

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, October 27, 2015. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Councilman Orbaker made a motion, seconded by Councilman Watson, to enter into Executive Session to discuss legal issues at 7:01 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to return to Open Session at 7:19 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, October 27, 2015, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Nancy Gowan, Colin Mullally, AJ Shoemaker, Damion Alexander, Sara Mitchill, Dan DeCracker, Ernie Norton; Zoning Board Chairman, Wilma Young; Sun & Record and undersigned Town Clerk was also present.

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*TOWN OF WILLIAMSON*

*TOWN BOARD*

*PROCLAMATION*

*MR. DON COX*

*WILLIAMSON WEBMASTER*

*WHEREAS: Don Cox volunteered to develop the first Town of Williamson Website in November of 2004, and*

*WHEREAS: Mr. Cox developed, maintained and made changes, when needed or requested, to the Town website for the past 11 years, and*

*WHEREAS: The Williamson Town Board on behalf of the Town residents wish to commend Don for his dedication to the*

*Town of Williamson and his service to our community as the  
Town of Williamson website Webmaster for more than a decade,  
and*

*NOW, THEREFORE, BE IT RESOLVED: That the  
Williamson Town Board consisting of Supervisor James D.  
Hoffman, Councilman Michael Bixby, Councilman Gary Orbaker,  
Councilman Anthony Verno, and Councilman Thomas Watson, on  
behalf of the residents of the Town of Williamson, hereby formally  
recognize Don Cox for this many years of service to the Town of  
Williamson and wish the contents of this Resolution be recorded  
for posterity as an official record of the Town of Williamson.*

*The Resolution was adopted as follows:*

*James D. Hoffman, Town Supervisor*

*Michael Bixby, Councilman*

*Gary Orbaker, Councilman*

*Anthony Verno, Councilman*

*Thomas Watson, Councilman*

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## **TOWN OF WILLIAMSON**

### **TOWN BOARD**

### **PROCLAMATION**

#### ***Williamson Middle School Proclamation***

*Supervisor Hoffman presented the following Resolution and moved its  
adoption. It was seconded by Councilman Orbaker.*

*WHEREAS: On April 25<sup>th</sup>, 1930, Williamson voters decided to  
centralize its school system, creating the Williamson Central School  
from 8 of the 13 school districts, and*

*WHEREAS: The first commencement ceremony for graduation  
was held in June 1931 at the newly completed school building on  
Maple Avenue, and*

*WHEREAS: The newly completed school building was dedicated  
and officially opened on September 27, 1931 with 600 students and 32  
teachers with*

*WHEREAS: For 85 years the school building has seen an increase  
in enrollment and changing of the grade levels being housed within  
the building,*

*NOW, THEREFORE, BE IT RESOLVED: That the Williamson  
Town Board recognizes and commends the Williamson Central School  
District for maintaining and keeping the now Williamson Middle  
School building located on Maple Avenue open for the education of  
the students residing within the Williamson Central School District.*

*The Resolution was adopted as follows:*

*James D. Hoffman, Town Supervisor*

*Michael Bixby, Councilman*

*Gary Orbaker, Councilman*

*Anthony Verno, Councilman*

*Thomas Watson, Councilman*

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A notice having been published for a Public Hearing on the Preliminary 2016 Budget; Supervisor Hoffman read the rules of a Public Hearing. Supervisor Hoffman declared the Hearing open at 7:37 PM. Supervisor Hoffman read the rules of Public Hearings. Supervisor Hoffman gave highlights beginning with the Summary of the Preliminary Town Budget explaining each fund. He explained the drop in the tax rate was due to the Library budget no longer be a part of the Town budget. The Library budget this year is \$456,000 which is now part of the School budget. Questions and comments were heard from Wilma Young. The Public Hearing was closed at 7:43 PM on motion by Councilman Verno, seconded by Councilman Watson. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: October 13, 2015
- b. accept monthly dept. reports
- c. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 15-1409 to 15-1422, total \$11,410.72

