

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday October 9, 2012. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and was called to order at 7:30 PM on Tuesday, October 9, 2012 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman; Highway Superintendent, Phil Dean, Kevin Schulte, Gary Manuse, John Manahan; Wastewater Treatment Plant Operator, Steve Smalley, Ellen Wozniak, Tim Wozniak, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County and the undersigned Deputy Town Clerk were also present.

Public Comment: No one wished to comment.

A Presentation was given by Kevin Schulte, from Sustainable Energy Development, regarding the Town of Williamson hosting a photovoltaic installation at 6742 Pound Road. The proposal consists of the installation of a one to two Megawatt Solar System on the decommissioned Williamson Landfill site that will be interconnected behind an existing meter on the property. Sustainable Energy Development will be partnering with and work in conjunction with Juhl Energy Development. Juhl Energy Development will design, permit, build, own and operate the system. Sustainable Energy Development will be developing, engineering, procurement and construction contractor for Juhl Energy Development. Juhl Energy Development in conjunction with Sustainable Energy Development will use their best efforts to apply for project approval and will pursue funding for this project under the NY Sun Initiative NYSERDA PON 2598. Applications to this program are due on November 8, 2012. Chip Bailey, Steven Smalley, and John Manahan, Renewable Energy Committee members, were also there and gave a few comments and suggestions. The Board decided to hold a worksession on Wednesday, October 17, 2012 @ 4:00 P.M. to further discuss this Solar Project.

A brief presentation was given by Jamie Sonnevile, Nan Hance, and Gary Manuse, members of the Marketing Committee, regarding the implementation of a new Town Website. Jamie will

be training Sue Brennessel how to update the site, and Sue will have training sessions with the Town employees to show everyone how to add all of their own data to the Website themselves. There will no longer be one person doing all of the updates, each department head will have the capability to add their own information to the Website. The new website is expected to be up and running fully on January 1, 2013.

Tim Wozniak, Planning Board Member, gave the Town Board a summary of the Planning Board's review of the Comprehensive Plan. They have been working on updating it for a few years, and felt that the status of current project activity should be shared with the Town Board. He asked that the Board look over all activity to be sure that they are still on track, and that the correct direction is still being taken. The Town Board decided to hold a worksession on Wednesday, October 17, 2012 @ 4:00 P.M. to further discuss the Comprehensive Plan.

Supervisor Hoffman made a motion, seconded by Councilman Watson to accept the Consent Agenda containing the following items:

- a. previous minutes: September 25, 2012
- b. presentation of the Town Clerk's report
- c. accept the departmental monthly reports
- d. pay the Library bills as audited by the Library Board of Trustees:
vouchers: 1715-1720 total: \$1,363.35

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to hire a Senior Clerk Typist for the Assessing/Building Dept. The date of hire will be October 22, 2012. The rate of pay will be \$12.99. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize attendance at the RPS V4 Introduction Training Classes to be held October 22 and 23, 2012 at Batavia New York. All actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to increase the charge for cemetery lots in the old and new sections at Sunnyside Cemetery. The cost per lot will become \$550.00 upon adoption of this motion. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to sign an independent contractors agreement with Larry Rath for burial services at Sunnyside Cemetery. The cost for these services will be as stated in the independent contract agreement. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, for the following amendment to the 2013 Preliminary Budget:

- Library –
- Revenues
- L2082 from \$15,000 to \$15,500
- L4201 from \$1,500 to \$1,000
- L2770 from \$500 to \$200
- L3840 from \$1,500 to \$250

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise, in the Times of WC and the Sun & Record the week of October 7, 2012 and the Times of WC the week of October 14, 2012 to hold a Public Hearing on October 23, 2012 at 8:00 PM. for proposed Local Law #3 regarding the tax levy cap. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to submit a request for RFP's from Attorneys to act as the Attorney for the Town. The motion was carried.

Supervisor Hoffman stated that the Town is currently getting insurance quotes from three brokers for Town Insurance.

