financial institutions to ensure all segments of the community are aware of fair housing requirements.
- 5) Display will display on its webpage and other appropriate areas, Fair housing posters and distribute a Fair Housing handout and complaint pamphlet to explain fair housing rights, practices and statutory requirements.

## **2.3) Advertise in the Local Newspaper(s)**

The Town will, periodically, publish a notice in the official newspapers which names the Fair Housing Officer and provides his/her address and telephone number. The notice will state that persons who feel that they have been victims of housing discrimination should contact the Fair Housing Officer for assistance in discussing the situation and filing a complaint.

## **2.4) Provide Information on Federal and State Statutes Related to Fair Housing and Other Appropriate Material**

The Town will compile and make available, upon request, copies of applicable Federal and State laws which contain anti-discrimination provisions, including:

- Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York.
- Descriptive brochures issued by the U.S. Department of Housing and Urban Development (HUD) and the New York State Division of Human Rights, as well as other appropriate materials, will also be available to community residents.

## **Section 3- Discrimination Complaints**

### **3.1) Discriminatory Housing Practices**

For the purpose of this plan, a discriminatory housing practice means an act that is unlawful under Sections 804,805,806 or 818 of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended). Such discriminatory housing practices include discrimination in the sale or rental of housing, discrimination in the provision of brokerage services, or interference, coercion, or intimidation, as defined under the Act, on the basis of race, color, religion, national origin, sex, handicap or familial status. The Town will provide any interested private or non-profit developer with a copy of its Displacement Plan, which places the financial responsibility for relocation costs on the

entity most likely to benefit from the displacement (Town, private developer or non-profit developer).

**3.2) Receiving Complaints**

The Town reserves the right to determine whether or not displacement will be permitted in regard to CDBG assisted activities on a case-by-case bases even if a private or non-profit developer is willing to abide by all provisions of the Uniform Act, as well as requirements and conditions of this plan, including a willingness to assume the financial obligations of displacement/relocation as set forth in the Plan. The final decision to permit displacement which would result from the implementation of a CDBG assisted activity rests entirely with the Town.

**3.3) Complaint Procedure**

The Town will follow an established procedure to address any housing complaint that it receives. The Town will utilize Housing discrimination forms HUD-903.1 and HUD-903.A (Spanish version) from HUD and any guidance for filing a complaint. A sample procedure is included in the Exhibits. The Town reserves the right to refer any complaints received to HUD or another qualified organization.

\* \* \* \* \*

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: the Town of Williamson is applying for New York State Community Development Block Grant (CDBG) funds, as administered by the NYS Office of Community Renewal (OCR) to reflect the spirit and intent of the requirements for Section 3 activities set forth in the applicable CDBG Program regulations for qualifying projects.; and,

WHEREAS: participation in the New York State Community Development Block Grant (CDBG) Program requires the adoption and implementation of a Section 3 Plan to meet the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended and 24 CFR Part 135 and is applicable to qualifying CDBG, UDAG and/or HOME-assisted projects.; and,

NOW, THEREFORE, BE IT RESOLVED: by the Town of Williamson Town Board that the attached New York State Community Development Block Grant (CDBG) Section 3 Plan be hereby officially adopted for implementation in the Town’s New York State CDBG Program; and

BE IT FURTHER RESOLVED: that Ora Rothfuss is appointed Section 3 Officer for the Town of Williamson.

BE IT FURTHER RESOLVED: that the Section 3 Plan will be in place until December 31, 2020 unless renewed by the Town of Williamson.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor Anthony Verno
- Councilman Michael Bixby
- Councilman Nancy Gowan
- Councilman Gary Orbaker

NAYES: None

The Resolution was declared adopted.

\* \* \* \* \*

**Town of Williamson**  
**SECTION 3 PARTICIPATION PLAN**

**Background:**

Section 3 of the Housing and Urban Development Act of 1968, as amended, ("Section 3") requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development financial assistance for housing and community development programs be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and business concerns which provide economic opportunities to low- and very low income persons<sup>1</sup>.

Pursuant to Section 3 of the Housing and Urban Development Act of 1968, as amended and 24 CFR Part 135, The Town of Williamson (Town) adopts this Section 3 Participation Plan for Section 3 Covered Contracts. The policy will provide direction for implementing Section 3, when required.

