

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, at 7:00 PM on Wednesday, November 12, 2008. The following were**

PRESENT: Supervisor James D. Hoffman  
 Councilman Gary Orbaker  
 Councilman Michael Bixby  
 Councilman G. Elliott Warren  
 ABSENT: Councilman Anthony Verno

The Board reviewed bills for payment.

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Conference Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Wednesday, November 12, 2008 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
 Councilman Gary Orbaker  
 Councilman Michael Bixby  
 Councilman G. Elliott Warren  
 ABSENT: Councilman Anthony Verno

Todd Brennessel, Eileen Loveman; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Warren, to accept the Consent Agenda containing the following items:

- a. previous minutes: October 28, 2008
- b. presentation of Town Clerk's report
- c, accept the Supervisor's report for October
- d. pay the Library bills as audited by the Library Board of Trustees:  
 vouchers 1828, 1902 -1915, total \$22,543.75
- e. budgetary transfers

| <u>From</u>                   | <u>Amount</u> | <u>To</u>                      |
|-------------------------------|---------------|--------------------------------|
| <b>General</b>                |               |                                |
| A1990.900 Cont.               | \$6,000.00    | A1010.400 TB. Cont.            |
|                               | 332.90        | A1620.100 Bldg. PS             |
|                               | 278.33        | A7550.400 Celebrations Cont    |
|                               | 811.96        | A8160.100 Refuse & Garbage PS  |
|                               | 12.26         | A8810.400 Cemeteries Cont.     |
|                               | 5,223.00      | A9040.800 Workers Comp.        |
| <b>Highway</b>                |               |                                |
| DA1990.900 Cont.              | \$6,726.05    | DA5110.100 Gen. Rprs PS.       |
|                               | 591.69        | DA5140.400 Misc. Cont.         |
|                               | 1,976.00      | DA9040.800 Workers Comp.       |
| <b>Water</b>                  |               |                                |
| F8330.412 Purifi. Other Chem  | \$2,502.87    | F8330.410 Purif. Lab           |
| F8340.200 Trans & Dist. Equip | 6,185.47      | F8340.414 Trans & Dist. Meters |
|                               | 905.08        | F8340.440 Trans & Dist. VH     |
| F9060.800 Hosp/Med            | 2,259.00      | F9040.800 Workers Comp.        |
| <b>Sewer</b>                  |               |                                |
| SS1990.400 Cont.              | \$ 777.22     | SS8110.400 Admin. Cntr.        |
|                               | 565.00        | SS9040.800 Workers Comp.       |

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign agreements with EBS Benefit Solutions for services provided for the Health Reimbursement Account and the Town's Flexible Spending Account. This plan will now include flexible spending cards for those employees that participate. The cost for these services will be \$275.00 per year with a \$55.00 monthly minimum fee. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson has gone through the five (5) year rebid to continue the establishment of a Deferred Compensation Plan to be made available to all eligible Town employees and elected or appointed officials pursuant to Federal legislation permitting such plans, and

WHEREAS: The Town Committee for Deferred Compensation advertised for proposals, and having received same, evaluated the various proposals and is recommending the continuation of Nationwide administering the Town of Williamson's Model Plan, and

WHEREAS: Nationwide as Plan Administrator, agrees to hold harmless and indemnify the Town its appointed and elected officers and participating employees from any loss resulting from Nationwide's failure to perform its duties and services,

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF WILLIAMSON DOES HEREBY RESOLVE AS FOLLOWS: The Town Board hereby adopts the Model Deferred Compensation Plan amended and restated effective January 1, 2009, its attendant investment options administered by Nationwide and hereby continues the establishment of the Town of Williamson's Deferred Compensation Plan for the voluntary participation of all eligible Town employees and elected or appointed officials.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Warren  
Councilman Orbaker  
Councilman Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Warren.

WHEREAS: The Town of Williamson sponsors a youth program for residents of our community, and

WHEREAS: Funds are available for this program from the State of New York based on the number of youths in our community as reported on the 2000 census.