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to amend a motion that was passed at the Town Board meeting of October 13, 2015 to charge the Williamson Business Improvement District (BID) for snow removal. The motion was to charge the BID \$80.00 per trip. The motion is amended to charge the BID \$75.00 per trip. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise for quotes for cleaning of the Town Hall and Court Facilities. Cleaning requirements can be obtained from the Town Clerk's office. The advertisement will appear in the designated Town papers the week of November 8<sup>th</sup>, 2015 and quotes will be accepted until December 4<sup>th</sup>, 2015 at 4:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to reappoint Richard Eaton to the Board of Assessment Review. His term of office is for 5 years and will begin on October 1, 2015 and will expire on September 30, 2020. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town Board has met at the time and place specified in the notice of hearing on the 2016 Preliminary Budget and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED: That the Town Board does hereby adopt such Preliminary Budget, pursuant to Section 109 of the Town Law, as the Annual Budget of this Town for the fiscal year beginning the first day of January 2016, and that such budget as so adopted be entered in detail in the minutes of the proceedings of this Town Board Meeting, and

BE IT FURTHER RESOLVED: That the Town Clerk of this Town pursuant to Section 115 of the Town Law shall prepare and certify, in duplicate, copies of said Annual Budget as adopted and deliver them to the Town Supervisor for presentation to the Board of Supervisors of Wayne County.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a software support agreement with Williamson Law Book for the Building & Code software in the Building Dept. The agreement is for 1 year from November 1, 2015 until October 31, 2016 at a cost of \$600.00. The motion was carried.

FYI – same as last year

Supervisor Hoffman made a motion, seconded by Councilman Verno, to declare the following items as surplus and disposed of as determined by the Town Board.

MF220 tractor and accessories (mower, soft sided cab, loader and plow) (as is)  
2005 Dodge Dakota extend cab pickup with a Gentop workmaster cap, 115,900 miles (as is)

The tractor and pickup will be advertised on Gov Deals.com for sale.

The following items will be taken to the Williamson Spring clean-up to be disposed of, because they don't work properly and would require repairs.

2 speaker phones, 2 trimline phones, Sony Bravia monitor 32 or 34 inch –

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a lease agreement with Boy Scout Troop 90 for use of property to the north of the Town Complex from November 22<sup>nd</sup>, 2015 to December 27<sup>th</sup>, 2015. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to direct the Town Clerk to advertise for the upcoming opening on the Park Committee. This is a 3 year term that begins on January 1, 2016 and ends December 31, 2018. The ad will appear in the designated Town papers the week of November 8<sup>th</sup>, 2015 with applications accepted until December 4<sup>th</sup>, 2015 at 4:00 PM. The motion was carried.

FYI – Peter Shumski – term ends on 12/31/2015

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Sixth Annual Pultneyville Illumination Celebration will be held on Sunday, December 6<sup>th</sup>, 2015 using the Pultneyville Reformed Church property in Pultneyville as part of this event beginning at 3:00 PM, and

WHEREAS: The Pultneyville Reformed Church is requiring proof of insurance for the use of the Pultneyville Reformed Church property, and

WHEREAS: The Pultneyville Illumination Celebration is a Townwide event at which the community is invited to attend,

NOW THEREFORE BE IT RESOLVED: That the Town of Williamson will sponsor this annual event so the Town's insurance coverage can be provided for the Illumination Celebration.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Charrette Committee was created in 2005 and has served the town well by;

- Creating a Community Vision of Williamson hamlet (2005)
- Creating an Historic Business Center Design Guidelines (2007)
- Assisting with a Route 21 and 104 Gateway Study (2008)
- Working with Downtown Revitalization (2010)
- Creating Historic Fire Hall Mural and the Fire Fighter's Pocket Park (2013 & 2014), and

WHEREAS: There is an organizational initiative to include activities such as these in the overall Planning function of the town,

