

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, January 26, 2016. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan

ABSENT: None

The Board reviewed bills for payment.

Supervisor Verno made a motion, seconded by Councilman Watson, to enter into Executive Session to discuss a litigation and personnel issue at 7:06 PM. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilman Watson, to return to Open Session at 7:22 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, January 26, 2016, by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan

ABSENT: None

Derion Alexander, Kurt Allman; Highway Superintendent, Wilma Young; Sun & Record and undersigned Town Clerk was also present.

Public Comment: No one wished to comment.

Councilman Bixby updated the Board regarding replacing a fire hydrant near the four corners of Rt. 21 & Ridge Road. He recommended it be placed in the east side of the old Town Hall parking lot. The cost will be approximately \$3,500.00 for the hydrant.

Supervisor Verno made a motion, seconded by Councilman Watson, to accept the Consent Agenda containing the following items:

- a. previous minutes: January 12, 2016
- b. accept the Water Dept. monthly report
- c. accept the WWTP annual report

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to approve the Town Supervisor presenting James Weinschreider and Blue Moon Bend LLC with a letter of support for their application to the New Farmer Grant program. The farm is located on Middle Road. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: At the Town Board meeting of January 12, 2016, the Town Board

reviewed the Town of Williamson Committees, and

WHEREAS: The following committees of the Town have performed their duties necessary to fulfill the obligations of the Town of Williamson:

Williamson Energy Conservation & Sustainability Committee
Williamson Marketing Plan Committee
Activities for Youth Committee
Comprehensive Plan Committee
Steering Committee
Historic Preservation Committee
Farmers Markets Committee

NOW, THEREFORE, BE IT RESOLVED: That the above committees will not be reappointed

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Building Inspector to attend a Solar PV Permitting and Inspection Methods training class at the Seneca County Office Building in Waterloo, New York on Thursday, February 25, 2016 from 8:30 AM until 3:30 PM. There will be no fee to attend this class. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to renew the operating license for 2016 for Old Dutch Properties Manufactured Home Park at 6556 Lake Avenue. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried.

Councilman Bixby made a motion, seconded by Councilmember Gowan, to approve the Assessor's clerk to take a Fundamentals of Mass Appraisal self study course through ORPTS and take an exam given on March 15, 2016 at the Regional Office of ORPTS in Onondaga County. There is no cost for this class but all other necessary and actual expenses are to be a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilmember Gowan, to direct the Town Clerk to advertise the week of January 31, 2016 in the official Town Papers to received applications for a part-time Fire Marshall. Job descriptions can be obtained from the Town Clerk's office or from the Town's website: town.williamson.ny.us. Applications will be accepted until February 19, 2016 at 4:00 PM. The motion was carried.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Code Enforcement Officer presented the Town Board with a report on January 21, 2016 regarding an unsafe structure at 6542 Lake Avenue, Williamson, tax parcel 65117-08-951981, and

NOW THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson does hereby accept said written report in its entirety declaring an unsafe structure at said location,

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$726.00 per year. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilman Bixby, to appoint Don Hoffman as a regular member of the Planning Board with his term to begin immediately. His term will expire on January 12, 2021. The motion was carried.

Councilmember Gowan made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise in the official Town papers the week of January 31, 2016 to receive applications for an Alternate member to the Planning Board. This will be to fulfill the term of Don Hoffman which will expire on January 12, 2019. Applications will be accepted until February 18, 2016 at 4:00 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the Community Solar NY Community Agreement between the Town of Williamson and NYSERDA for the 2016 Community Solarize Campaign. It has been determined that this program is eligible for an award of \$5,000.00 which will be paid in full upon the selection of a solar installer(s) along with a scheduled public launch of the project. The motion was carried.

Bids having been opened at 2:00 PM on Tuesday, January 19th, 2016 for the restructure of the Highway Barn Roof were as follows:

Matt Sharp Construction, LLC 1900 Empire Blvd. Ste 179 Webster, New York 14580-1934	\$170,000.00
Secor Bldg Solutions 13140 Route 31 Savannah, New York 13146-0248	\$137,965.50
Finger Lakes Construction 10269 Old Route 31 W. Clyde, New York 14433	\$106,291.00

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received and opened on Tuesday, January 19th at 2:00 PM for the restructure of the Highway Barn Roof, and

WHEREAS: Adjustments were made to the bid specs by the engineer and the prospective bidders may not have been made aware of the changes,

NOW THEREFORE, BE IT RESOLVED: That the bids be rejected and the Town Clerk is ordered to send letters to the bidders to that effect, and

BE IT FURTHER RESOLVED: That the Highway Superintendent is instructed to have new bid specs developed to include the adjustments that were made, and

BE IT FURTHER RESOLVED: That the Town Clerk is directed to readvertise for bids in the official Town Papers the week of January 31, 2016 with bids to be received by Tuesday, March 1, 2016 at 2:00 PM at which time they will be publicly opened and read. Bids specifications will be available in the Town Clerk's office.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilman Nancy Gowan

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilmember Gowan, to authorize the Superintendent of Highways to attend the Cornell Local Roads Program training workshops. All actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise for a Public Informational Meeting to be held on February 24, 2016 from 7:00 PM until 9:00 PM at the Williamson Middle School. The meeting will be to inform local residents and business about the 2016 Solarize Williamson-Community Distributed Generation Project. The motion was carried.

Public Comment: No one wished to comment.

Councilman Watson made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

Abstract Number: # 2
Voucher #s: 16-65 – 16-111

GENERAL FUND	\$ 24,484.56
HIGHWAY	\$ 24,691.52
WATER	\$ 7,740.76
SEWER	\$ 2,314.36
LIGHTING DISTRICTS	\$ 3,743.49
<u>DRAINAGE DISTRICT</u>	<u>\$ 9,398.57</u>
GRAND TOTAL:	\$ 72,373.26

The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:57 P.M. The motion was carried.

Respectfully Submitted,



Williamson Town Clerk