NOW, THEREFORE, BE IT RESOLVED: That the Town Board requests the Supervisor to make application to the New York State Division of Youth requesting state aid reimbursement to be made to the Town of Williamson for the benefit of the community youth program.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Warren  
Councilman Orbaker  
Councilman Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: In 1994, the Town of Williamson honored Dianne Roffe and declared the third Thursday of November as a special day to honor persons who by their persistence and enthusiasm inspire us all to overcome difficulties, and

WHEREAS: Beginning in 1995 a resident was chosen to receive the award and every year after that, a resident has been named to receive the award, and their names are inscribed on a plaque in the Williamson Town Hall,

NOW, THEREFORE, BE IT RESOLVED: That the 2008 Dianne Roffe award winner is Steve Dunning, whose service to and enthusiasm for this community has never wavered.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Warren  
Councilman Orbaker  
Councilman Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Clerk to advertise for quotes for cleaning of the Town Hall and Court Facilities. Cleaning requirements can be obtained from the Town Clerk's office. The advertisement will appear appointed papers the week of November 16, 2008 and quotes will be accepted until December 5, 2008. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Warren, for the Clerk of the Board to advertise for the upcoming opening on the Zoning Board of Appeals, in the appointed papers the week of November 16<sup>th</sup>, 2008 with applications to be accepted until December 5<sup>th</sup>, 2008 at 4:00 PM. The motion was carried.

*FYI – Ernest Norton's term expires 12/31/08*

Councilman Bixby made a motion, seconded by Councilman Warren, for the Clerk of the Board to advertise for the upcoming opening on the Planning Board, in the Sun and Record issue of November 16<sup>th</sup>, 2008 with applications to be accepted until December 5<sup>th</sup>, 2008 at 4:00 PM. The motion was carried.

*FYI – Katherine Baxter's term expires 1/12/09*

The Board agreed to discuss at the next Town Board meeting changing the Planning Board from a 7 (seven) member Board to a five (5) member Board due to long term lengths.

Councilman Orbaker made a motion, seconded by Councilman Warren, for the Town Clerk to advertise an upcoming opening on the Drainage Council. The advertisement will appear in the appointed papers the week of November 16<sup>th</sup>, 2008 with applications to be accepted until December 5<sup>th</sup>, at 4:00 PM. The motion was carried.

*FYI – Jay Peter's term expires 12/31/08*

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Warren.

WHEREAS: The property owner at 6045 Tripp Road, Sodus, Property I.D. 67117-00-327352, have requested permission to connect to the watermain on Tripp Road, and

WHEREAS: Permission was granted from the Town of Sodus as required,

NOW, THEREFORE, BE IT RESOLVED: That permission is given to said property owner at a cost of \$3,199.50 to be paid at time of signing the Town of Williamson water contract, which allows for a 1 inch tap.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman  
Councilman Warren  
Councilman Orbaker  
Councilman Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby and Thomas DeMarree will be meeting with the Town of Ontario to see how they expedite the process of new projects brought to the boards for approval.

Councilman Orbaker gave The Board an update on the Drainage Committee projects. Wayne County Soil and Water Board is responsible for snag and dragging Salmon Creek and Mink Creek from Lake Ontario to Route 104. He stated the Town is responsible for the rest. The process of getting easements signed is by mail. Before doing any of the creek projects, DEC permits need to be applied for and obtained. Some of the drainage projects require approval from the Army Corps of Engineers, which may pro long the process. The Drainage Committee uses Dave Mathews, P.E. for the drainage projects on an as needed basis.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a snow removal agreement with Williamson Central School. The agreement will be for the removal of snow from the sidewalk that goes from the four corners of Williamson to the High School at a cost of \$70.00 per trip. The Town will remove the snow and the school district is to pay one half of that cost (\$35.00). The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Warren, to authorize the Town Supervisor to sign an agreement with the Williamson Business Improvement District for the removal of snow from sidewalks in the Business Improvement District by the Town of Williamson at \$70.00 each trip. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

| <u>Account:</u>     | <u>Voucher No.:</u>           | <u>Totals:</u>      |
|---------------------|-------------------------------|---------------------|
| General Fund        | 1824, 1829 through 1852, 1873 | \$ 35,290.16        |
| Youth               | 1853                          |                     |
| Highway Fund        | 1825, 1854 through 1872       | \$ 13,296.57        |
| Water Fund          | 1826, 1874 through 1888       | \$ 24,959.67        |
| Sewer Fund          | 1827, 1889 through 1900       | \$ 5,765.02         |
| <u>Capital H-16</u> | <u>1901</u>                   | <u>\$ 1,268.75</u>  |
| <b>Total:</b>       |                               | <b>\$ 80,580.17</b> |

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Warren, to adjourn the meeting at 8:02 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
Town Clerk