**Policy Statement:**

For qualifying projects, the Town shall provide opportunities to low- and very low-income persons residing in the State of New York (as defined in § 135.5 of 24 CFR Part 135) and to businesses meeting the definition of "Section 3 Business Concern" (as defined by 24 CFR Part 135). Accordingly, the Town shall implement policies and procedures to ensure that Section 3, when required, is followed and develop programs and procedures necessary to implement this policy covering all procurement contracts where labor and/or professional services are provided. This policy shall not apply to contractors who only furnish materials or supplies through Section 3 covered assistance. It will apply to contractors who install materials or equipment. (See the definition of "Section 3 Covered Contracts" below.) There is nothing in this policy that should be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot fulfill the contract requirements.

**Definitions:**

The Town incorporates into this policy the definitions contained in § 135.5 of 24 CFR Part 135.

**Defined Terms of Policy:**

**Section 3** – Section 3 is a provision of the Housing and Urban Development Act of 1968, which recognizes that HUD funds are typically one of the largest sources of federal funding expended in communities through the form of grants, loans, entitlement allocations and other forms of financial assistance. Section 3 is intended to ensure that when employment or contracting opportunities are generated because a covered project or activity necessitates the employment of additional persons or the awarding of contracts

<sup>1</sup> 24 CFR 135.1

for work, preference must be given to low- and very low-income persons or business concerns residing in the community where the project is located.

**Section 3 Recipient** – means any entity which receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but is not limited to, any State, unit of local government, PHA, IHA, Indian tribe, or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferees of any such entity, but does not include any ultimate beneficiary under the HUD program to which Section 3 applies and does not include contractors.

**Section 3 Resident** – A section 3 resident is:

- a public housing resident; or
- a low- or very low-income person residing in the metropolitan area or non-metropolitan county in which the Section 3 covered assistance is expended.

**Section 3 Business Concern(s)** – Section 3 Business Concerns are businesses that can provide evidence that they meet one of the following:

- 51% or more owned by Section 3 residents; or
- At least 30% of its full time employees include persons that are currently Section 3 residents, or within three years of the date of first employment with the business concern were Section 3 residents; or
- Provides evidence, as required, of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications in the above two paragraphs.

**Section 3 Covered Assistance**– Public and Indian housing development, operating or capital funds; or other housing assistance and community development assistance expended for housing rehabilitation, housing construction or other public construction projects, such as: CDBG, HOME, 202/811, Lead-Based Paint Abatement, etc.

The following definition for Section 3 Covered Assistance comes from 24 CFR 135.5: Public and Indian housing development assistance provided pursuant to section 5 of the 1937 Act;

- 1) Public and Indian housing operating assistance provided pursuant to section 9 of the 1937 Act;
- 2) Public and Indian housing modernization assistance provided pursuant to section 14 of the 1937 Act;
- 3) Assistance provided under any HUD housing or community development program that is expended for work arising in connection with:
  - i. Housing rehabilitation (including reduction and abatement of lead-based paint hazards, but excluding routine maintenance, repair and replacement);
  - ii. Housing construction; or
  - iii. Other public construction project which includes other buildings or improvements, regardless of ownership.

**Section 3 Covered Contract** – means a contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 Covered Assistance, or for work arising in connection with a Section 3 Covered Project. “Section 3 Covered Contracts” do not include contracts awarded under HUD procurement program, which are governed by the Federal Acquisition Regulation System (see 48 CFR, Chapter 1). “Section 3 Covered Contracts” do not include contracts for the purchase of supplies and materials. However, whenever a contract for materials includes the installation of the materials, the contract constitutes a Section 3 Covered Contract. For example, a contract for the purchase and installation of a furnace would be a Section 3 Covered Contract because the contract is for work (i.e., the installation of the furnace) and thus is covered by Section 3.

**Section 3 Covered Project** – A section 3 covered project involves the construction or rehabilitation of housing (including reduction of lead-based paint hazards), or other public construction such as street repair, sewage line repair or installation, updates to building facades, or other public construction, etc.

**Section 3 Covered Community Planning and Development Funding** – Community Development Block Grants (CDBG), Home Investment Partnership Assistance (HOME), Emergency Shelter Grants (ESG), Neighborhood Stabilization Programs (NSP), and certain grants awarded under HUD Notices of Funding Availability (NOFA). The requirements for Section 3 only apply to the portion(s) of covered funding that were used for project/activities involving housing construction, rehabilitation, demolition, or other public construction.

