

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, October 10, 2017. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

ABSENT: None

The Board reviewed bills for approval of payment:

Supervisor Verno made a motion, seconded by Councilman Bixby, to enter into Executive Session to discuss potential real estate transactions at 7:00 PM. The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to return to Open Session at 7:10 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and called to order at 7:30 PM on Tuesday, October 10, 2017 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

ABSENT: None

John Manahan; Wastewater Treatment Plant Chief Operator, Kaya Comedico, Todd & Sue Brennessel, Kurt Allman; Highway Superintendent, Wilma Young ; Sun & Record and the undersigned Town Clerk was also present.

A notice having been published for a Public Hearing on the Preliminary 2018 Budget; Supervisor Verno read the rules of a Public Hearing. Supervisor Verno declared the Hearing open at 7:31PM. Supervisor Verno gave highlights on the increases for each fund using a power point presentation. Questions and comments were heard from Wilma Young. The Public Hearing was closed at 7:45 PM on motion by Supervisor Verno, seconded by Councilman Bixby. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: September 12, 2017
- b. presentation of the Town Clerk's report
- c. accept the Supervisor's report for August, September
- d. accept the departmental monthly reports

The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson has applied for a grant through CDBG on behalf of Baldwin Richardson Foods, and

WHEREAS: In order to aid the Town Board in determining whether such project and financing and other related actions of the Town in connection therewith (the "Action") may have a significant effect on the environment, the Town Board has caused to be prepared the appropriate Environmental Assessment Form (EAF), together with an Engineer's Report, a Map and Plan and other submissions related thereto, and

WHEREAS: The Project has been identified as a "Type II Action" pursuant to the State Environmental Quality Review Act (SEQRA) and the Town Board has expressed its desire to act as lead agency for SEQRA review purposes, and

WHEREAS: All other potentially involved agencies have been contacted by letter and none have objected to the Town Board of the Town of Williamson acting as lead agency, and

WHEREAS: The Town Board has duly reviewed the EAF, Engineer's Report, Map and Plan and other documents submitted by the Project Engineers with respect to the above-referenced project, as well as any public comments and any correspondence from interested or involved agencies, and has duly considered the impacts that may be expected from the proposed action and compared the same with the criteria set forth in the applicable SEQRA regulations,

NOW, THEREFORE, BE IT RESOLVED: By the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. The Town Board hereby declares that it is acting as lead agency for the purpose of SEQRA review concerning the Project and all actions related thereto.

2. Based upon its review and consideration of the EAF and other necessary criteria, the Town Board hereby finds that (a) the proposed capital project does not constitute a "Type I Action" and that (b) the object of the above-referenced action and the approval of any financing therefore will result in no major adverse impacts and, therefore, is not an action which "may have a significant effect on the environment" and that since said action will not have a "significant effect on the environment", no "environmental impact statement" need be prepared, as such quoted terms are defined in the applicable SEQRA Regulations.

3. By reason of the foregoing, the Town Board hereby authorizes and directs the Supervisor to execute and file a Negative Declaration in the form attached hereto and to sign the first page of the Short Environmental Assessment Form EAF submitted by the Project Engineers designating that the Project and all actions related thereto will not have a significant impact on the environment.

4. The Town Board hereby authorizes the Supervisor to forward, upon request copies of this Resolution and the Negative Declaration to all appropriate agencies.

5. The Town Clerk is hereby directed to maintain for public inspection a file containing a copy of this Resolution, the Negative Declaration and all submissions to date concerning the Environmental Review of this project and all actions related thereto.

6. This resolution shall take effect immediately.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Business Improvement District. The agreement will be for the 2017 – 2018 snow season. The cost to the BID is \$85.00 per trip. The motion was carried.

FYI – last year they were charged \$75.00 per trip.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Town Clerk to advertise for quotes for cleaning of the Town Hall and Court Facilities. Cleaning requirements can be obtained from the Town Clerk's office. The advertisement will appear in the designated Town papers the weeks of October 29th, and November 12th, 2017 with quotes accepted until December 4th, 2017 at 4:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign a software support agreement with Williamson Law Book for the Building & Code software in the Building Dept. The agreement is for one year from November 1, 2017 until October 31, 2018 at a cost of \$673.00. The motion was carried.

FYI – last year's cost was \$660.00

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson is intending to apply to the NYS DOT for a grant through the Transportation Investment Generating Economic Recovery (TIGER) 2017 grant program. The grant will be for improvements on Bennett, Stanford, Wayne, Ridge Wood, and Vick Streets and Circle Drive,

NOW, THEREFORE, BE IT RESOLVED: That the Town Supervisor of Williamson is hereby authorized and directed to file an application for funds from the NYS DOT, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Town of Williamson improvement project, and

BE IT FURTHER RESOLVED: That a certified copy of this resolution will be included in the grant application.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson is applying to the NYSDOH Drinking Water Fluoridation – Round 4 for water fluoridation upgrades at the Williamson Water Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED: That the Town Supervisor of Williamson is hereby authorized and directed to file an application for funds from the New York State Department of Health- Drinking Water Fluoridation – Round 4, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Williamson Water Treatment Plant Fluoridation upgrade Project, and

BE IT FURTHER RESOLVED: That a certified copy of this resolution will be included in the grant application.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The State of New York has established Round 5 of the Restore NY Communities Initiative, and

WHEREAS: The availability of grant funding would allow the Town of Williamson to provide funding for the restoration of vacant property,

NOW, THEREFORE, BE IT RESOLVED: That the Williamson Town Supervisor is authorized to apply for grant money from Round 5 of the Restore NY Communities Initiative for the rehabilitation of property located at 4084 Ridge Road, Williamson, and

