

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, November 25, 2014. The following were

PRESENT: Deputy Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Supervisor James D. Hoffman
Councilman Thomas D. Watson

Councilman Bixby made a motion, seconded by Councilman Orbaker, to enter into Executive Session to discuss a Personnel matter regarding a particular individual at 7:09 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to return to Open Session at 7:13 PM. The motion was carried.

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, November 25, 2014, by Deputy Supervisor Anthony Verno with the Pledge of Allegiance. The following were

PRESENT: Deputy Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Supervisor James D. Hoffman
Councilman Thomas D. Watson

John Manahan, Wastewater Treatment Plant Chief Operator; Kurt Allman, Highway Superintendent; Phil Dean, Jordan Hayes, Fedele Noto, Rick Vos, Wilma Young; Sun & Record, and undersigned Town Clerk was also present.

Public Comment: Rick Vos asked the Board how they felt about the response from the NYS DOT regarding the intersection on Rt. 104 and East Townline Road. Fedele Noto stated he was not happy with the response and felt the State did not have the facts correct. The Board's consensus was a light was needed at that intersection and Councilman Orbaker would like to see the traffic light at the intersection of Rt. 104 and Rt. 21 reflect the existing left turn lanes.

Deputy Supervisor Verno stated the East Williamson Fire Dept. sent two [2] volunteers along with their 4 wheel drive brush truck to Buffalo to help with the snow storm clean-up.

Deputy Supervisor Verno made a motion, seconded by Councilman Bixby, to accept and/or file the letters and other forms of communication.

Letter from New York State Department of Health – commending the Water Department on their commitment to providing optimally fluoridated water to the Town. The Town of Williamson was awarded a Water Fluoridation Quality Award by the U.S. Centers for Disease Control & Prevention [CDC]. This award recognizes

those communities that achieved excellence in community water fluoridation by maintaining a consistent level of fluoridated water throughout 2013.

The motion was carried.

Deputy Supervisor Verno made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: October 28, 2014
- b. presentation of the Town Clerk's report
- c. accept the Supervisor's report for October
- d. accept the monthly department reports
- e. pay the Library bills as audited by the Library Board of Trustees:
vouchers 14-1452 – 14-1472, total \$47,135.17
- f. to approve the following budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
General Fund		
8160.4 Refuse/Garbage CE	\$ 898.46	1010.4 Town Board CE
	453.15	1110.4 Justices CE
	769.02	1220.4 Supervisor CE
	1,500.00	1330.4 Tax Collector CE
	345.37	1410.4 Town Clerk CE
	946.84	1420.4 Attorney CE
	72.70	1430.4 Personnel CE
	437.50	1440.4 Engineer CE
	948.20	1620.2 Buildings EQ.
	3,298.31	1620.4 Building CE
	1,374.59	1620.421 Buildings Elec. CE
	3,782.95	1650.4 Central Comm. CE
	724.57	3620.4 Safety Insp. CE
	160.34	5010.4 Supt. of Highway CE
	3,987.41	5132.4 Garage CE
9060.8 Medical Ins. CE	2,556.86	5410.4 Sidewalks CE
	798.69	7110.1 Parks PS Grdskpr
	298.64	8020.4 Planning CE
	184.28	8810.1 Cemeteries PS
	1,330.76	8810.4 Cemeteries CE
Highway Fund		
9060.8 Medical Ins.	\$20,686.53	5110.4 General Repairs CE
	2,206.13	5140.4 Misc (Brush/Weeds)
Water Fund		
9060.8 Medical Ins. CE	\$ 218.75	1440.4 Engineer CE
	20.58	8310.4 Admin CE Training
	3,036.74	8320.4 Source Power/Pump. Rpr Mnt
	10,477.44	8320.421 Source Pwr/P Elec
	2,206.83	8340.417 Trans/Dist. Rehab lines
	2,118.51	8340.442 Trans/Dist Veh Mnt
	95.00	8340.416 Trans/Dist. WM Repr.
	5,009.16	8340.414 Trans/Dist. Meters
Sewer Fund		
9060.8 Medical Ins. CE	\$ 247.91	8130.411 Trt/Disp Chlorine
	5,693.53	8130.421 Trt/Disp. Elec
	750.57	8130.441 Trt/Disp Rep. Mnt
	3,556.07	8130.447 Trt/Disp. Other
	75.34	8130.424 Trt/Disp. Other Utilities

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise to hold a public hearing at the regular Town Board meeting on December 9, 2014, at 7:30 p.m., regarding proposed Local Law #2014-5 #2015-1 to amend Chapter §166, Vehicles and Traffic, as follows: Chapter 166-8 A. On any public highway within the Town of Williamson and *on the west side of the municipal parking lot located between No. 4057 Ridge Road (Main Street) and 4069 Ridge Road (Main Street) and on the north side of the municipal parking lot located behind No. 4101 Ridge Road (Main Street)* between the hours of 12:00 midnight and 6:00 a.m. during the period beginning November 1 and ending April 1 of each year; and to add *Chapter 166-8.1 Special Purpose Parking Zones. It shall be unlawful for any person to park any vehicle or to allow the same to remain parked in any marked public parking areas located within the Business Improvement District as defined in Chapter 7-4 in excess of three consecutive hours except on Sundays.* The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Rochester-Genesee Regional Transportation Authority, upon approval of the Town Attorney. The agreement is for the construction and maintenance of a bus shelter on property owned by the Town of Williamson. The location is at the Town Parking lot at 4100 Ridge Road. The motion was carried.

