

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday September 27, 2011. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, September 27, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Calvin Hood; Water Treatment Plant Chief Operator, Russel Scott, Jr., Ray Walvoord, Steven H. French, Walter Gilges, Ron Kiesinger, Terry Goodrich, Ashley DeNardo, Alex Shumski, Alysha Hyman, Kurt Allman, Lenore Youngman, Emily Mogray, Trena DeMarree, Todd Brennessel, Meghan Willis, Nicole Krauth, Heidi DeCann, Emily Stritzel, Efrosyni Kostakis, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County and the undersigned Town Clerk were also present.

Public Comment: Walter Gilges addressed the Board relating to the added duties for the Highway Superintendent's position. Terry Goodrich questioned how the development of the duties of the Highway Superintendent's position was done.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Correspondence from Monroe-Gorman Title Agency, LLC

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: September 13, 2011
- b. accept the Supervisor's report for August
- c. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 1733 - 1744, total \$12,073.95

d. accept the budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
<b>General Fund</b>		
A1990.900 Contingency	\$ 46.68	A7550.400 Celebrations Contr.
	\$6,000.00	A1660.400 Central Storeroom Contr.
	\$2,000.00	A8010.400 Zoning Contr.
<b>Highway Fund</b>		
DA5112.400 Improve. Contr.	\$1,070.01	DA5112.100 Improvements PS
<b>Water Fund</b>		
F8310.421 Admin. Heating/Gas	\$ 500.00	F8310.424 Admin. Telephone
<b>Sewer Fund</b>		
SS8130.421 Elec.	\$ 500.00	SS8130.424 Telephone

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with the Williamson Business Improvement District for the removal of snow from sidewalks in the Business Improvement District by the Town of Williamson at \$70.00 per trip. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to close the parking lot adjacent to the Presbyterian Church on Saturday, October 8, 2011 from 12:00 until 4:00 PM for a "Cub Mobile Derby". The Cub Scouts will furnish the Town of Williamson with proof of insurance listing the Town as an additional insured. The parking lot will be free from debris as a result of the derby. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to reappoint Nancy Gowan to the Board of Assessment Review. The term of office will be for five years, from October 1, 2011 to September 30, 2016. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson obtained the services of Eric R. Lintala as the Town of Williamson's exclusive Insurance Broker with respect to the Town's Commercial Health Insurance Plans, and

WHEREAS: Excellus BC/BS will not share any information with Mr. Lintala without a letter of authorization from the Town of Williamson,

NOW, THEREFORE, BE IT RESOLVED: That the Town Board hereby directs the Town Supervisor to send a letter to Excellus BC/BS instructing them that Eric Lintala working through KAFL, Inc. will be our sole insurance representative with respect to coverage provided by them,

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize Valarie Fowler to attend the Real Property Tax Cap Local Official Training to be held in Canandaigua, New York on Monday, October 3, 2011 from 9:00 AM until 12:00 PM. There is no registration fee, and all other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to authorize the attendance at the Genesee/Finger Lakes Regional Planning Council Fall 2011 Regional Local Government Workshop. The Workshop will be held on Thursday, November 17, 2011 at the Clarion Hotel in Batavia, New York. The cost is \$50.00 per person. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to authorize Don Hoffman to attend the Monroe County Dept. of Planning and Development Fall 2011 Land Use Decision-Making Training Programs to be held at the Monroe Community Hospital in Henrietta, New York on Thursday, October 6, and Thursday, November 3, 2011. The registration fee is \$25.00 for each program with all other actual and necessary expenses as a town charge. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, for the Town Supervisor to prepare and enter into an agreement with the Williamson Central School District allowing them to purchase salt from the Town. They will be billed each spring for salt purchased for the season. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a snow removal agreement with the Williamson Central School District for snow removal from the sidewalk between the four corners of Williamson to the High School. The cost per trip will be \$70.00. The Town will remove the snow and the school district is to pay one half of that cost (\$35.00). The motion was carried.

Supervisor Hoffman announced the Leaf Drop Off Program is scheduled for the last two Saturdays in October and the first two Saturdays in November to take place on Pound Road at the previous Town Dump area.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: In accordance with Town Law §32 the Town Board of the Town of Williamson is authorized to set additional duties of the Highway Superintendent of Williamson, and

WHEREAS: The Town Board has reviewed the current duties of the Highway Superintendent

NOW, THEREFORE, BE IT RESOLVED: That the Town Board has determined that the Highway Superintendent duties will consist of his/her current duties and the additional duties, which are not inconsistent with law, as are listed here:

1. Oversight of the Water Plant, Water Distribution Crew, Wastewater Treatment Plant, Town Park, Town Lawn mowing and snow removal crews,
2. He/She will oversee and coordinate work schedules, overtime, budgets and capital planning,

3. He/She will be a member of the Watershed Management Advisory Council participating in Drainage Council projects and regularly attending meetings,
4. He/She will prepare and submit a variety of reports and maintain records that relate to the performance of his/her duties, and any special projects as directed by the Town Board,
5. He/She will set goals for the Town Departments under his/her responsibility and will submit reports as determined by the Town Board.

Roll call vote on the Resolution was as follows:

AYES:           Supervisor James D. Hoffman  
                   Councilman Gary Orbaker  
                   Councilman Michael Bixby  
                   Councilman Anthony Verno  
                   Councilman Thomas D. Watson

NAYES:       None

The Resolution was declared adopted.

Councilman Orbaker suggested in the future the position should include overseeing projects being done by the Drainage Council.

Councilman Watson stated he had attended Mark Cottrell’s Social Studies class at the Williamson High School. Students expressed interest in participating in the various Boards and/or Committees in the Town.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the following bills as audited:

<b>ABSTRACT # 18</b>	<b>2011</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	1663 – 1690	\$ 29,435.78
YOUTH	1730 – 1732	
HIGHWAY	1691 – 1705	\$ 67,070.04
WATER	1706 – 1720	\$ 32,204.98
SEWER	1721 – 1727	\$ 9,294.71
LIGHTING	1728	\$ 3,173.67
<u>CAPITAL H-18</u>	<u>1729</u>	<u>\$ 63.84</u>
<b>GRAND TOTAL:</b>		<b>\$141,243.02</b>

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Verno, to adjourn the meeting at 7:51 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
 Town Clerk