



**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday June 28, 2011. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, June 28, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

Lenore Youngman, Mark Lagoner, Ron Kiesinger, Todd Brennessel, Monica Deyo; Times of Wayne Co., Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter from Lisa Hoteling

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: June 14, 2011
- b. pay the Library bills as audited by the Library Board of Trustees  
vouchers 1131 - 1145, total \$7,325.26
- c. approve budgetary transfers

<i>From</i>	<i>Amount</i>	<i>To</i>
General Fund		
A1990.900 Contingency	\$358.37	A1110.400 Justices Cont.
	\$ 1.43	A7550.444 Celebrations AB
	\$ 39.40	A8010.400 Zoning Cont.

The motion was carried.

Bids having been opened and read at 10:00 AM on June 21<sup>st</sup>, 2011 for a Photovoltaic System at the Town Complex, were as follows:

O'Connell Electric \$209,777.00  
830 Phillips Road  
Victor, New York 14564

CVM Electric 220 Dingens Street Buffalo, New York 14623	\$284,652.00
Solar Liberty 6500 Sheridan Drive Buffalo, New York 14221	\$169,848.00
Kaplan-Schmidt Electric, Inc. P.O. Box 23625 Rochester, New York 14692	\$252,120.00

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Bids were received, opened and read at 10:00 AM on June 21<sup>st</sup>, 2011 for the Photovoltaic System, and

WHEREAS: The bids were given to the engineer for review to determine they meet all of the bid specification requirements, and are in the best interest of the Town, and

BE IT FURTHER RESOLVED: That it is in the best interest of the Town to award the bid to the lowest bidder Solar Liberty in the amount of \$169,848.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to adopt Proposed Local Law #2, 2011 - Chapter 156-6 Tax Exemption - Owners of Property - Housing Physically Disabled Persons. The motion was carried.

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**TOWN OF WILLIAMSON  
LL # 2-2011 – Chapter 156-6**

**“Tax Exemption – Owners of Property – Housing Physically Disabled Persons”**

**§ 1. Purpose and Intent.**

The purpose of this local law is to grant an exemption to residential homeowners of 1 – 3 family dwellings from real property taxation to the extent of any increase in value attributable to improvements to real property which improvements are used for the purpose of facilitation or accommodating the use and accessibility of such property by any physically disabled person residing therein.

**§ 2. Qualifications and Conditions.**

Qualifications and conditions for the property tax exemption shall be governed by § 459 of the Real Property Tax Law.

**§ 3. Application of Exemption.**

Any exemption granted under this local law shall apply to improvements made upon residential 1 - 3 family dwellings constructed after January 1, 2011.

\* \* \* \* \*

Councilman Bixby made a motion, seconded by Councilman Watson, to authorize the Town Assessor to attend a seminar on Appraising Application to be held at Cornell University in Ithaca NY from July 18 through July 22, 2011. The cost of this seminar is \$260.00 with all other actual and necessary expenses a Town charge. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a maintenance agreement with Water Wise Inc. for a complete water treatment service program of the Evaporative Cooler, Glycol Loop and Hot Water Loop. The cost of this maintenance agreement will be \$1264.60 from July 1<sup>st</sup>, 2010 to June 30<sup>th</sup> 2011. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Elected and appointed officials and salaried employees are required by the New York State Retirement System to establish hours worked per week and days per month,

NOW THEREFORE, BE IT RESOLVED: The Town of Williamson/Location code 30142 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Elected Officials</b>					
Town Justice	Charles Monsees	6	1/1/2011-12/31/2014	N	3.20
<b>Appointed Officials</b>					
Dog Control Officer	Mark Plyter	6	1/1/2011-12/31/2011	N	8.5

Roll call vote on the Resolution was as follows:

- AYES: Supervisor James D. Hoffman
- Councilman Gary Orbaker
- Councilman Michael Bixby
- Councilman Anthony Verno
- Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to sign a software support agreement with Williamson Law Book Co. for the

water/sewer program. The cost for this agreement is \$880.00, which is at the same cost as last year. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: An initial payment request of \$67.11 was submitted to New York State in April of 2010 for the Sidewalk grant, which New York State erroneously claimed was not eligible for Federal money so did not reimburse the amount requested, and

WHEREAS: The remaining submissions for payment were received and they included an additional \$14,000.00 (fourteen thousand dollars) which was an increase from the initial amount of the grant the Town was awarded,

NOW, THEREFORE, BE IT RESOLVED: That the Town Board has decided to forego the resubmission for the \$67.11 and close this grant without further expense to the town or state.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: JP Morgan Chase Bank has contacted the Town of Williamson regarding monies that have been in trust with their bank for the upkeep of the Charles Congdon cemetery plot in Pleasant View Cemetery, and

WHEREAS: The bank wants to release the monies to the Town, as it is no longer financially beneficial for them to keep the money, and