Councilman Bixby made a motion, seconded by Deputy Supervisor Verno, to authorize the Town Supervisor to sign a service agreement with Postler & Jaeckle Corp. for maintenance to the Aerco boiler system. The cost for this service will be \$856.00. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Building Inspector's clerk to attend the Finger Lakes Building Officials Association Annual Business Meeting to be held on December 12, 2014 at Burgundy Basin Inn in Pittsford, New York. There is no fee for this meeting but all other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Assessor's clerk to attend the Assessor's Association annual meeting to be held in Lyons, New York on December 9, 2014. There is no fee for this meeting but all other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to declare a 30" Troy-Bilt snow blower as surplus. The snow blower currently needs repairs and doesn't work. The Town Clerk is directed to advertise in the official town papers the week of November 23, 2014 with bids being accepted until December 5, 2014 at 3:30 pm. The snow blower can be seen by calling the Superintendent of Highways, Kurt Allman at 585-748-6931. The motion was carried.

Deputy Supervisor Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor, and the Clerk to Supervisor to attend the New York State Government Finance Officers' Association seminar: On the State of the Economy, Fund Balances and OSC Audits. The seminar will be held at the Locust Hill Golf Club on Jefferson Road in Rochester, New York, December 11 from 11:00 am until 4:00 p.m. The registration fee for this seminar is \$90.00 per person with all other actual and necessary expenses a Town charge. The motion was carried.

Deputy Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

Whereas: The Town of Williamson wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Jurisdictions (the "Plan") for the voluntary participation of all eligible employees; and

Whereas: The Town of Williamson is a local public employer eligible to adopt the Plan pursuant to section 5 of the State Finance Law*; and

Whereas: The Town of Williamson has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and section 5 of the State Finance Law of the State of New York; and

Whereas: The purpose of the Plan is to encourage employees to make and continue careers with the Town of Williamson by providing eligible employees with a convenient and tax favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson hereby adopts the Plan for the voluntary participation of all eligible employees; and

BE IT FURTHER RESOLVED: That the appropriate officials of the Town of Williamson are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the plan; and

BE IT FURTHER RESOLVED: That the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

AYES: Deputy Supervisor Verno
Councilman Gary Orbaker
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Deputy Supervisor Verno made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the official Town papers the week of November 30, 2014 that the second Town Board meeting of December will not be held on December 23, 2014, at 7:00 PM but will be held on December 30, 2014 at 7:00 PM. The motion was carried.

Deputy Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize up to five Town of Williamson town employees, to attend the Association of Town's Annual Meeting in New York City to be held February 15th – 18th, 2015. The pre-registration fee is \$100.00 per person. All other actual and necessary expenses are to be a Town Charge. The motion was carried.

Deputy Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Senior Account Clerk to attend a Williamson Law Book Company-Payroll Software Program workshop on Wednesday, December 3, 2014 at the Town of East Bloomfield Town Offices. There is no cost for this workshop and all other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Orbaker made a motion, seconded by Deputy Supervisor Verno, to authorize the Town Supervisor to sign an agreement with Dr. Kristna Persaud reappointing him as the Williamson Health Officer. The appointment begins on December 10, 2014 and will end on December 9, 2018. The motion was carried.

Councilman Orbaker made a motion, seconded by Deputy Supervisor Verno, to hire Cody Chelini as a temporary laborer for the Highway Department. The rate of pay is \$15.00 per hour. The motion was carried.

Deputy Supervisor Verno made a motion, seconded by Councilman Orbaker, to authorize Lock Out – Tag Out training to be given by Empire Safety. The cost for this training will be \$800.00 for the Highway, Water and Wastewater Department employees. The motion was carried.

Discussion took place with the Board, John Manahan and Kurt Allman regarding replacing a fire hydrant on Ridge Road near the Town parking lot. Two hydrants were previously removed and everyone agreed at least one should be replaced. Question now is where it should go. Deputy Supervisor Verno asked that they work that out and bring it back to the Board for approval.

Public Comment: Fedele Noto asked if the an annual report was presented to the Board every year from the Master Plan Committee. The Board explained the process.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 21
Voucher #s: 14-1449 - 14-1451; 14-1473 – 14-1587

GENERAL FUND	\$105,801.72
HIGHWAY	\$135,242.39
WATER	\$110,243.38
SEWER	\$ 47,729.55
LIGHTING DIST.	\$ 3,124.86
<u>DRAINAGE DISTRIC</u>	<u>\$ 560.91</u>
GRAND TOTAL:	\$402,702.81

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 8:10 P.M. The motion was carried.

Respectfully Submitted,



Town Clerk