

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, October 25, 2016. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

ABSENT: None

The Board reviewed bills for approval of payment:

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and called to order at 7:30 PM on Tuesday, October 25, 2016 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

ABSENT: None

Todd & Sue Brennessel, George Erhesman, Mike Orr, Kurt Allman, Highway Superintendent, Wilma Young ; Sun & Record and the undersigned Town Clerk was also present.

Public Comment: George Erhesman, CPPAC [Comprehensive Plan Project Advisory Committee] Chairman and Mike Orr addressed the Board on behalf of the committee's concerns regarding funding on the projects they would like to fulfill as part of the Comprehension Plan. They expressed that they are a "get it done" kind of a committee and feel not having the funding in the budget is preventing these projects to be done. Mr. Orr stated \$5,000 was donated to the signage and lighting project but more was needed. Councilman Watson stated the Committee was originally formed to review and prioritize projects to be done from the Comprehensive Master Plan. After doing so, the Committee is to present their plan to the Planning Board who then is to approach the Town Board for funding. The Board all agreed that when this happens, they will try and find funding for the project depending on the amount.

A notice having been published for a Public Hearing on the Preliminary 2017 Budget; Supervisor Verno read the rules of a Public Hearing. Supervisor Verno declared the Hearing open at 7:31PM. Supervisor Verno gave highlights on the increases for each fund using a power point presentation. Questions and comments were heard from Wilma Young. The Public Hearing was closed at 7:42 PM on motion by Councilman Watson, seconded by Councilman Orbaker. The motion was carried.

Supervisor Verno presented and read the following Proclamation:

Proclamation
Elizabeth "Liz" Dibble - Court Clerk

Whereas: Liz commenced employment for the Town of Williamson on October 24, 1984, as a part-time Court Clerk. She began her position working for the late Weldon Collward and William Mason, and in the course of her career has worked for 6 other judges, and

Whereas: Her hours increased over the years and she became a full time employee in 1994, and

Whereas: Over the years there have been many changes in the procedures, laws and fine structures that she has been required to learn to accurately and fairly assist the public, and

Whereas: Liz applied for and was awarded grants to supply the courts with new equipment and the addition of much needed storage space for court records,

Now, Therefore, Be It Resolved: That the Williamson Town Board hereby recognizes Liz Dibble for her 32 years of dedicated service to all the attorneys, judges, residents of the Town of Williamson, and an abundance of customers, some more colorful than others, that she explained procedures to, answered their questions, and scheduled court proceedings for them.

Anthony Verno, Supervisor

*Michael Bixby
Councilman*

*Nancy Gowan
Councilman*

*Gary Orbaker
Councilman*

*Thomas Watson
Councilman*

Supervisor Verno made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: October 11, 2016
- b. accept the Supervisor's report for August
- c. approve the following budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
General Fund		
1110.2 Justices EQ.	\$313.84	1110.4 Justices CE
1355.2 Assessment EQ.	\$297.00	1355.1 Assessment PT Clerk
	\$211.81	1355.410 Assessment CE
5650.4 Off Street Parking CE	\$4,159.83	3310.4 Traffic Control CE

<u>From</u>	<u>Amount</u>	<u>To</u>
General Fund [Cont'd.]		
1620.1 Buildings PS	\$2,644.58	1620.4 Building CE
1990.0 Contingent Acct	\$1,433.00	3620.4 Safety Inspection CE
3620.2 Safety Inspection EQ	\$318.83	
5650.4 Off Street Parking CE	\$1,840.16	5132.4 Garage CE
6410.425 Publicity CE	\$200.00	6410.4 Publicity CE
7110.1 Parks PS	\$1,270.00	7110.17 Parks PS
8160.1 Refuse/Garbage PS	\$2,140.46	8160.4 Refuse/Garbage CE
7550.4 Celebrations CE	\$1,605.36	8160.4 Refuse/Garbage CE
Highway Fund		
5130.1 Machinery PS	\$18,013.74	5112.4 General Repairs PS
9901.9 Interfund Transfer	\$60,000.00	5112.4 Permanent Improve. CE
5110.4 General Repairs CE	\$18,122.48	5112.4 Permanent Improve. CE
	\$5,364.98	5140.4 Misc. CE
5130.4 Machinery CE	\$291.07	5130.2 Machinery EQ
Water Fund		
8110.460 Administration CE	\$129.28	8110.422 Admin CE
	\$650.00	8110.440 Admin CE
1440.4 Engineering CE	\$13,712.51	8320.421 Source Pwr Pmp CE
	\$1,151.39	8320.441 Source Pwr Pmp CE
	\$16.15	8320.460 Source Pwr Pmp CE
8330.411 Purification CE	\$5,431.90	8330.412 Purification CE
Sewer Fund		
8120.4 Collecting System/Lines CE	\$500.54	8120.442 Collecting System/Lines CE
8130.441 Treatment/Disposal CE	\$21.52	8130.424 Treatment/Disposal CE

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Gowan, to authorize the Town Clerk to advertise for quotes for cleaning of the Town Hall and Court Facilities. Cleaning requirements can be obtained from the Town Clerk's office. The advertisement will appear in the designated Town papers the week of November 6th, 2016 and quotes will be accepted until December 7th, 2016 at 4:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to sign a software support agreement with Williamson Law Book for the Building & Code software in the Building Dept. The agreement is for one year from November 1, 2016 until October 31, 2017 at a cost of \$660.00. The motion was carried.

