

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, December 22, 2015. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, December 22, 2015, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson

Kurt Allman, Highway Superintendent, Nancy Gowan, Jenna Beck, Gloria Casselman, Barbara Ann Guiney, Barbara Nittolo, Wilma Young; Sun & Record and Town Clerk were also present.

Councilman Verno presented the following Proclamation to Supervisor Hoffman:

* * * * *

Proclamation For:

James D. Hoffman, Town Supervisor, WC Board of Supervisors

Whereas: James D. Hoffman was elected twelve years ago on November 4, 2003 to represent the Town of Williamson as the Town Supervisor, he began his term on January 1, 2004, and was appointed as the Chairman of the Wayne County Board of Supervisors in January of 2006, and

Whereas: Jim has worked diligently at keeping the taxes of Wayne County stable and lowered Town taxes, and

Whereas: He has been instrumental in obtaining grants for improvements to the Wastewater Treatment Plant, the Park Lodge, the new sidewalks along Ridge Road, and the three Solar projects; at the Town Complex, WWTP, and the WilliamSUN Solar Farm, making Williamson one of the leading Towns in Solar energy,

Whereas: He has worked very hard making sure that the Town of Williamson was represented in Wayne County, Albany, and Washington D.C. He attended many, many other County, Town, and organization meetings to bring beneficial information back to the Town of Williamson, and

Whereas: He has also been very active in the Town of Williamson

as a member of the Williamson American Legion, Rotary Club, Williamson Chamber of Commerce, and he attended many Scout ceremonies,

Now, Therefore, Be It Resolved: That the Williamson Town Board on behalf of the Town of Williamson hereby recognizes Jim for all of his hard work and many hours spent representing the Town of Williamson in his 12 years as Town Supervisor.

Michael Bixby Anthony Verno
 Gary Orbaker Thomas Watson

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter from NYS DEC

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: December 8, 16, 2015
- b. accept the Supervisor’s report for November
- c. accept the Dept. monthly reports
- d. pay the Library bills as audited by the Library Board of Trustees:
 vouchers 15-1684 to 15-1701, total \$7,531.84
- e. approve the budgetary transfers as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>
General Fund		
1990.9 Contingency Acct	\$ 224.08	1010.4 Town Board CE
	595.92	1220.4 Supervisor CE
	569.38	1330.4 Tax Collector CE
	3,783.33	1930.4 Judgments & Claims CE
	4,700.36	3620.1 Safety Inspection PS
	113.53	3620.4 Safety Inspection CE
	525.50	4540.4 Ambulance CE
1990.9 Contingency Acct.	7,754.86	7110.4 Parks CE
	2,076.86	8160.4 Refuse & Garbage CE
	16.00	8810.1 Cemeteries CE
	74.00	8810.4 Cemeteries EQ
1110.4 Justices EQ	20.00	1110.4 Justices CE
1420.4 Attorney CE	1,000.00	1620.2 Buildings EQ
	2,996.96	1620.4 Buildings CE
	250.41	1650.4 Central Communications CE
	129.79	3310.4 Traffic Control CE
9060.8 Medical Insurance	10,606.21	5132.4 Garage CE
	8,097.77	9010.8 State Retirement
	2,122.99	6032.8 Social Security

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund Cont'd.</i>		
8010.4 Zoning CE	\$ 1,017.74	6032.8 Social Security
	758.72	9032.8 Workers Comp.
5650.4 Off Street Parking CE	250.00	6410.4 Publicity CE
7110.2 Parks EQ	810.00	7110.1 Parks PS
1430.4 Personnel CE	3,247.87	9710.6 Debt Service
5182.4 Street Lighting CE	1,752.13	
3510.4 Dog Control CE	918.11	1620.4 Buildings CE
<i>Highway Fund</i>		
5112.1 Improvements	143.72	5130.1 Machinery PS
	787.85	5130.4 Machinery CE
	2084.71	5140.4 Misc (Brush/Weeds) CE
5142.4 Snow Removal CE	7,680.29	9010.8 State Retirement
<i>Water Fund</i>		
8330.1 Purification PS	4,954.00	1410.4 Engineer CE
	979.37	8310.4 Administration CE
9901.9 Interfund Transfer	41,406.40	8320.421 Source Power Pump CE
	88,593.60	8320.441 Source Power Pump CE
8340.417 Trans/Dist Rehab Lines	1,894.74	“ “
	613.28	8330.419 Purification CE
	1,078.11	8330.460 Purification CE
	2,266.81	8340.414 Trans/Dist CE
	625.40	8340.415 Trans/Dist CE
	1,748.46	8340.416 Trans/Dist CE
	1,491.10	8340.442 Trans/Dist CE
	127.29	8340.460 Trans/Dist
	12,965.36	9010.8 State Retirement
<i>Sewer Fund</i>		
1990.9 Contingent Account	136.02	8110.4 Administration CE
	75.28	8120.4 Collecting System/Lines
	1,353.27	8130.419 Treatment/Disp.
	36.11	8130.424 Treatment/Disp.
	7.19	8130.441 Treatment/Disp.
	3,275.60	9010.8 State Retirement

