

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, July 22, 2014. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, July 22, 2014, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

ABSENT: None

Kurt Allman; Highway Superintendent, Wilma Young; Sun & Record, and undersigned Town Clerk was also present.

Public Comment: No one wished to speak.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter from Senator Nozzolio regarding a grant for the Town Park Lodge

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: July 8, 2014
- b. pay the Library bills as audited by the Library Board of Trustees:
vouchers 14-984 to 14-997, total \$2,060.16
- c. approve the budgetary transfers as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
1330.2 Tax Collector EQ	\$ 100.25	1330.4 Tax Collector CE
1410.2 Town Clerk EQ	494.80	1410.4 Town Clerk CE
1010.4 Town Board	1,784.27	1430.4 Personnel CE
8160.4 Refuse & Garbage CE	2,193.06	1620.4 Buildings CE
	654.49	8989.4 Mowing CE

Highway Fund

5110.4 General Repairs CE \$ 3,075.22 5140.4 Misc (Brush/Weeds) CE

Water Fund

8330.200 Purification EQ \$ 2.78 8320.421 Source Power Pump Elec

8340.442 Vehicle Maint. 135.24 8340.417 Trans/Dist Rehab lines

541.98 8340.414 Trans/Dist. Meters New/Repair

The motion was carried.

The Chamber of Commerce, Business Improvement District [BID], and Charrette Committee has shown an interest in having a sign put on Route 104 indicating the business areas in the Town of Williamson. The Board agreed.

Supervisor Hoffman explained the need for more storage for the court records. They would like to submit a grant application to expand the Town Court records storage area to the east of the court room. The Board unanimously agreed. Councilman Bixby mentioned that the engineer that designed the Town Complex roof the last time did preliminary work in that area in case there was a need for future expansion.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Building Inspector/Code Enforcement Officer to attend the monthly FLBOA monthly meetings. All actual and necessary expenses are to be a Town charge. The motion was carried.

Supervisor Hoffman gave an update on the solar panel project to be located the old Town landfill on Pound Road. The ground breaking is scheduled for September 1st and completion by November 30th for the final inspection. Supervisor Hoffman will ask Kevin Schultz to attend a Board meeting in August to give the Board an update.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to sign the annual software support agreement with Williamson Law Book Co. for technical and software support for the Town Clerk program. The cost of this support contract will be \$665.50 per year. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$726.00 per year. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: A motion was passed at the Town Board meeting of July 8th, 2014 to receive RFP's for the Williamson Deferred Compensation Plan to be advertised in the NY Register of July 30th, 2014 and the official Town papers the week of July 16th 2014, with proposals to be accepted until August 22nd, 2014 at 10:00 AM and

WHEREAS: The ad was actually submitted to the NY Register for publication on July 16th, 2014 and the official Town papers the week of July 13th, 2014 with proposals accepted until August 15th, 2014 at 4:30 PM.

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson rescinds the motion of July 8, 2014, and

BE IT FURTHER, RESOLVED: That the Town Board approves the amended dates for advertisement and approves the date to accept proposals in accordance with the requirements of Section 457 of the Internal Revenue Code and the Rules and Regulations promulgated by the New York State Deferred Compensation Board pursuant to the authority granted by the State Finance Law, Article 2, Section 5.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Watson, to direct the Town Clerk to advertise in the official Town papers the week of July 27, 2014 to receive applications for a Clerk of the Works for the Town Park Lodge expansion project not to exceed 30 hours per week at a rate of \$10.53 per hour. Job description can be obtained from the Town Clerk's office, with applications accepted until August 20, 2014 at 4:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a contract with David A. Waldarek, RA for Architectural services for the Park Lodge expansion project. The cost for this service is not to exceed \$6,000.00 without prior Town Board approval. The motion was carried.

Councilman Bixby explained the addition would either be 32 X 32 or 32 X 40 which will depend on funding. He also state the Lodge parking lot will also be expanded.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Elected and appointed officials are required by the New York State Retirement System to establish hours worked per week and days per month,

NOW, THEREFORE, BE IT RESOLVED: The Town of Williamson/Location code 30142 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Officials					
Dog Control Officer	Mark Plyter	6	1/1/2014-12/31/2014	N	9.28
Zoning Board Chairman	Ernest Norton	6	1/1/2014-12/31/2018	N	1.64
Sole Assessor	Dawn VanPatten	7.5	1/15/2014-9/30/2019	N	14.30
Town Councilman	Michael Bixby	6	1/1/2014-12/31/17	N	3.21

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Anthony Verno
 Councilman Michael Bixby
 Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

The Board discussed the Zoning Code changes, 3 acre max lot size for single family residences in A-1 (Agriculture) Zone. Discussion ensued. Councilman Watson read aloud all the areas in the Bulk and Use Table for each district where it stated there was a 3 acre max lot size. The Board agreed to remove the 3 acre max lot size from all areas.

The Board discussed the proposed Peddling and Soliciting Local Law. It was decided a work session was needed to review the law.

Supervisor Hoffman announced a work session be held on August 4th at 1:00 PM to discuss the 2015 Budget and the proposed Peddling and Soliciting Local Law.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town of Williamson desires to purchase a new 2015 Ford F-250 XL Super Cab 4x4, and

WHEREAS: The General Municipal Law of the State of New York allows for the purchase of municipal equipment from contracts bid by other municipalities, and

WHEREAS: Chautauqua County has previously solicited bids for the purchase of various vehicles including the Ford F-250 XL Super Cab 4x4, and

WHEREAS: Chautauqua County has reviewed all bids and has made an award to the lowest responsible bidder which bid award is open to all political subdivisions within the State of New York, and

WHEREAS: The Town of Williamson, wishes to purchase a new 2015 Ford F-250 XL Super Cab 4x4 off the Chautauqua County contract #E-12-13-PFTH

NOW, THEREFORE, BE IT RESOLVED: That the Town Highway Superintendent is hereby authorized to purchase a new 2015 Ford F -250 XL Super Cab 4x4 off the Chautauqua County contract not to exceed \$35,999.61 and for such purpose to execute the appropriate documents to complete the purchase of the vehicle, and

BE IT FURTHER RESOLVED: That the monies will be taken from the Highway Fund, line 5130.2 Machinery equipment.

Discussion ensued. Councilman Bixby made a motion, seconded by Councilman Watson to table the Resolution until after the Budget Work Session. The motion was carried.

Supervisor Hoffman has received several requests from residents to eliminate the diagonal parking on Main Street due to dangerously backing out into traffic. This issue has been addressed in the past by the Business Improvement District [BID] but the merchants are not in favor of it. Supervisor Hoffman stated he would again give the request to Mike Orr to look into.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 14

Voucher #s: 14-998 - 14-1053

GENERAL FUND	\$ 18,676.87
HIGHWAY	\$ 23,199.76
WATER	\$ 22,771.10
SEWER	\$ 3,918.22
<u>LIGHTING DIST.</u>	<u>\$ 3,254.31</u>
GRAND TOTAL:	\$ 71,820.26

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:53 P.M. The motion was carried.

Respectfully Submitted,



Town Clerk