BE IT FURTHER RESOLVED: The Town of Williamson agrees to pay any fees for the application and provide the 10% of matching funds if the grant is awarded to the Town, and

BE IT FURTHER RESOLVED: That the Town Supervisor is authorized to enter into and execute a project agreement with the State for such financial assistance to the Town of Williamson for business rehabilitation, and

BE IT FURTHER RESOLVED: That a certified copy of this resolution will be included in the grant application.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Itclix for Town of Williamson website design changes. The cost for these services will total \$2,561.25. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Gowan, to establish the hours that the Williamson Town Park will be open. The hours are to be posted on the website and signs will be posted at the entrances to the Park. The hours will be as follows, Open 7:00 AM and close at 10:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Watson, for the Town Clerk to advertise for the upcoming opening on the Park Committee. This is a 3 year term that begins on January 1, 2018 and ends December 31, 2020. The ad will appear in the designated Town papers the week of October 29th, 2017 with applications accepted until December 1st, 2017 at 4:00 PM. The motion was carried.

FYI – Jason Beardsley – (term ends on 12/31/2017)

Councilman Gowan made a motion, seconded by Councilman Bixby, to appoint Alex Bean to the Planning Board. His term of office is to complete the position that Alexander Reid held, and will begin November 1, 2017 and end on December 12, 2019. The motion was carried.

Councilman Gowan made a motion, seconded by Councilman Orbaker, for the Town Clerk to advertise for the upcoming opening on the Zoning Board of Appeals. The five-year term of office will begin January 1, 2018 and ends on December 31, 2022. The advertisement will appear in the designated Town papers the week of October 31st, 2017 with applications accepted until December 1st, 2017 at 4:00 PM. The motion was carried.

FYI – Noah Knataitis term ends 12/31/2017

Councilman Gowan made a motion, seconded by Councilman Watson, for the Town Clerk to advertise for the upcoming opening on the Planning Board. The five-year term of office will begin January 13th, 2018 and ends on January 12th, 2023. The advertisement will appear in the designated Town papers the week of November 5th, 2017 with applications accepted until December 1st, 2017 at 4:00 PM. The motion was carried.

FYI - Jane Willis - term ends 1/12/2018

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Central School District for snow removal from the sidewalk between the four corners of Williamson to the High School. The cost per trip will be \$85.00. The motion was carried.

FYI – last year’s charge was \$60.00 per trip

Councilman Orbaker made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign an agreement with Wayne County for snow and ice removal from County Roads in Williamson for the 2017 – 2018 season. The motion was carried.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Mott’s LLP continues to expand their operation in Williamson providing positive support to the economy of the Town and Wayne County, and

WHEREAS: Since May, 2008, the Town of Williamson has established a discounted water rate for Mott’s LLP for all water used over 36 million gallons per quarter, and

WHEREAS: The cost to produce water has increased over the years and improvements and repairs are a necessary component of producing the water needed,

NOW, THEREFORE BE IT RESOLVED: That beginning with the April Billing of 2018, Mott’s LLP will be charged the rate of 3.05 per thousand gallons, for the guaranteed purchase amount of 36 million gallons per quarter, and will receive a discount of .85 per thousand gallons for water used over that amount, in the quarter, at a rate of 2.20 per thousand gallons,

BE IT FURTHER RESOLVED: That late charges will be assessed in the amount of 10% on any bill not paid before the penalty period of 30 days after bill date, and

BE IT FURTHER RESOLVED: The aforementioned rates will be in place through the billing of January 1, 2019 unless there is a major emergency affecting the ability of the Town of Williamson to provide water to the plant.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor Anthony Verno
- Councilman Gary Orbaker
- Councilman Michael Bixby
- Councilman Thomas D. Watson
- Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Watson made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the service renewal agreement with Badger Meter, Inc. The cost for this service agreement is \$1,352.40 per year from 11/15/2017 to 11/14/2018. The motion was carried.

FYI – Last year’s cost was \$4,119.00.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise in the official Town papers the week of October 22, 2017 to receive applications for members to the Watershed Management Committee. There are 2 positions open. Applications will be received until November 6, 2017 at 4:00 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Gowan, to approve a watermain hookup for a 6” lateral at 7483 Salmon Creek Road, in Williamson. The property owner will pay any additional costs for materials and installation prior to the commencement of the project. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Gowan, to approve the installation of sewer main at tax parcel #66119-00-444477 Lake Road, Williamson. The cost and installation for the extension of sewer main will be the responsibility of the property owner in accordance with the Engineering report and will be paid prior to the extension. The motion was carried.

Public Comment: No one wished to comment.

The following bills were audited and paid on June 29, 2017:

Abstract Number: # 18
Voucher #: 17-947 – 17-992

GENERAL FUND	\$ 10,755.46
HIGHWAY	\$ 14,837.43
WATER	\$ 5,688.42
SEWER	\$ 17,468.57
LIGHTING DIST.	\$ 3,414.13
GRAND TOTAL:	<u>\$ 52,164.01</u>

Supervisor Verno made a motion, seconded by Councilman Gowan, to pay the following bills as audited:

Abstract Number: # 19
Voucher #: 17-993 – 17-1042

GENERAL FUND	\$ 9,009.46
HIGHWAY	\$ 8,860.10
WATER	\$ 35,497.56
SEWER	\$ 5,636.97
GRAND TOTAL:	<u>\$ 59,004.09</u>

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to adjourn the meeting at 8:12 PM. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick
Williamson Town Clerk