

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 28, 2015. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno

ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 28, 2015, by Supervisor James D. Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno

ABSENT: Councilman Thomas D. Watson

Emily Blaakman, Ernie Norton, Kurt Allman; Highway Superintendant, John Manahan; Wastewater Treatment Plant Chief Operator, Ram Shrivastava, P.E.; Larsen Engineers and the undersigned Deputy Town Clerk was also present.

Ram Shrivastava, P.E.; Larsen Engineers presented the Town Board with information regarding the Solarize Williamson Program. He explained that the proposals will be for both residential and commercial installation, and that we will end up with a list of preferred Solar PV system supply and installation contractors for residents who would like to participate in the Solarize Williamson Program. He also mentioned that the DEC Climate Control Group is interested in attending a Board Meeting in the near future to explain what their group is all about.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: April 14, 2015
- b. accept the monthly report from the WWTP
- c. presentation of the Library annual report
- d. pay the Library bills as audited by the Library Board  
vouchers 15-540 to 15-554, total \$7,630.04
- e. approve the following budgetary transfers

From	Amount	To
General Fund		
1330.2 Tax Collector EQ	\$300.00	1330.4 Tax Collector CE
1990.9 Contingency	\$45.52	1330.4 Tax Collector CE
Water Fund		
8310.460 Admin. Misc CE	\$340.85	8310.440 Admin. Training CE
8330.441 Purification Rep Maint	\$95.22	8330.460 Purification Misc

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a maintenance agreement with PASCO for technical and software support for the computer controlled building heating and cooling operation. The cost of this maintenance agreement will be \$2,350.00 per year for a period of five years. The motion was carried.

FYI – The last contract was for three years at \$1,728.00 per year.

Kurt Allman; Highway Superintendent explained to the Board about the Dozer Building at 6742 Pound Road. There was a brief discussion regarding the quotes that were received, and whether it should be repainted, or resided.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: the Town Board of the Town of Williamson, duly convened in a regular session, and

WHEREAS: quotes were obtained for painting or siding the Dozer Building at 6742 Pound Road, and

WHEREAS: it has been determined after examining the quotes that siding the building is a better choice and is in the best interest of the town,

NOW, THEREFORE, BE IT RESOLVED: that the Superintendent of Highways is authorized to contact Fingerlakes Construction to replace the steel siding and install a new pedestrian door at a cost not to exceed \$5,000.00, and

BE IT FURTHER RESOLVED: that the monies for the project shall come out of the General Fund - Fund Balance.

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Senior Account Clerk to attend the Workforce 2015 Statewide Labor, Employment and HR Conference to be held on June 23, 2015 in Rochester, New York at the Double Tree by Hilton. The cost for the conference will be \$185.00 with all other actual and necessary costs a Town expense. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to direct the Town Clerk to advertise in the Official Town papers the week of April 26, 2015 to receive Bid Proposals from Solar PV system supply and installation Companies for the Solarize Williamson Program. Bid Proposals will be accepted until May 15, 2015 at 2:30 PM. RFP Information can be obtained from Larsen Engineers. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise three special meetings. The first workshop meeting will be held on Monday, May 4, 2015, at 2:00 p.m. to discuss the water reservoir, the second Special Board meeting will be held Tuesday May 19, 2015 at 3:00 p.m. to award the bids to the select list of Solar PV system supply and installation Companies, and the third meeting will be an informational meeting to be held on Saturday, May 23 at 10:00 am, to inform residents and businesses about the Solarize Williamson Program. All three meetings will be held in the Town Complex Court Room. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor and Supervisor's clerk to attend a Community Solar Workshop to be held on Monday, May 11, from 3 to 5 pm at 570 South Avenue in Rochester, New York. There is no fee for attendance and all other actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Orbaker, to approve the disposal of dirt at 5163 Ridge Road, Williamson, New York as per the Consent to Entry and Release of Liability Agreement. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to hire Frank Fava as a part time groundskeeper for lawn mowing and Hunter Secor as a part time groundskeeper/laborer for lawn mowing services and other miscellaneous jobs for the Town of Williamson. Their start date will be April 29, 2015 on an as needed basis at \$12.00 per hour. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the Community Solar NY Community Agreement between the Town of Williamson and NYSERDA for the 2015 Community Solar NY Program- Solarize Williamson Campaign. This Project has been determined to be eligible for an award of \$ 5,000. That amount will be paid in two equal installments, the first upon NYSERDA's execution of this Agreement, and the second upon the Project Team's (1) selection of a solar installer(s), and (2) a public launch of the project. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker to direct the Town Clerk to advertise the week of May 3, 2015 for the ribbon cutting ceremony to be held on May 15<sup>th</sup>, 2015 at 11:00 a.m. The ribbon cutting will take place at 6742 Pound Road in celebration of the Solar Farm located at that site.  
The motion was carried.

Supervisor Hoffman lead in a brief discussion regarding the ribbon cutting ceremony and signage at the Solar Farm on Pound Road that will take place on May 15, 2015 at 11:00 AM.

Kurt Allman; Highway Superintendant mentioned to the Board that he had received two quotes for wood chipping at 6742 Pound Road, and that it was last done in 2012. The Board wanted to be sure that it was noted that the chips could only be loaded by hand, the residents will not be allowed to use a tractor other any other type of machinery to load chips onto a trailer.

Councilman Verno made a motion, seconded by Councilman Bixby to hire Larsen Engineers for engineering services for approximately 100 feet of sanitary sewer main extension on Cuyler Drive. The cost for these services will be \$2,000.00.  
The motion was carried.

Councilman Bixby mentioned that he had the renewal agreement with Modular Mechanical pulled, and asked for some quotes from other companies. He thought the price was a little high and thought maybe we could find a more reasonable company. Councilman Orbaker stated that at the last drainage meeting he was told that the DEC has pushed the date out from May 30<sup>th</sup> to July for cleaning Salmon Creek. He was concerned that they keep pushing the date out further and further. Discussion ensued regarding drainage.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

Abstract Number: # 8  
Voucher #s: 15-530 – 15-534; 15-555 – 15-606

GENERAL FUND	\$ 10,184.50
HIGHWAY	\$ 21,360.67
WATER	\$ 14,871.07
SEWER	\$ 4,195.17
DRAINAGE DIST.	\$ 1,124.93
<u>LIGHTING DIST.</u>	<u>\$ 2,634.71</u>
GRAND TOTAL:	\$ 54,371.05

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:45 PM. The motion was carried.

Respectfully Submitted

Paula Dolan  
Deputy Town Clerk