BE IT RESOLVED THAT:

1. The Williamson Charrette Committee will be renamed the Comprehensive Plan Project Advisory Committee (CPPAC), and

2. The Comprehensive Plan Project Advisory Committee (CPPAC) organization and activities will be coordinated by the Town Planning Board as follows:
  - a. CPPAC will annually review the Town Comprehensive Plan and Project List and provide recommendations to the Planning Board
  - b. CPPAC will undertake reviews of other projects, potential projects and grant opportunities as directed by the Planning Board, for potential inclusion in the Comprehensive Plan.
  - c. A member of the CPPAC shall also be a member of the Planning Board and act as formal liaison between the Committee and the Planning Board
  - d. The liaison cannot be chairman of the CPPAC or the Planning Board
  - e. As new projects from the Comprehensive Plan are initiated, a member of the CPPAC will provide liaison between the Project Committee and CPPAC/Planning Board.
3. The Comprehensive Plan Project Advisory Committee (CPPAC) will be organized as follows:
  - a. It will consist of seven (7) members with one member being Chairman, and alternates appointed by the Town Board upon recommendation by the chairman of the Planning Board
  - b. Term of office will be 7 years with one membership expiring every year.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson made a motion, seconded by Councilman Bixby, for the Town Clerk to advertise for the upcoming opening on the Zoning Board of Appeals. The five-year term of office will begin January 1, 2016 and ends on December 31, 2020. The advertisement will appear in the designated Town papers the week of November 8<sup>th</sup>, 2015 with applications accepted until December 4<sup>th</sup>, 2015 at 4:00 PM. The motion was carried.

FYI – Daniel DeCracker’s term ends 12/31/2015

Councilman Watson made a motion, seconded by Councilman Verno, for the Town Clerk to advertise for the upcoming opening on the Planning Board. The five-year term of office will begin January 13, 2016 and ends on January 12, 2021. The advertisement will appear in the designated Town papers the week of November 8<sup>th</sup>, 2015 with applications accepted until December 4<sup>th</sup>, 2015 at 4:00 PM. The motion was carried.

FYI – Timothy Wozniak term ends 1/12/2016

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the service renewal agreement with Badger Meter, Inc. The cost for this service agreement is \$4,119.00 per year from 11/15/2015 to 11/14/2016. The motion was carried.

FYI – Last year’s cost was \$3,615.00. This is an increase of \$504.00 but it hasn’t increased in a couple of years.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise an upcoming opening on the Drainage Council. The term to be filled will begin on January 1, 2016 and ends on December 31, 2018. The advertisement will appear in the designated Town papers the week of November 8<sup>th</sup>, 2015 with applications to be accepted until December 4<sup>th</sup>, 2015 at 4:00 PM. The motion was carried.

FYI – Randy Pecks - term expires on December 31, 2015

Councilman Verno made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the appropriate papers the week of November 1, 2015 for a Solarize Campaign close-out meeting to be held on November 4<sup>th</sup>, at 7:00 PM. The meeting will be held at the Wayne Finger Lakes Career Training Center at 4440 Ridge Road in Williamson. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the appropriate papers the week of November 1, 2015 for a Public Information meeting regarding the Pultneyville Lighting District to be held on November 18<sup>th</sup>, 2015 at 7:00 PM. The meeting will be held at the Williamson Town Complex in the Court room. The motion was carried.

Public Comment: No one wished to comment

Councilman Verno made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 20  
Voucher #s: 15-1424 – 15-1481

GENERAL FUND	\$ 12,216.33
HIGHWAY	\$ 16,135.08
WATER	\$ 91,111.13
SEWER	\$ 36,148.34
LIGHTING DIST.	\$ 3,146.14
<u>DRAINAGE DIST.</u>	<u>\$ 29.05</u>
GRAND TOTAL:	\$ 158,786.07

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:57 P.M. The motion was carried.

Respectfully Submitted,



Williamson Town Clerk