

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, July 13, 2010. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: Councilman Michael Bixby

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, July 13, 2010, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: Councilman Michael Bixby

Calvin & Tena Hood, Nancy Jordan, Walter Gilges, John Manahan; Wastewater Treatment Plant Chief Operator, Michael Schaffron, PE; Labella Associates, P.C., Phil Dean, Jerry Hubright; Highway Superintendent, Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: Walter Gilges presented in writing his concerns about the future of Williamson regarding the Motts/Dr.Pepper Snapple Group strike and the apple farming community. Nancy Jordan expressed her appreciation regarding the new sidewalks on Main Street.

Michael Schaffron discussed options to increase the Route 21 reservoirs turnover. The options studied were passive mixing by modified inlets/outlets and jet-valve configurations [Tideflex Mixing System], active mixing by floating mixers [SolarBee] and active mixing by stationary mixers [Pax Water Technologies]. After researching all these options, Mr. Schaffron is recommending The SolarBee mixer which offers a slightly lower initial cost, provides for 24 hours a day mixing, can be installed without taking the reservoirs out of service, but, as a mechanical device, it will have higher operational costs over the life of the reservoir. The life of this unit estimates to be 25 years. The battery life for the SolarBee is estimated to be 10-20 years with a replacement cost of approximately \$600. The unit carries a limited 2 year parts and labor warranty, a limited 25 year photovoltaic module manufactures performance warranty, and a 10 year motor warranty. Labella's opinion of probable construction cost is \$50,000 without the Town assisting with installation and \$41,000 with Town force assistance, based on 2010 construction season.

Mr. Schaffron also presented two proposals for professional tank inspection and cleaning services of the reservoir. Extech, LLC is located in Utah and the inspection is conducted using a Remote Operated Vehicle. Their proposal includes comprehensive internal/external inspection on one tank in the amount of \$3,360.00, mobilization/demobilization fee included and coating analysis (Atomic Absorption Cr, Cd & Pb) – if requested by Town in the amount of \$80.00/sample. Liquid Engineering Corp. is located in Montana and the inspection is done by Dive Maintenance Technicians. Their proposal for inspection and reporting is \$2,420.00 with a community discount of \$250.00 totaling \$2,170.00. The Board will discuss all options in a future worksession.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter from Town of Marion

Letter from NYS DOH

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: June 22, 2010
- b. Town Clerk's report
- c. accept the Supervisor's report
- d. monthly dept. reports
- e. approve the budgetary transfers

<i>From</i>	<i>Amount</i>	<i>To</i>
General Fund		
A1990.900 Contingency	\$2,000.00	A1420.400 Attorney
Drainage Fund		
SD8540.400 Contractual	\$250.00	SD9030.800 SS

f. pay Library bills as audited by the Library Board of Trustees
vouchers 1253 - 1264, total \$2,911.11

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson, to authorize the Town Supervisor to send a letter of support to the Center for Environmental Information for a grant application. The grant is for a HOW Grant Program entitled "Pultneyville Watershed Plan Development". The motion was carried.

FYI – There will be no cost to the Town. This letter of support is for a Healing of Waters (HOW) grant in the amount of \$9,700. The purpose of the grant is to initiate a formal planning and implementation process to address water quality issues in the Pultneyville embayment. The grant, if awarded, will also provide the basis for another grant pursuant to the Great Lakes Restoration Initiative (GLRI), a \$475,000,000 federal grant program to address water quality in the Great Lakes.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a contract employing Briggs Appraisal Services to perform an assessment revaluation project. The cost of these services will be a net charge of \$49,500.00. The motion was carried.

FYI - The previous charge was \$75,000.00

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a water/sewer budget review agreement with Bernard P. Donegan, Inc. The cost for these services is not to exceed \$5,000.00. The motion was carried.

FYI - this is the same cost that it was for 08' and 09'

Jerry Hubright discussed and answered questions about replacing the 40 year old loader. His concerns were that parts for repair are unavailable and several safety issues. The Town also owns a 20-year-old loader, which is the one primarily being used. Councilman Orbaker stated a lean to or building needs to be constructed for the equipment that is setting outside in the weather.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A Capital Reserve was established for purchasing equipment for the Highway Department, and

WHEREAS: A front-end loader is needed in the Highway Department,

NOW, THEREFORE, BE IT RESOLVED: that \$100,000.00 to be used towards the purchase of this equipment will be transferred from the Highway Reserve Fund, to line DA5130.200, and

BE IT FURTHER RESOLVED: That it is subject to permissive referendum.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno

NAYES: Councilman Watson

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the part-time court clerk to attend a training seminar at SUNY in Potsdam, New York July 27th and July 28th. There is no registration fee. All other necessary and actual expenses are to be a Town charge. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: Elected and appointed officials and salaried employees are required by the New York State Retirement System to establish hours worked per week and days per month,

