

A Special Meeting of the Town Board of the Town of Williamson was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, at 3:32 PM on Monday, September 15, 2014, by Supervisor Hoffman. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby [arrived at 4:00 PM]
Councilman Thomas D. Watson
ABSENT: Councilman Gary Orbaker

Kurt Allman; Highway Superintendent [arrived at 4:01 PM], Valarie Fowler; Clerk to the Supervisor, were present.

Councilman Verno made a motion, seconded by Councilman Watson to authorize the Town Supervisor to sign a contract with Hacker Murphy, LLP to represent the interests of the Town of Williamson and its Assessor regarding Cornwall Family Lakefront Enterprises LLC, Certiorari. The motion was carried.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Verno. Councilman Watson also requested waiving the complete reading of the Resolution, seconded by Councilman Verno and stated that this is the typical SEQRA declaring the Town as Lead Agent.

WHEREAS: The Town of Williamson is undertaking an update to their existing Zoning Ordinance document, and

WHEREAS: The Town Board has reviewed the Environmental Assessment Form submitted for this project, and

WHEREAS: The Project has been identified as a listed, Type I Action pursuant to the State Environmental Quality Review Act (SEQRA) and the Town Board has expressed its desire to act as lead agency for SEQRA review purposes, and

WHEREAS: All other potentially involved agencies have been contacted by letter and none have objected to the Town Board of the Town of Williamson acting as lead agency, and

WHEREAS: The Town Board has duly reviewed the EAF, as well as any public comments and any correspondence from interested or involved agencies, and has duly considered the impacts that may be expected from the proposed action and compared the same with the criteria set forth in the applicable SEQRA regulations,

NOW, THEREFORE, BE IT RESOLVED: by the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. The Town Board hereby declares that it is acting as lead agency for the purpose of SEQRA review concerning the Project and all actions related thereto.
2. Based upon its review and consideration of the EAF and other necessary criteria, the Town Board hereby finds that (a) the proposed project does constitute a "Type I Action" and that (b) the object of the above-referenced action, therefore will result in no major adverse impacts and, therefore, is not an action which "may have a significant effect on the environment" and that since said action will not have a "significant effect on the environment", no "environmental impact statement" need be prepared, as such quoted terms are defined in the applicable SEQRA Regulations.
3. By reason of the foregoing, the Town Board hereby authorizes and directs the Supervisor to execute and file a Negative Declaration in the form attached hereto and

to sign the first page of the Full Environmental Assessment Form designating that the Project and all actions related thereto will not have a significant impact on the environment.

4. The Town Board hereby authorizes the Supervisor to forward, upon request copies of this Resolution and the Negative Declaration to all appropriate agencies.

5. The Town Clerk is hereby directed to maintain for public inspection a file containing a copy of this Resolution, the Negative Declaration and all submissions to date concerning the Environmental Review of this project and all actions related thereto.

6. This resolution shall take effect immediately.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Verno. Councilman Watson also requested waiving the complete reading of the Resolution, seconded by Councilman Verno and gave an outline of the following resolution stating that these are needed to apply for the \$5,000. from the state.

WHEREAS: The Town Board having held a public hearing on the 26th day of August 2014 at 7:30 PM to consider adopting Local Law No. #3, amending the Code of the Town of Williamson, Chapter 178 - Zoning and due deliberation having been had and the Town Board having adopted Local Law #3, 2014 on August 26th, 2014, and

WHEREAS: Local Law #3 included the following Chapter:

§178-36. Electric Vehicle Supply Equipment (EVSE)

A. Intent and Purpose:

(1) The State of New York has established programs to encourage the use of Electric Vehicle Charging Stations

(2) The purpose of this section is to support and enable the use of indoor and outdoor residential ESVS charging stations by providing a straightforward town permit process with reasonable controls to protect the health, safety, and general welfare of residents in the Town of Williamson. This code will leverage the work of the State of New York Energy and Research Development Authority (NYSERDA) the US Department of Energy, the National Electrical Code (NEC) and the National Fire Protection Association (NFPA) to provide the regulation foundation.

B. Permits Required: No person, firm or corporation, being the owner or occupant of any land or premises within the Town of Williamson, shall use or permit the use of said land or premises for the construction or installation of Electric Vehicle Charging Station without meeting the permit requirements and obtaining site plan approval as defined herein.

C. Permit Code Requirements (Refer to NYSERDA EVSE template Section 2 through 625.28)

D. Indoor Sites (Refer to NYSERDA Indoor Sites Section 625.29 in the template).

E. Outdoor Sites (Refer to NYSERDA Outdoor Sites 625.30 in the template).

NOTE: NYSERDA Amp and Volt requirements needs must be considered by the applicant.

The Template for the most part covers equipment rated at 125 volts, 15 or 20 amperes. The Town may allow a simplified form if the conditions in the template are met and the residence has electrical service to the house of at least 200 amps and the EVSE does not exceed 200 amps.