Councilman Bixby made a motion, seconded by Councilman Verno, to adopt the revised fee schedule for the use of facilities at the Williamson Town Park. The new fee schedule will go into effect on October 10, 2012. The motion carried.

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**Fee Schedule for Use of Facilities in
The Town of Williamson Park
Effective: October 4, 2012 [Rev. 3]**

The following rules shall apply to the rental of Park facilities:

1. Permits are required and are available at the Town Park's Office, located in the Lodge building. See the following fee schedule for the appropriate charges. Additionally, a deposit must be made at the time of reservation and will be returned when the venue has been inspected for damage. Checks are payable to The Town of Williamson.
2. Reservations may be made Monday through Thursday 2 PM to 4:00 PM
3. Permits shall be issued on a first-come basis.
4. Any cancellations or changes after payment has been received shall result in a \$10.00 handling fee. REFUNDS FOR THE LODGE CANCELLATIONS WILL ONLY BE ISSUED IF THE LODGE IS RENTED AGAIN FOR THE SAME DATE.
5. Applications shall only be accepted from adults 21 years of age or older. The permit holder assumes the responsibility for all damages to Park property and for the conduct of their group in compliance with the Town of Williamson's Park Rules and Regulations.

Fee Schedule

All deposits unless noted are \$25.00

Public Gathering permit:

	<u>Resident</u>	<u>Non-Residents</u>
000-100	\$ 25.00 (plus deposit)	\$ 25.00 (plus deposit)
101-500:	\$ 50.00 (plus deposit)	\$100.00 (plus deposit)
501-750:	\$ 75.00 (plus deposit)	\$125.00 (plus deposit)
751+	\$100.00 (plus deposit)	\$200.00 (plus deposit)
Pavillon:	\$ 25.00 (each, plus deposit)	\$ 50.00 (plus deposit)
Band Shell:	\$ 25.00 (plus deposit)	\$ 50.00 (plus deposit)
Baseball Fields:	\$ 25.00 (each, plus deposit)	\$ 50.00 (plus deposit)
Soccer Fields:	\$ 25.00 (each, plus deposit)	\$ 25.00 (plus deposit)

<u>Lodge :</u>	Weekday = up to 5 Hr. rental	Weekend = All Day rental
Weekday :	\$ 60.00 (plus \$ 60.00 deposit)	\$ 75.00 (plus \$ 60.00 deposit)

Weekend : \$125.00 (plus \$125.00 deposit) \$175.00 (plus \$125.00 deposit)
(Maximum occupancy 100)

Alcohol Permit: \$25.00 Alcohol permit is for Lodge use only and must be submitted no later than 30 days prior to the reserved date of the Lodge.

PLEASE NOTE: If you are caught with alcohol and no permit, your entire deposit will be forfeited and you will be asked to leave the premises immediately.

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Councilman Verno made a motion, seconded by Councilman Bixby, for the Town Supervisor to prepare and enter into an agreement with the Williamson Central School District allowing them to purchase salt from the Town. They will be billed each spring for salt purchased for the season. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Central School District for snow removal from the sidewalk between the four corners of Williamson to the High School. The cost per trip will be \$70.00. The Town will remove the snow and the school district is to pay one half of that cost (\$35.00). The motion was carried.

Public Comment: Kurt Allman; Highway Superintendent, asked the Town Board about the dump truck specs. that he handed out before the meeting started. The Board decided that they were ready to make a motion to approve the purchase of the truck for the Highway Department.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the purchase of a 2013 Kenworth 6 wheel Dump Truck at the quoted price of \$ 109,848.00 from Kenworth of Buffalo New York, Inc., for the Highway Department. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: 18

Voucher Numbers: 1721 – 1783

	<u>AMOUNT</u>
GENERAL FUND	\$ 5,649.80
HIGHWAY	\$ 16,938.97
WATER	\$ 13,458.89
SEWER	<u>\$ 20,476.21</u>
GRAND TOTAL:	\$ 56,523.87

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to adjourn the meeting at 9:01 PM. The motion was carried.

Respectfully Submitted,

Paula Dolan

Paula Dolan
Deputy Town Clerk