FYI – last year's cost was \$600.00

Councilman Bixby made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the official Town papers the week of November 6, 2016 that the November 22, 2016 Town Board meeting has been canceled. No replacement meeting is scheduled at this time. The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town Board has met at the time and place specified in the notice of hearing on the 2017 Preliminary Budget and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED: That the Town Board does hereby adopt such Preliminary Budget, pursuant to Section 109 of the Town Law, as the Annual Budget of this Town for the fiscal year beginning the first day of January 2017, and that such budget as so adopted be entered in detail in the minutes of the proceedings of this Town Board Meeting, and

BE IT FURTHER RESOLVED: That the Town Clerk of this Town pursuant to Section 115 of the Town Law shall prepare and certify, in duplicate, copies of said Annual Budget as adopted and deliver them to the Town Supervisor for presentation to the Board of Supervisors of Wayne County.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor Anthony Verno
- Councilman Gary Orbaker
- Councilman Michael Bixby
- Councilman Thomas D. Watson
- Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

- See Details at end

Councilman Bixby made a motion, seconded by Councilman Watson, for the Town Clerk to advertise for the upcoming opening on the Park Committee. This is a 3 year term that begins on January 1, 2017 and ends December 31, 2019. The ad will appear in the designated Town papers the week of October 30th, 2016 with applications accepted until December 1st, 2016 at 4:00 PM. The motion was carried.

FYI – Ed Merriett – (term ends on 12/31/2016)

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: An Illumination Celebration will be held on Sunday, December 4th, 2016 starting at the Pultneyville Reformed Church pavilion in Pultneyville beginning at 3:00 PM, and

WHEREAS: The Pultneyville Reformed Church is requiring proof of insurance for the use of the pavilion,

NOW THEREFORE BE IT RESOLVED: That the Town of Williamson will sponsor the event so the insurance coverage can be provided for the Illumination Celebration.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor Anthony Verno
- Councilman Gary Orbaker
- Councilman Michael Bixby
- Councilman Thomas D. Watson
- Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Gowan made a motion, seconded by Councilman Bixby, for the Town Clerk to advertise for the upcoming opening on the Zoning Board of Appeals. The five-year term of office will begin January 1, 2017 and ends on December 31, 2021. The advertisement will appear in the designated Town papers the week of October 30th, 2016 with applications accepted until December 2nd, 2016 at 4:00 PM. The motion was carried.

FYI – Timothy Gulick’s term ends 12/31/2016

Councilman Gowan made a motion, seconded by Councilman Watson, for the Town Clerk to advertise for the upcoming opening on the Planning Board. The five-year term of office will begin January 13th, 2017 and ends on January 12th, 2022. The advertisement will appear in the designated Town papers the week of November 6th, 2016 with applications accepted until December 2nd, 2016 at 4:00 PM. The motion was carried.

FYI – James Fox’s term ends 1/12/2017

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Central School District for snow removal from the sidewalk between the four corners of Williamson to the High School for the 2016-2017 season. The cost per trip will be \$60.00. The motion was carried.

FYI – last year’s charge was \$60.00 per trip

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign an agreement with Williamson Central School District allowing them to purchase roadway salt from the Town of Williamson to enable them to salt the school driveways and parking lots for the winter season of 2016-2017. The cost per ton will be determined at the time of sale. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Wayne Technical Career Center allowing them to purchase roadway salt from the Town of Williamson to enable them to salt the school driveways and parking lots for the winter season of 2016-2017. The cost per ton will be determined at the time of sale. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the service renewal agreement with Badger Meter, Inc. The cost for this service agreement is \$4,413.36 per year from 11/15/2016 to 11/14/2017. The motion was carried.