**Section 3 Thresholds** - The requirements of Section 3 are applicable to HUD’s direct “recipients” –for Section 3 covered project(s) for which the amount of the assistance is more than **\$200,000**.<sup>2</sup>

Contractors and Subcontractors are also subject to Section 3’s requirements when performing **any** type of activity on Section 3 covered activity for which the amount of the assistance is in excess of \$200,000 and the contract or subcontract exceeds

**\$100,000**.<sup>3</sup>

If a recipient receives Section 3 covered housing construction or public infrastructure or community development assistance in excess of \$200,000, but no individual contract exceeds \$100,000, Section 3 requirements will only apply to the recipient.

Finally, it should be noted that there are no thresholds for Section 3 covered Public and Indian Housing assistance.<sup>4</sup> That is, all activities related to Public and Indian Housing assistance are covered by Section 3 regardless of the amount.

**Responsibilities:**

1. The Town that receives community development or housing assistance covered by Section 3 has the responsibility to comply with Section 3 in its own operations. This responsibility includes:
  - Notifying Section 3 residents and businesses about job opportunities and contracts generated by Section 3 covered assistance so that residents may seek jobs and businesses may submit bids/proposals for available contracts;
  - Notifying potential contractors of the objectives of Section 3 and ways in which each contractor can assist the sub-recipient to meet its goal;
  - Facilitating the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns; and
  - Documenting the action that the sub-recipient takes to comply with the Section 3 requirements, the results of the actions, and impediments, if any.
2. The Town has a responsibility to “ensure compliance” of their contractors and subcontractors. This means that a sub-recipient must:
  - Notify contractors of their responsibilities under Section 3 including, but not limited to, incorporating the Section 3 Clause in contract documents.
  - Refrain from entering into contracts with contractors that are in violation of the regulations in 24 CFR Part 135.
  - Respond to complaints made to the recipient by Section 3 residents or
  - Business concerns that the sub-recipient, a contractor or subcontractor, is not in compliance with 24 CFR Part 135.

- Cooperate with HUD in obtaining the compliance of contractors and subcontractors when allegations are made that the sub-recipient's
- contractors and subcontractors are not in compliance with the regulation of 24 CFR Part 135.

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<sup>2</sup> See 24 CFR 135.3 (a) (3) (ii).

<sup>3</sup> 24 CFR 135.3 at 135 (3) (ii) (B).

<sup>4</sup> *Id.* at 135.3 (a) (3) (i).

**Goals:**

All contractors undertaking Section 3 covered projects and activities are expected to meet the Section 3 requirements. To demonstrate compliance with the "greatest extent feasible" requirement of Section 3, contractors must meet the goals set forth below for providing training, employment and contracting opportunities to Section 3 residents and Section 3 business concerns. To meet the goals, contractors must select Section 3 residents based on the following priorities pursuant to § 135.34, 24 CFR Part 135:

- First Priority - Residents of the development where the work is to be performed.
- Second Priority - Other residents of the neighborhood where the work is to be performed.
- Third Priority - Other residents of the neighborhood who are participants in HUD-Youthbuild or others federal, state, and local job programs being carried out in the city or county area.
- Fourth Priority - Other persons from the project metropolitan area who meet the definition of Section 3 resident contained in § 135.5 of 24 CFR Part 135.

**Employment:**

All contractors will seek low- or very low-income persons residing in the project metropolitan area for 30% of all new hires. When applicable, the contractor must show evidence of seeking project residents for 15% of the new hires.

Eligibility for employment or contracting -nothing in this policy shall be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot perform the contract.

**Preference for Section 3 Business Concerns:**

Preference shall be awarded to Section 3 Business Concerns according to the following system:

1. Where the Section 3 Covered Contract is to be awarded based upon the lowest price, the contract shall be awarded to the qualified Section 3 Business Concern with the lowest responsive quotation, if it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation. If it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation.

2. Where the Section 3 Covered Contract is to be awarded based on factors other than price, a request for quotations shall be issued by developing the particulars of the solicitation, including a rating system for the assignment of points to evaluate the merits of each quotation. The solicitation shall identify all factors to be considered, including price or cost. The rating system shall provide for a range of 15 to 25 percent of the total number of available rating points to be set aside for the provision of preference for Section 3 Business Concerns. The purchase order shall be awarded to the responsible firm whose quotation is the most advantageous, considering price and all other factors specified in the rating system.