NOW THEREFORE, BE IT RESOLVED: That the Town of Williamson hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<i>Elected Officials:</i>					
Town Clerk/Rec. of Taxes	Gulick, Marlene	7.5	01/01/2008 – 12/31/2011	N	20
Town Justice	Peters, James	6.0	01/01/2010 – 12/31/2011	N	18
Town Justice	Monsees, Charles	6.0	01/01/2007 – 12/31/2010	N	18
Councilman	Orbaker, Gary	6.0	01/01/2008 – 12/31/2011	N	4.6
Councilman	Bixby, Michael	6.0	01/01/2010 – 12/31/2013	N	4.6
Highway Supt.	Hubright, Jerry	8.0	01/01/2008 – 12/31/2011	N	20
<i>Appointed Officials:</i>					
Clerk to Supervisor	Fowler, Valarie	7.5	02/19/1990	N	20
Assessor/Bldg. Ins.	Haywood, Stephen	7.5	10/01/2007 – 2013	N	20
Senior Acct. Clerk	Brennessel, Suzanne	7.5	06/04/2007	N	20
Deputy Town Clerk	Dolan, Paula	7.5	11/19/2002	N	20
Clerk to Assessor	Datthyn, Paula	7.5	7/25/2005	N	20
Dog Control Officer	Mark Plyter	6.0	01/01/2010 – 12/31/2010	N	8.5
Title	Name	Standard Work Day (Hrs/day)	Term Begins / Ends	Participates in Employer's Time Keeping System (Y/N)	Days/ Semi-Annual (based on Record of Activities)
<i>Appointed Officials:</i>					
Planning Board Mem.	Ferrante, John	6.0	01/01/2010 – 12/31/2011	N	3.5
Planning Board Mem.	Willis, Jane	6.0	01/01/2010 – 12/31/2011	N	3.5
Planning Board Mem.	Norton, Ernest	6.0	01/01/2010 – 12/31/2011	N	3.5
Zoning Board Mem.	Allman, Kurt	6.0	01/01/2010 – 12/31/2012	N	3.5
Zoning Board Mem.	Szklany, Jordan	6.0	01/01/2010 – 12/31/2014	N	3.5
Zoning Brd. Chair / Drainage Council	Peters, Jay	6.0	01/01/2007 – 12/31/2011	N	3.5
Title	Name	Standard Work Day (Hrs/day)	Term Begins /Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Annual (based on Record of Activities)
<i>Appointed Officials:</i>					
Brd. of Assess. Review	Gowan, Nancy	6.0	09/29/2006 – 09/30/2011	N	1.0

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
 Councilman Orbaker
 Councilman Verno
 Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Williamson Drainage Council has determined that a drainage project is needed in the ditch from the East Williamson Free Methodist Church easterly to the north/south line of the Christian Community Church and northerly along the property line toward Ridge Road to alleviate the flooding on residential properties [Christine Scott], and

NOW THEREFORE, BE IT RESOLVED: Town crews will clean the ditch, as they have time, and the hours they work on this project will be charged to the Drainage Fund at an amount not to exceed \$5,000.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an engineering agreement with LaBella Associates. The engineering services are for evaluating the Water Treatment Plant and are not to exceed \$19,250.00. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson received a change order for to replace three existing circulating pumps within the boiler hydronic system with new energy efficient Taco Model 0014 cartridge circulator pumps or approved equal pumps,

WHEREAS: The existing circulating pumps are at the end of their useful life and need replacing to ensure the reduction of energy consumption and ensuring the long term operation with the new boiler system,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson does hereby approve Change Order #2 for three new energy efficient cartridge circulator pumps at a cost not to exceed \$2,580.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson received a change order to remove the existing built-up roofing material and provide a new Carlisle membrane roof at the Process Control building lower roof area, which is scheduled to receive the green roof system at the Wastewater Treatment Plant, and

WHEREAS: The proposal includes asbestos abatement, roofing work, replacement of roof drains and disposal and restoration costs, and

WHEREAS: An additional three (3) weeks must be added to the contract time to allow for this change,

NOW, THEREFORE, BE IT RESOLVED: That the Town of Williamson does hereby approve Change Order #3 for the additional roof work and the extended time needed to complete the change order at an amount not to exceed \$49,457.00 at the Wastewater Treatment Plant

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Watson

NAYES: None

The Resolution was declared adopted.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

<i>ABSTRACT # 14</i>	<i>2010</i>	
	<i><u>VOUCHER #</u></i>	<i><u>AMOUNT</u></i>
GENERAL FUND	1141, 1144 - 1172, 1244	\$ 89,017.10
YOUTH	1173 - 1179, 1245 - 1252	
HIGHWAY	1180 - 1204	\$ 10,846.89
WATER	1142, 1206 - 1227	\$ 9,422.09
SEWER	1143, 1228 - 1238	\$ 2,471.23
BID	1239 - 1242	\$ 88,674.41
CAPITAL H-17	1243	\$ 17,100.00
CAPITAL H-18	<u>1244</u>	<u>\$ 62.70</u>
GRAND TOTAL		\$ 217,594.42

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to enter into Executive Session to discuss a personnel issue at 8:18 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson, to return to Open Session at 8:45 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Watson, to adjourn the meeting at 8:46 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
Town Clerk