

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, November 26, 2013. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss a personnel issue at 7:02 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to return to Open Session at 7:15 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:35 PM on Tuesday, November 26, 2013, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

Barbara Guiney [Supervisor Hoffman's sister from New Zealand], Gloria McClements, Cindy Brand, John Noto, Kurt Allman; Highway Superintendent, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County and the undersigned Town Clerk were also present.

Supervisor Hoffman presented John Noto, owner of "Appletown Farm Market" located at 4734 Route 104 in the Town of Williamson with the "Growing With Us" plaque. Mr. Noto explained it had been a learning experience their first season and will be making some changes and expanding next season. He stated it was a seasonal business and they were closing the end of November and re-opening in the spring. They will be carrying gardening supplies when they re-open in the spring. Supervisor Hoffman commented on the great job they had put into the property and wished them much success. All the attendees of the meeting congratulated him with their applause.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

a. previous minutes: November 12, 2013

- b. accept the Supervisor's report for October
- c. pay the Library bills as audited by the Library Board of Trustees:
vouchers 1575-1586, total \$4,275.84
- d. to approve the following budgetary transfers:

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
1110.2 Justices EQ.	\$ 34.73	1110.4 Justices CE
1220.2 Supervisor EQ.	978.78	1220.4 Supervisor CE
1620.1 Buildings PS	1,959.96	1620.4 Buildings CE
1660.4 Central Stores CE	648.36	1650.4 Central Communication CE
1910.4 Unallocated Insurance	465.66	1930.4 Judgements & Claims
3620.2 Safety Inspection EQ	33.99	3620.4 Safety Inspection CE
6410.4 Publicity CE	403.60	6410.4 Publicity Newsletter CE
1990.9 Contingency	49.00	7510.4 Historian CE
8020.1 Planning PS	43.00	8310.4 Planning CE
8989.1 Mowing PS	311.17	8989.4 Mowing CE
<i>Highway Fund</i>		
5112.4 Permanent Improvement	\$ 341.83	5140.4 Misc (Brush/Weeds)
<i>Water Fund</i>		
8330.200 Purification EQ	\$9,761.05	1440.400 Engineer CE
1910.400 Unallocated Insurance	5830.00	1440.400 Engineer CE
8310.420 Administration CE	72.67	8310.422 Administration CE
8320.200 Source Power Pump	1,3010.34	8320.421 Source Power Pump
8330.419 Purification CE	250.33	8330.460 Purification Misc
8340.417 Trans/Dist.	1,528.97	8340.442 Trans/Dist. Veh
8340.417 Trans/Dist.	287.57	8340.460 Trans/Dist. Misc.
<i>Sewer Fund</i>		
8130.441 Treatment/Disposal	\$3,6125.00	1440.4 Engineering

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a service agreement with Postler & Jaeckle Corp. for maintenance to the Aercio boiler system. The cost for this service will remain the same as last year at \$856.00. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to appoint Cindy Brand as the Sole Assessor for the Town of Williamson for a six year term which will begin on December 2nd, 2013 and expire on September 30th, 2019. Her rate of pay will be \$35,387 annually and will be prorated for the remainder of 2013. She will work less than 20 hour per week. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager to assist the account clerk in preparation of the AUD, as per agreement, not to exceed \$1,350.00. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an agreement with the Williamson Recreation Committee to provide recreational programs for children and adults in Williamson as per agreement. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize up to five Town of Williamson town employees, to attend the Association of Town's Annual Meeting in New York City to be held February 16th – 19th, 2014. The pre-registration fee is \$100.00 per person. All other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise in the official Town papers the week of December 1st, 2013 that the Town Offices will be closed on Tuesday, December 24, 2013 and Wednesday, December 25th, 2013 and Wednesday, January 1st, 2014 for the holidays. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize Sue Brennessel and Valarie Fowler to attend a PowerPoint Computer class at FLCC WC Campus Center in Newark on December 4, 2013 from 9:00 am until 12:00 pm. The cost for this class is \$30.00 per person with all other necessary and actual expenses a Town charge. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson has entered into an agreement with Distributed Sun Project Company for a solar energy facility to be located on Pound Road in the Town of Williamson, and