FYI – Last year’s cost was \$4,119.00. This is an increase of \$294.36.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: The Town of Williamson is affirming that they own and maintain the following roads: Bear Swamp Road spur, Bennett Street Ext., Everdyke Road Ext. and Jay Street Spur, for a total of .30 miles, and

WHEREAS: These roads are not currently on the LHI [New State DOT - Local Highway Inventory] listing,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson is requesting that New York State Dept. of Transportation and Wayne County include the above listed roadways on the LHI listing.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson would like to extend and/or replace the sidewalks along Locust Street and the north side of Ridge Road from 4167 Ridge Road to Locust Street, and

WHEREAS: NYS DOT has grants available that would enable the Town to construct the sidewalks,

NOW, THEREFORE, BE IT RESOLVED: That the Town Supervisor, as the Fiscal Officer is hereby authorized to apply for a grant through the NYS DOT.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: The Town of Williamson is planning to replace and construct sidewalks within the right-of-way along Ridge Road for 1,853 ft beginning at 4167 Ridge Road and to construct sidewalks within the highway right-of-way along Locust Street, pursuant to the provisions of Article 12C of the Town Law in the Town of Williamson, to be known as the Safe Routes to School – Phase 2 Project (the "Project"), and

WHEREAS: The Town Board has reviewed the Environmental Assessment Form submitted for this Project, together with the Map and Plan and other submissions related thereto, and

WHEREAS: The Town Board determines that the Project constitutes an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), and further determines that a coordinated review of the environmental, social, economic and other related impacts of the Project would be appropriate and would facilitate and encourage participation by the residents of the Town and other interested and involved agencies and parties, and

WHEREAS: The Town Board has initially identified a number of agencies which would appear to have an interest in the Project and in participating in the SEQRA review process, which list is attached hereto and made a part of this Resolution,

NOW, THEREFORE, BE IT RESOLVED: By the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. The Town Board hereby accepts the Environmental Assessment Form, Map and Plans and related documents submitted by the Project Engineers.

2. Based upon the Environmental Assessment Form and the factors recited above, the Town of Williamson hereby declares its intention to act as Lead Agency for the purposes of conducting a review under the State Environmental Quality Review Act (SEQRA) with regard to the Project since the environmental, social and economic impacts of the Project will primarily be of local significance.

3. The Town Board hereby authorizes and directs its Town Clerk to forward copies of this Resolution to interested or involved agencies with the request that such agencies notify the Town within 30 calendar days if they have any objection to the Town Board acting as Lead Agency in this matter.

4. The Town Clerk is directed to maintain for public inspection a file containing a copy of this Resolution, all submissions to date and all further communications or correspondence which the Town may receive concerning this matter from other interested agencies or parties.

INVOLVED AGENCIES

Wayne County Highway Dept.
7227 Route 31
Lyons, New York 14489

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to transfer money from the Drainage Fund 8540.4 Contractual CE to the Water Fund 2389 Misc Rev From Other in the amount of \$8,067.56. This is for work done by the Water Dept. on the Salmon Creek culvert project. The motion was carried.

Supervisor Verno announced the Highway Department finished paving Stanford Street today.

Public Comment: No one wished to comment.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 18
 Voucher #s: 16-1075 – 16-1134

GENERAL FUND	\$ 9,217.76
HIGHWAY	\$ 17,739.57
WATER	\$ 17,125.23
SEWER	\$ 5,578.86
LIGHTING DIST.	\$ 3,205.98
DRAINAGE DIST.	\$ 8,421.00
GRAND TOTAL:	\$ 61,288.40

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to adjourn the meeting at 8:00 P.M. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick
 Williamson Town Clerk

Budget Details:

2017		SUMMARY OF THE PRELIMINARY TOWN BUDGET					
ACCOUNTS			LESS EST.	LESS	TAX TO BE	2017	
CODE	FUND	APPROPRIATIONS	REVENUE	UNEXPENDED	RAISED	RATE	
A	GENERAL	\$ 1,496,012	\$ 902,880	\$ 260,000	\$ 333,132	0.82000	
DA	HIGHWAY	\$ 1,516,623	\$ 246,199	\$ 235,000	\$ 1,035,424	\$ 2.54867	
Totals		\$ 3,012,635	\$ 1,149,079	\$ 495,000	\$ 1,368,556	\$ 3.36867	
SPECIAL DISTRICTS							
F	WATER	\$ 1,549,926	\$ 1,441,500	\$ 108,426	\$ -	\$ -	
SS	SEWER DISTRICT	\$ 669,777	\$ 301,500	\$ 141,255	\$ 225,070	\$ -	
SL1	WM'SON LIGHTING	\$ 29,000	\$ 25	\$ 5,000	\$ 23,975	\$ 0.30317	
SL2	E. WM'SON LIGHTING	\$ 6,000	\$ -	\$ 2,000	\$ 4,000	\$ 0.28528	
SL3	PULTNEY'VL LIGHTING	\$ 7,000	\$ -	\$ 2,000	\$ 5,000	\$ 0.20633	
SL4	E.W. - 104 LIGHTING	\$ 2,000	\$ -	\$ 500	\$ 1,500	\$ 1.97006	
SB	BUSINESS DISTRICT	\$ 9,800	\$ -	\$ -	\$ 9,800	\$ 3.08092	
SD	DRAINAGE DISTRICT	\$ 155,056	\$ -	\$ 109,245	\$ 45,811	\$ -	
Totals		\$ 2,428,559	\$ 1,743,025	\$ 368,426	\$ 315,156		