

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, October 13, 2015. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, October 13, 2015, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman, Highway Superintendent, Nancy Gowan, Zachary Wilger, Jacob Bassage, Hallie Alexander, Wilma Young; Sun & Record and undersigned Town Clerk was also present.

A notice having been published for a Public Hearing in accordance with Section 135-7 of the "Property Nuisance Abatement Code" regarding tax parcel # 65117-08-951981, owned by Brett A. Griffith at 6542 Lake Avenue, Williamson, New York, 14589, Williamson, New York 14589. Supervisor Hoffman then declared the Hearing open at 7:31 PM. Supervisor Hoffman reviewed the violations regarding excessive garbage on the property. He explained it had been cleaned up the last time it was brought to the Board but the access garbage and debris has since been accumulated. It was the consensus of the Board to proceed with an order to remedy and the Town will clean it up. The charge will be applied to the Town and County tax bill for that property owner. Supervisor Hoffman closed the Public Hearing at 7:32 PM with a motion made by Councilman Verno, seconded by Councilman Watson. The motion was carried

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to accept and/or file the letters and other forms of communication.

Thank you letter from residents on Tuckahoe Road

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: September 4, 8, 16, 2015

- b. presentation of the Town Clerk's report
- c. accept the Supervisor's report for August
- d. accept the departmental monthly reports
- e. pay the Library bills as audited by the Library Board of Trustees:  
vouchers: 15-1277 to 15-1292 amount: \$3,897.55

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Business Improvement District. The agreement will be for the 2015 – 2016 snow season. The cost to the BID is \$85.00 per trip. Councilman Bixby made a motion, seconded by Councilman Watson to amend the motion by changing the amount per trip to \$80.00. The amended motion was carried. \*FYI – last year they were charged \$75.00 per trip.

Councilman Bixby made a motion seconded by Councilman Verno, to accept the resignation from Nancy Gowan as a member of the Board of Assessment Review. Her resignation will become effective upon acceptance of the resignation. Her term of office expires on September 30, 2016. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to appoint Kathryn S. Gray and Stephen C. Richman to the Library Board of Trustees. Their terms are to begin immediately and will expire on May 31, 2020. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise in the appropriate papers the week of October 18, 2015 to receive applications for a seasonal employee for snow and ice removal from the sidewalks at the Town Complex. A job description can be obtained from the Town Clerk's office. The rate of pay will be \$15.00 per hour. Applications will be received until November 5, 2015 at 4:00 PM. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, for the following amendment to the 2016 Preliminary Budget:

|                         | From      | To        |
|-------------------------|-----------|-----------|
| General Fund -          |           |           |
| Unexpended Fund Balance | \$220,000 | \$258,000 |
| Highway Fund –          |           |           |
| Unexpended Fund Balance | \$150,000 | \$235,000 |
| Drainage Fund –         |           |           |
| Expenditures            | \$220,000 | \$ 56,000 |

Discussion ensued. The motion was carried.

The Board discussed going out for RFP's for Audit companies. They agreed not to do so at this time.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager, CPA, P.C. for auditing of the Town Supervisor's books and records for the Town of Williamson for the period of January 1, 2015 through December 31, 2015. The cost for the audit will not exceed \$4,000.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the Senior Account Clerk, Suzanne Brennessel to maintain the Town of Williamson website an additional one hundred dollars (\$100.00) per month to start in September, 2015. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to rescind a resolution passed at the September 16, 2015 Town Board meeting to transfer \$75,000.00 from the Drainage Fund to the General Fund. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Drainage Fund has funds in excess of those needed for all current and anticipated expenses, and

WHEREAS: The Drainage Fund is a town wide fund, and

WHEREAS: In accordance with Town Law, Fund Balance from the Drainage Fund can be transferred into the General Fund to be used if needed as it would benefit the entire town,

NOW, THEREFORE, BE IT RESOLVED: The Town Board has determined that it will be in the best interest of the Town to transfer \$75,000.00 from the Drainage Fund – fund balance to the General Fund – fund balance for 2016,

BE IT FURTHER RESOLVED: That the transfer of monies from the Drainage Fund - fund balance to the General Fund – fund balance is subject to permissive referendum.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to accept the resignation of Russell Scott from the Park Committee. His resignation is effective immediately. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to appoint Richard Seyfried to the Park Committee. His appointment will be to complete the term left open due to the resignation of Russell Scott. His term will begin immediately and expire on 12/31/2015. The motion was carried.

Supervisor Hoffman informed the Board the Department of Agriculture and Markets had grants available to review our Town Code regarding the “Right to Farm Law”. The Board agreed to move forward in applying.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Central School District for snow removal from the sidewalk between the four corners of Williamson to the High School for the 2015-2016 season. The cost per trip will be \$60.00. The motion was carried.