**Competitive Bids:** Procurement by Sealed Bids (Invitations for Bids)

Preference in the award of Section 3 Covered Contracts that are awarded under a sealed bid process may be provided as follows:

1. Bids shall be solicited from all businesses (i.e. Section 3 Business Concerns and non-Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking (as defined in 24 CFR Part 135) and with the lowest responsive bid if that bid:
  - A) is within the maximum total contract price established in The Town's budget for the specific project for which bids are being taken; and
  - B) is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

**X = lesser of:**

When the lowest responsive bid is less than \$100,000 . . . 10% of that bid or \$9,000

When the lowest responsive bid is:

At least \$100,000, but less than \$200,000 . . . 9% of that bid or \$16,000  
 At least \$200,000, but less than \$300,000 . . . 8% of that bid or \$21,000  
 At least \$300,000, but less than \$400,000 . . . 7% of that bid or \$24,000  
 At least \$400,000, but less than \$500,000 . . . 6% of that bid or \$25,000  
 At least \$500,000, but less than \$1 million . . . 5% of that bid or \$40,000  
 At least \$1 million, but less than \$2 million . . . 4% of that bid or \$60,000  
 At least \$2 million, but less than \$4 million . . . 3% of that bid or \$80,000

At least \$4 million, but less than \$7 million . . . 2% of that bid or \$105,000

\$7 million or more . . . 1.5% of the lowest responsive bid, with no dollar limit.

2. If no responsive bid by a Section 3 Business Concern meets the requirements of paragraph 1 of this section, the contract shall be awarded to a responsible bidder with the lowest responsive bid.
3. In both paragraphs 1 and 2 above, a bidder, to be considered as responsible, must demonstrate compliance with the "greatest extent feasible" requirement of Section 3.

**Compliance:**

HUD holds HCR accountable for compliance with Section 3 requirements. In contracts entered into with HCR, recipients agree to comply with Section 3. When a housing partner is unable to meet Section 3 goals, HCR will place the burden of proving compliance with Section 3 on the recipient.

The minimum numerical goal for employment 30 percent of the aggregate number of new hires shall be Section 3 residents annually—i.e., 1 out of 3 new employees needed to complete a Section 3 covered project/activity shall be a Section 3 resident.

The minimum goals for contracting are:

- Ten percent of the total dollar amount of all Section 3 covered contracts for building trades work for maintenance, repair, modernization or development of public or Indian housing or building trades work arising in connection with housing rehabilitation, housing construction and other public construction, shall be awarded to Section 3 businesses; and
- Three percent of the total dollar amount of all non-construction Section 3 covered contracts, shall be awarded to Section 3 businesses.

Safe harbor and compliance determinations: In the absence of evidence to the contrary (i.e., evidence that efforts to the “greatest extent feasible” were not expended), if the Town or contractor meets the minimum numerical goals shown above, the recipient or contractor is considered to have complied with Section 3 preference requirements.

The Town will be expected to demonstrate why it was not feasible to meet the goals. At a minimum, if recipients of Section 3 Assistance are unable to meet their Section 3 training, hiring, and contracting goals, they should *sponsor or participate* in upward mobility programs, hire eligible residents in trainee positions with regard to training and employment, or form Section 3 joint ventures with various local employment agencies.

**Data Collection and Reporting:**

The Town will collect and submit required Section 3 data and complete Section 3 reporting requirements.

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Councilman Orbaker made a motion, seconded by Councilman Bixby to employ the engineering services of T·Y·LIN International to work with the Building Inspectors office for engineering and code compliance.

The motion was carried.

Councilman Gowan made a motion, seconded by Councilman Bixby to authorize the Town Supervisor to sign an agreement with Barton & Loguidice for engineering services for the Town of Williamson landfill monitoring and reporting. The total cost for these services will be \$15,000.00.

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Bixby to employ the services of MRB Engineering for engineering services to perform an evaluation of the Water Treatment Plant and submit a report documenting the existing systems and their conditions. The cost for these services will be \$28,500.00.

The motion was carried.

Public Comment: No one wished to comment.

The following bills were paid as audited:

Abstract Number: # 6  
Voucher #s: 17-236 – 17-295

GENERAL FUND	\$ 12,952.78
HIGHWAY	\$ 27,433.23
WATER	\$ 27,263.51
SEWER	\$ 7,812.20
LIGHTING DIST	\$
DRAINAGE	\$
GRAND TOTAL:	\$ 75,461.72

Supervisor Verno made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:39 P.M. The motion was carried.

Respectfully Submitted,

Paula Dolan  
Williamson Deputy Town Clerk