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to accept the resignation from Cheryl Vasseur as the clerk to the Board of Assessment Review. Her resignation is effective upon acceptance by the Town Board. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize Nancy Gowan to attend the 2016 Newly Elected Officials Training School to be held from January 5 to 8, 2016 at the Double Tree by Hilton in Rochester, New York. The cost is \$200.00 with all other actual and necessary expenses a Town charge. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town Board of the Town of Williamson, duly convened in a regular session, and

WHEREAS: Monies are needed to restructure the Town Barn Roof located at 3988 Route 104,

NOW, THEREFORE, BE IT RESOLVED: That pursuant to provisions of Section 6-c of the General Municipal Law of the State of New York that the Town Board of the Town

of Williamson be and hereby is authorized to expend funds from the Land/Building Reserve in an amount not to exceed one hundred and fifty thousand dollars (\$150,000.00) for said project, and

BE IT FURTHER RESOLVED: This resolution shall be subject to Permissive Referendum as permitted by law.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to reappoint Richard Seyfried to the Park Committee for a three-year term. His term will begin on January 1, 2016 and will expire on December 31, 2018. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a two-year agreement with the Humane Society of Wayne County to commence on January 1, 2016 and expire on December 31, 2017. The costs are outlined in the agreement on file in the Town Clerk's office. The motion was carried.

FYI – The charges are the same as last year.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a two-year agreement with SCS Drug Testing, Inc. to commence on January 1, 2016 and expire on December 31, 2017. The costs for these services are as follows: DOT Panel Drug Screening - \$65.00, DOT Alcohol Screening - \$39.00, DOT MIS Report end of year - \$95.00. The motion was carried.

2015 prices – DOT Panel Drug Screening - \$59.00, DOT Alcohol Screening - \$39.00, DOT MIS Report end of year - \$95.00.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise in the official Town papers the week of December 27, 2015 to receive bids from contractors to restructure the Town Barn Roof located at 3988 Route 104. Bid specifications may be obtained from the Town Clerk's office. Bids will be accepted until January 19, 2015 at 2:00 PM. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Cornell University has a Cornell Local Roads Program (CLRP), which offers a Pavement Management System (PMS), which local governments can utilize to keep roads in good condition and reduce costs by scheduling the appropriate repair treatment at the appropriate time using a long-term computer software maintenance program, and

WHEREAS: Pursuant to CLRP, Cornell University offers a Pavement Management Summer Intern Program where a student intern must be employed by the Town of Williamson for a 10 week period to develop an inventory, conduct road evaluations, prepare unit costs for maintenance practices and prepare a report that outlines a two year management plan for town-owned roads and streets,

WHEREAS: The cost for the employment of the student and the program will not exceed \$6,600.00,

NOW, THEREFORE, BE IT RESOLVED: That the Superintendent of Highways is authorized to participate in the 2016 Pavement Management Summer Intern Program (PMSIP) and contact Cornell University to implement 2016 PMSIP and to employ the student who will work for the Highway Dept. for the 10 weeks, and

BE IT FURTHER RESOLVED: The Town Supervisor is authorized to prepare and send a letter of intent to Cornell University to participate in the 2016 PMSIP.

Referendum as permitted by law.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Superintendent of Highways to sign a Shared Services Agreement between the New York State Department Of Transportation and the Town of Williamson, pursuant to Section 99-r of the General Municipal Law, for a term of one (1) year commencing on January 1, 2016 and expiring on December 31, 2016, with a 30 day notice of its intent to extend the Agreement. The motion was carried.

Public Comment: No one wished to comment.

Councilman Verno made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 24
Voucher #: 15-1704 – 15-1781

GENERAL FUND	\$ 21,915.35
HIGHWAY	\$ 9,297.93
WATER	\$ 153,706.24
SEWER	\$ 10,420.21
LIGHTING DIST.	\$ 3,380.16
<u>DRAINAGE DIST.</u>	<u>\$ 355.00</u>
GRAND TOTAL:	\$199,074.89

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:40 P.M. The motion was carried.

Respectfully Submitted,



Williamson Town Clerk