FYI – last year’s charge was \$50.00 per trip

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Williamson Central School District allowing them to purchase roadway salt from the Town of Williamson to enable them to salt the school driveways and parking lots for the winter season of 2015-2016. The cost per ton will be determined at the time of sale. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Wayne Technical Career Center allowing them to purchase roadway salt from the Town of Williamson to enable them to salt the school driveways and parking lots for the winter season of 2015-2016. The cost per ton will be determined at the time of sale. The motion was carried.

Bids having been opened and read at 2:00 PM on Thursday September 17, 2015 for a new mid-sized Tractor with loader and mower for the WWTP were as follows:

|  |             |
|--|-------------|
| Lakeland Equipment<br>185 Route 31F<br>Macedon, New York 14502   | \$32,300.00 |
| Paige Equipment Sales & Service, Inc.<br>5016 Route 105<br>P.O. Box 272<br>East Williamson, New York 14449 | \$20,661.78 |
| MTF Turf Equipment Solutions<br>33 Thruway Park Drive<br>West Henrietta, New York 14586-9794               | \$27,500.00 |

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received, opened and read at 2:00 PM on September 17, 2015 for a new mid-sized Tractor with loader and mower, and

WHEREAS: The bids were given to the Wastewater Treatment Plant Operator, John Manahan, for review to determine they meet all of the bid specification requirements, and are in the best interest of the Town,

NOW THEREFORE, BE IT RESOLVED: That it is in the best interest of the Town to award the bid to the lowest bidder, Paige Equipment Sales & Service, Inc. in the amount of \$20,661.78, and

BE IT FURTHER RESOLVED: That the payment for new tractor be expensed from the Sewer Fund line item 8120.2.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to send a letter to Municipal Electric Gas Alliance (“MEGA”), to offer support for communities interested in Community Choice Aggregation as conceived by the Public Service Commission. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a supplemental agreement with Barton & Loguidice in connection with the additional construction testing - concrete, backfill, embankment and sub-base and topsoil, for the Safe Route to School sidewalk project. The additional costs for these services are \$1,200.00. The motion was carried.

A bid having been opened and read at 2:00 PM on Friday, October 2, 2015 for the installation of a 54” slip culvert with grouting, concrete & grading were as follows:

|                         |             |
|-------------------------|-------------|
| Burrows Brothers        | \$48,925.00 |
| 656 Basket Road         |             |
| Webster, New York 14580 |             |

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: One bid was received, opened and read at 2:00 PM on October 2, 2015 for installation of a 54” slip culvert with grouting, concrete and grading, and

WHEREAS: The bid was given to the Superintendent of Highways for review to determine it meet all of the bid specification requirements, and is in the best interest of the Town,

NOW THEREFORE, BE IT RESOLVED: That it is in the best interest of the Town to award the bid to the only bidder, Burrows Brothers in the amount of \$48,925.00, and

BE IT FURTHER RESOLVED: That the payment for the slip culvert be expensed from the Drainage Fund line item 8540.4.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Watson, to reimburse Mr. Roger Bertou for 40 feet of 12” HDP pipe and coupling that he purchased for a driveway culvert at his residence, 3629 Eddy Road, Williamson, New York. The culvert pipe is in the right-of-way under his driveway. The pipe should have been purchased by the Highway Department for installation. The cost to be reimbursed to Mr. Bertou is \$284.30. The motion was carried.

Kurt Allman, Highway Superintendant discussed the installation of a new roof for the Highway Department garage. He explained he had recently met with Mike Sinniger an engineer who after reviewing the project stated the trusses were not weight bearing and would support putting on a new roof. Mr. Sinniger gave a verbal estimate cost of \$125,000 to do a new roof. The Board agreed to have Kurt proceed with the process of hiring an engineer to write up specs for the project.

Public Comment: No one wished to comment

Councilman Verno made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 19  
Voucher #s: 15-1276; 15-1294 – 15-1408

|                       |                    |
|-----------------------|--------------------|
| GENERAL FUND          | \$ 32,496.95       |
| HIGHWAY               | \$ 13,544.30       |
| WATER                 | \$ 41,477.35       |
| SEWER                 | \$ 14,699.44       |
| LIGHTING DIST.        | \$ 3,063.02        |
| <u>DRAINAGE DIST.</u> | <u>\$ 4,039.92</u> |
| GRAND TOTAL:          | \$109,320.98       |

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:57 P.M. The motion was carried.

Respectfully Submitted,



Williamson Town Clerk