WHEREAS: Before a construction project is started a building permit has to be obtained from the Building Dept. and the fee for a building permit is \$100.00,

NOW THEREFORE BE IT RESOLVED: The Town Board of the Town of Williamson is waiving the required fee for the building permit as the Town of Williamson is the entity having the solar energy facility constructed.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The New York State Department of Transportation proposes the construction, reconstruction, or improvement of Sidewalk Improvements in the Town of Williamson located in Wayne County, PIN 4T47.13.301, and

WHEREAS: The State will included as part of the construction, reconstruction, or improvement of the above mentioned project the vertical adjustment to sanitary manholes, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown

on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS: The State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW THEREFORE, BE IT RESOLVED: That the Town of Williamson approves of the vertical adjustment to their sanitary manholes on the above mentioned project and shown on the contract plans relating to the project and that the Town of Williamson will maintain or cause to be maintained the adjusted facilities performed as above and as shown on the contract plans,

BE IT FURTHER RESOLVED: That James D. Hoffman has the authority to sign, with the concurrence of the board, any and all documentation that may become necessary as a result of this project as it relates to the Town of Williamson, and

BE IT FURTHER RESOLVED: That the clerk of the Town of Williamson is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson received Change Order #1 for Contract A, from Wind-Sun Construction, Inc. for additional work for the Screw Press project at the Wastewater Treatment Plant, and

WHEREAS: This change order includes a credit to the original Contract for deletion of DIP for sludge pump piping, additional underground DIP and valves from sludge bed piping to sludge tank, additional work for above grade exterior DIP, valves, insulation, eyewash installation, installation of exterior section of screw press auger, new stainless steel flared 90d flanged fitting inside sludge tank, and compressed air piping from compressor location to connection at screw press, and a fee to Tank Connection for structural loading analysis of aspirating mixing pump,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson does hereby approve Change Order #1 to Wind-Sun Construction, Inc. for \$19,001.12

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson received Change Order #1 for Contract B, from Connors-Haas, Inc. for additional electrical work needed for the Screw Press project at the Wastewater Treatment Plant, and

WHEREAS: This change order is for #1 – Ventilation Louvre Power and Controls, #2 Air Compressor Power Supply, #3 – Radiant Heater Draft Fan and Igniter Power Supply, #4 – Auger Control, Power Supply and E-Stop Switch, #5 – Installation of Heater Thermostat, #6 – Furnish and Install 15 Kva Transformer, #7 – Increase screw press electrical service to 100 Amps, #8 – Relocation of crane service feed from HBP-1 to HVP2,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson does hereby approve Change Order #2 to Connors-Haas, for \$20,965.06.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to advertise in the official Town papers the week of December 1, 2013 to receive applications for a part time laborer for the Highway Department. Applications will be accepted until December 19 at 4:00 p.m. The position will be on an as needed basis and the rate of pay will be \$10.56 per hour. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson herein called the “Municipality”, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS: The Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED: By the Town of Williamson

1. That James D. Hoffman or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;

2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation.
4. That this Resolution take effect immediately.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
 Councilman Orbaker
 Councilman Verno
 Councilman Bixby
 Councilman Watson

NAYES: None

The Resolution was declared adopted.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the following bills as audited:

Abstract Number: 22
 Voucher #s: 1587 – 1650

GENERAL FUND	\$ 7,558.41
HIGHWAY	\$ 22,206.08
WATER	\$ 47,523.23
SEWER	\$ 52,773.60
LIGHTING	\$ 3,489.12
SAFE ROUTES TO SCHOOL H-19	\$ 28.00
<u>DRAINAGE</u>	<u>\$ 1,737.00</u>
GRAND TOTAL:	\$135,315.44

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:57 PM. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick, Town Clerk