F. Permit Application: The applicant must utilize and submit the permit application provided by the Town of Williamson and include a simple site diagram, a sample of which is attached to the permit. The application includes a certification that all of requirements identified in this section have been met.

G. The Town of Williamson encourages referring to the NYSERDA guidelines and requests the applicant to provide a simple sample site plan and electrical diagram as described in the NYSERDA template. The Building Inspector/Zoning Code Officer office has available for the applicant's review the National Electrical Code requirements for solar installation as referenced in the template checklist.

NOW THEREFORE, BE IT RESOLVED: That the Town Board hereby adopts the Permit for Charging Equipment Installation, Electric Vehicle Supply Equipment (EVSE), that is annexed to this Resolution, as an alternative to existing building permit application forms; and

BE IT FURTHER RESOLVED: That to the extent practicable, a central registry of all Electric Vehicle Supply Equipment (EVSE) by address shall be maintained by the Building Department to be shared with relevant first responder organizations or agencies; and

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Verno. Councilman Watson also requested waiving the complete reading of the Resolution, seconded by Councilman Verno and gave an outline of the following resolution stating that these need to be adopted to receive the \$5,000 from the state.

WHEREAS: The Town Board having held a public hearing on the 26th day of August 2014 at 7:30 PM to consider adopting Local Law No. #3, amending the Zoning Code of the Town of Williamson, Chapter 178 – Zoning and due deliberation having been had and the Town Board having adopted Local Law #3, 2014 on August 26th, 2014, and

WHEREAS: Local Law #3 included the following Chapter:
§178-57. Photovoltaic Systems

Streamlined Photovoltaic Permitting Process. Simply use the NYSERDA required New York State Unified Solar Permit Template prepared by NY-Sun. The Town of Williamson encourages referring to the NYSERDA guideline and requesting the applicant to provide a simple sample site plan and electrical diagram as described in the NYSERDA template. The Building Inspector/Zoning Code Officer office has available for the applicant's review the National Electrical Code requirements for solar installation as referenced in the template checklist.

A. Requirements for Application Submittal:

A combined building and electrical permit for a grid-tied photovoltaic (PV) system will be issued pending proper completion of forms, submission of approved plans and approval by municipality. All applicants must submit:

1. Unified Solar Permit for Small-Scale Photovoltaic Systems Eligibility Checklist.
2. Two (2) set of plans that include:
 - One-Line or 3-Line Electrical Diagram. The electrical diagram required by NYSERDA for an incentive application and/or utility for an interconnection agreement can be used here.

Specification Sheets for all manufactured components. If these sheets are available electronically, a web address will be accepted in place of an attachment, at the discretion of the municipality.

All diagrams and plans must include the following:

- a. Project address, section, block and lot number of the property;
- b. Owner's name, address and phone number;
- c. Name, address and phone number of the person preparing the plans;
- d. System capacity in kW-DC.

Permit Review and Inspection Timeline:

Permit determinations will be issued within 21 days upon receipt of complete and accurate applications. The Town will provide feedback within 7 days of receiving incomplete or inaccurate applications. If an inspection is required, a single inspection should be sufficient and will be provided within 14 days of inspection request.

The Town wishes to encourage our residents and businesses to undertake energy conservation and energy generation projects to support Sustainable Green Initiatives. Please review NYSERDA website for funding opportunities and guidelines for approved vendors.

NOW THEREFORE, BE IT RESOLVED: That for standard installations for solar panels on residential structures of legal accessory structures on residentially-utilized properties, the Town Board hereby adopts the NY State Unified Solar Permit prepared by NY-SUN, that is annexed to this Resolution, as an alternative to existing building permit application forms; and

BE IT FURTHER RESOLVED: That to the extent practicable, a central registry of all solar panel installations by address shall be maintained by the Building Department to be shared with relevant first responder organizations or agencies; and

Roll call vote on the Resolution was as follows:

AYES: Hoffman, Verno, Watson

NAYES: none

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Watson to approve the purchase and installation of a self-contained 2,000 gallon diesel tank at the Highway Barn, as per procurement policy procedure, from Arrow. The cost of the project will be \$14,350.00. The motion was carried.

Discussion ensued about the truck purchase. Does the board want to get the money out of the budget items or lease the truck for 4 years. The Board discussed the best way to pay for the purchase of the 10 wheeler truck for the highway dept. The consensus of the Town Board was to lease the truck.

The rates for water and sewer were brought up regarding increasing the rates, when and how much. More information is being obtained before a motion is carried.

Discussion on the budget was again brought up. Nothing was decided as to making changes to the budget at this time. The Board has until the adoption of the budget to make changes if needed.

Councilman Verno made a motion, seconded by Councilman Bixby to go into executive session at 4:15 PM to discuss part-time employee's rate of pay. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby to return of open session at 4:42 PM. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno to adjourn the regular meeting 4:43 PM. The motion was carried.

Respectfully Submitted,

Valarie Fowler
Clerk to the Supervisor