

A Worksession of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Court Room at 7:00 PM on December 13, 2005. The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Anthony Verno
 Councilman G. Elliott Warren

ABSENT: Councilman Charles R. Monsees

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Court Room following the worksession and was called to order at 7:30 PM on December 13, 2005 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Anthony Verno
 Councilman G. Elliott Warren

ABSENT: Councilman Charles R. Monsees

Ardie Haywood, Steve Haywood; Building Inspector/Assessor, Jerry Hubright; Highway Superintendent, Pamela Rogers; Sun & Record and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: November 22, 2005
- b. Town Clerk's report for November
- c. Supervisor's report for November
- d. pay the Library bills as audited by the Library Board of Trustees:
 vouchers 271 - 283, total \$28,621.18
- e. advertise the 2006 Organizational Meeting for Tuesday, January 3, 2005
- f. to accept the following budgetary transfers:

<u>From</u>	<u>Amount</u>	<u>To</u>
General Fund		
A1990.900 Cont.	\$ 500.00	A1420.400 Att. Cont.
Water Fund		
F8310.424 Admin. Telephone	500.00	F8310.460 Admin. Misc
F8330.440 Repair/Mnt Equip	1,000.00	F8330.412 Purification – Other Chem.
Sewer Fund		
SS8120.200 Swr Cltg Syt/equip.	2,500.00	SS8120.400 Swr Lines Cont.
SS8120.421 Swr Elect. Lines	4,500.00	SS8120.400 Swr Lines Cont.
SS8130.421 Swr Plnt Elect	1,500.00	SS8130.412 Swr Other Chem.

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to hire Michelle Scoville for the position of Account Clerk for the Town of Williamson. Her start date was November 28th, 2005 with the rate of pay of \$11.00. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise in the Sun Record issue of December 22, 2005 for applications for snow shoveling and salting at the Town Complex. Applications will be accepted until January 6, 2006. The motion was carried.

Quotes having been opened at 4:00 PM on Thursday, December 8th, 2005 for janitorial cleaning services for the Town Hall and Court were as follows:

	<u>Wkly Amt.</u>	<u>Spring/Fall Cleaning</u>	<u>Carpet Cleaning</u>
RC Cleaning, Inc. P.O. Box 319 Williamson, NY 14589	\$145.00	\$125.00	\$250.00
Paramont corp. Bldg. Serv. Inc. P.O. Box 23744 Rochester, NY 14692	\$ 85.00	no extra chg.	no extra chg.

Councilman Verno made a motion, seconded by Councilman Orbaker, to hire Paramount Corp. Building Services, Inc., Rochester, NY for janitorial cleaning services for the Town Hall and Court. The Town Supervisor is authorized to sign a janitorial cleaning agreement with said company. The cost for these services will be \$ 85.00 weekly and no charge for spring/fall cleaning and carpet cleaning. The motion was carried.

Quotes having been received to perform an assessment revaluation project were as follows:

Briggs Appraisal Service 13 Church Street Cortland, NY 13045	\$ 90,000.00
GAR Associates 2399 Sweet Home Road Amherst, NY 14228-2326	\$143,000.00
Appraisal Consultants 32 Ripple Wood Drive Rochester, NY 14616	\$ 99,000.00

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a contract employing Briggs Appraisal Services to perform an assessment revaluation project. The cost of these services will be a net charge of \$75,000. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Warren, to advertise in the Sun & Record issue of December 15th, 2005 for applications for temporary part-time employees to work with the Highway Department. Applications will be accepted until December 22nd, 2005, at 4:00 PM. Jerry Hubright, Highway Superintendent is authorized to hire up to two people after the acceptance date for applications. Job duties can be obtained from the Highway Superintendent. They can begin working as soon as needed and will work on an as needed basis. The motion was carried.

The Board discussed with Jerry Hubright the purpose of purchasing a roller. Councilman Warren felt the Town Board should consider very seriously putting up a new building at the Highway Complex location to store the Town's equipment in.

Councilman Verno made a motion, seconded by Councilman Warren, to advertise in the Sun & Record issue of December 15th to receive bids for a used roller for the Highway Department. Bids will be accepted until December 27th, 10:00 AM at which time they will be opened and read. Discussion ensued. The motion was carried with all those present voting Aye, except Councilman Orbaker who voted Naye.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise in the December 15, 2005 issue of The Williamson Sun and Record for a Public Hearing Local Law #4, 2005 entitled "Amendment of Chapter 173-49, Article XIII, "Payment: Penalties for Non-Payment". The public hearing will be at 7:30 PM on December 27, 2005 as part of the regular Town Board meeting. The motion was carried.

Quotes having been received to purchase a new digital/networking color/black-white copier with trade-in were as follows:

IKON (Cannon C3170U – Blk-Wht/Color – w/ trade in) 345 Woodcliff Drive Fairport, NY 14450	\$ 6,396.92
DANKA (Cannon C3170U – Blk-Wht/Color – w/ trade in) 100 Meridian Centre Boulevard, Suite 150 Rochester, NY 14618	\$ 6,180.00
XERO GRAPHICS (Xerox WC24 – Blk-Wht/Color – w/ trade in) SOLUTIONS, Office Center 1387 Fairport Road, Suite 1000A Fairport, NY 14550	\$7,400.00

The Town Board approved the Town Clerk to purchase a new copier from Xerox. The funds will come out of 2005 Budget.

Supervisor Hoffman mentioned the swearing in ceremony will be held on January 8, 2006 at the Town Court room.

Public Comment: Steve Haywood suggested when amending the Water law, implement a fee schedule for return check fees.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Account:	Voucher No.:	Totals:
General Fund	630 through 671	\$ 58,773.62
Youth	86 through 87	
Highway Fund	374 through 390	\$ 38,594.05
Water Fund	351 through 361	\$ 43,947.78
Sewer District No. 1	233 through 248	\$ 18,374.02
Lighting District	11	\$ 1,933.73
Bus. Improv. Dist.	9 through 10	\$ 1,141.52
<u>Capital Improv.</u>	<u>130</u>	<u>\$ 1,170.81</u>
Total:		\$163,935.53

The motion was carried.

Councilman Monsees made a motion, seconded by Councilman Orbaker, to enter into Executive Session for discussion regarding legal discussions at 7:58 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to return to Open Session at 8:13 PM. The motion was carried.

Councilman Warren made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:14 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
Town Clerk