

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday August 23, 2011. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
ABSENT: Councilman Thomas D. Watson

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, August 23, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
ABSENT: Councilman Thomas D. Watson

Calvin Hood; Water Treatment Plant Chief Operator, Russel Scott, Jr., Phil Dean, Ron Kiesinger, Todd Brennessel, Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

A notice having been published for a Public Hearing in accordance with Section 135-7 of the "Property Nuisance Abatement Code" regarding 5138 King Street. After explaining both the owner of the property and owners of the manufactured home to be removed were notified of the need of removal, Supervisor Hoffman then declared the Hearing open at 7:31 PM. He also explained the owner of the property did hire a couple of young adults to dispose of the manufacture home but they only removed what was of value and never completed the job. As no one wished to comment or ask questions, the Public Hearing was closed at 7:34 PM with a motion made by Councilman Orbaker, seconded by Councilman Bixby. The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: August 9, 2011
- b. accept the Supervisor's report for July
- c. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 1509 - 1527 total \$9,891.46
- d. accept the budgetary transfers

**General Fund**

<u>From</u>	<u>Amount To</u>	
A1110.200 Justices Equip.	\$200.00	A1110.400 Justices Contr.
A7310.400 Rec. Contr.	\$707.00	A7310.411 Rec. PS Programs
A6410.440 Pub. Newsletter	\$134.40	A6410.400 Pub. Contr.
A1990.900 Contingency	\$7,200.00	A1320.400 Ind. Auditing
	\$375.06	A1356.110 Assess Brd PS
	\$140.04	A7550.400 Celebrations Contr.
	\$384.59	A8010.400 Zoning Contr.

The motion was carried.

The Board discussed where the location for the monitor on the solar panels that are located at the Wastewater Treatment Plant should be put. The engineer recommended that it be placed either in the foyer of the Town Hall or foyer of the Library. The monitor is to track activities from the plant on a 32" monitor. Supervisor Hoffman felt because of more traffic in the Library, it should be located there but the Director was not in favor of it. Councilman Verno asked that the request be presented at the next Library Board meeting. The Board agreed.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno

WHEREAS: The State of New York has enacted a law establishing the Justice Court Assistance Program, L. 1999, C.280 that will enable communities to apply to the Justice Courts, and

WHEREAS: The availability of grant funding would enhance the ability of the Town Justice Court to provide suitable and sufficient services to the community,

NOW, THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson hereby authorizes the Williamson Town Justice to file an application for a Justice Court Assistance Program grant for the New York State fiscal year ending March 31, 2012.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the appointed papers the week of August 28, 2011 to receive applications for the upcoming opening on the Board of Assessment Review. Applications will be accepted until September 20, 2011 at 4:00 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign the modification to the 2010 Genesee-Finger Lakes Regional Historic Waterfront Planning Grant. Supervisor Hoffman explained just two towns have committed for this project which are Williamson and the Township of Richmond in Ontario County. The cost to the town is \$7,000 of in kind service. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to hire Dave Matthews with Shelly Associates, Ontario-Walworth Road, Walworth, New York to create an elevation profile of the ditch from Salmon Creek east to Bob Roth's property at the bridge on the walkway south of Ridge Road to the Town Park and help in the permitting process to lower said ditch. Also, to prepare permits to snag and drag from the Town Park to Eddy Road at a cost not to exceed \$6,000.00. The motion was carried.

Councilman Orbaker reported on the Drainage Committee meeting that was held the night before. He explained a lot had been accomplished.

Councilman Verno made a motion, seconded by Councilman Bixby, to advertise for bids in the appropriate papers the week of August 28, 2011. The bids will be for the construction of Jay St. Pump Station #3 upgrades, which includes the installation of a pump, commutator and a control panel replacement. Bids specs may be obtained from Larsen Engineers with bids being accepted until September 9, 2011 at 11:00 AM at which time they will be opened and read. The motion was carried.

The Board discussed the Highway Superintendent duties. Supervisor Hoffman distributed a current organization chart of the Town employees. He stated the Board would need to identify each of the department's responsibilities. Supervisor Hoffman touched on a few of the added responsibilities, which were as follows: -scheduling, use of equipment, purchase of equipment, and oversee the project for each department. He stated this was still in the earlier stages and the changes would take effect January 1, 2012.

Public Comment: Phil Dean explained another drainage project being worked on was to snag and drag from the north line of the Eaton property on Salmon Creek Road south to a point south of Ridge Road meeting with work already completed by Mason Farms. The committee agreed to hire the Wayne County Soil & Water Conservation Agency to oversee the project and prepare the permits needed. The Town will hire a contractor off the county list to do the work. Councilman Orbaker stated the Town would also apply for permits from the DEC to snag and drag from the Town Park to Eddy Road.

Supervisor Hoffman announced Valero's gas would be opening tomorrow.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

<b>ABSTRACT # 16</b>	<b>2011</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	1440 – 1465	\$ 20,045.79
YOUTH	1466 – 1481	
HIGHWAY	1482 – 1495, 1497 – 1498	\$ 39,989.97
WATER	1528 – 1549	\$ 29,007.61
SEWER	1499 – 1506	\$ 6,569.13
LIGHTING DIST.	1508	\$ 3,090.83
<u>DRAINAGE</u>	<u>1507</u>	<u>\$ 69.72</u>
<b>GRAND TOTAL:</b>		<b>\$ 98,773.05</b>

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:55 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
Town Clerk