WHEREAS: The Town is responsible for the upkeep of Pleasant View Cemetery,

NOW, THEREFORE, BE IT RESOLVED: The Town accepts responsibility of the \$1,247.44, plus interest, to be used for the upkeep of the Charles Congdon plot in Pleasant View Cemetery.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A Land & Building Reserve was established for unexpected expenditures in the General Fund, and

WHEREAS: The Town Board of the Town of Williamson, duly convened in a

regular session, and

WHEREAS: Quotes have been obtained as per procurement policy guidelines, to replace and repair cracked and broken sidewalk at the Town Complex,

NOW, THEREFORE, BE IT RESOLVED: That pursuant to provisions of Section 6-c of the General Municipal Law of the State of New York that the Town Board of the Town of Williamson be and hereby is authorized to expend funds from the General Fund Land & Building Reserve the sum of three thousand five hundred (\$3,500.00) for said unanticipated repair and replacement of sidewalk, and

BE IT FURTHER RESOLVED: This resolution shall be subject to a Permissive Referendum as permitted by law.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an Employee Health Benefits agreement with MVP. There is no fee to the Town for this agreement. The motion was carried

Supervisor Hoffman explained he obtained information from the County regarding the process of hiring a Drainage Supervisor or Clerk of Works to oversee the drainage projects. He stated if the position was for year round then it would be a competitive position by a civil service test given at the County. If the position was as needed for a season, then The Board could hire as non-competitive. As it currently stands, these duties will be the responsibility of the elected Highway Superintendent.

Councilman Orbaker stated the drainage project on Lisa Hoteling's property will begin next week. All the materials have been purchased and will be delivered there. The Drainage Committee also discussed the ditch at the Town Park going east towards Delyser's needs to be cleaned out. The Town is responsible in maintaining that. Paul Mason came to the Drainage Committee meeting asking the Town to clean out north of Ridge Road to north of Route 104 near his property. Wetlands are located within this area and will need to be protected. The Committee felt they could look into finding someone off the County Contractor list to do this project. The Committee would be responsible for completing the application and obtaining the permits from the DEC. This would be a "Snag & Drag" project. Supervisor Hoffman asked The Board for direction concerning George Strickland's request in digging out more in back of his property to address continuing drainage problems there. Supervisor Hoffman has tried several times to contact the DEC with no results. The Board agreed to reapply for a permit to continue the project to the DEC.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Williamson Water Dept. to dispose of stone, resulting from the watermain being installed on Lake Road. The owner of property located at 4646 Congdon Road, Williamson, will sign a Consent to Entry and Release of Liability Agreement form prior to delivery of the stone. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to order the Town Clerk to advertise in the official Town papers the week of July 24, 2011 for a free computer & electronics recycling event to be held at the Williamson Town Hall on Saturday, August 13, 2011, from 9:00 AM until 1:00 PM. The motion was carried

Councilman Verno made a motion, seconded by Councilman Bixby, to order the Town Clerk to advertise in the official Town papers the week of July 3, 2011 for a public information meeting to be held Thursday, July 14, 2011 at 6:00 PM in the Town Hall Court Room regarding the Route 104 Corridor Trail Feasibility Study. The motion was carried.

The Route 104 Corridor Trail runs from Webster to the Village of Sodus.

Councilman Verno read the proposed draft additional duties for the Highway Superintendent's position and then asked for comment and/or questions. Concerns were expressed if there was enough time to inform potential candidates interested in the position of the added duties. The Board agreed they each needed time to review it before the next Board meeting.

Councilman Bixby made a motion, seconded by Councilman Orbaker to order the Town Clerk to advertise in the official Town papers and the Supervisor to send a Press Release announcing that a draft copy of the proposed additional duties for the Highway Superintendent's position is available in the Town Clerk's office. The motion was carried.

Public Comment: Mark Lagoner asked if the Highway Superintendent's title would change with adding on the new duties and would that person need to acquire the various licenses to do the job. Lenore Youngman questioned the legality of adding duties onto an elected position and would the duties be part of the Town Code Book.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

<b>ABSTRACT # 12</b>	<b>2011</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	1034 – 1059	\$ 19,365.97
YOUTH	1060 – 1083	
HIGHWAY	1084 – 1100	\$ 22,996.60
WATER	1101 – 1114	\$ 32,930.19
SEWER	1115 – 1127	\$ 15,692.38
LIGHTING DIST.	1128	\$ 3,016.03
<u>CAPITAL H-18</u>	<u>1129 &amp; 1130</u>	<u>\$ 116.45</u>
<b>GRAND TOTAL</b>		<b>\$ 98,117.60</b>

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to adjourn the meeting at 8:04 PM. The motion was carried.

Respectfully Submitted,

Marlene A Gulick  
Town Clerk