

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 23, 2013. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 23, 2013, by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Ian Phillips; District Manager for Congressman Daniel Maffei, Alyshia DeFranco, Jason LaManna, Todd Brennessel, Kurt Allman; Highway Superintendent, Calvin Hood; Water Treatment Plant Chief Operator, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County, and the undersigned Town Clerk were also present.

Ian Phillips; District Manager for Congressman Daniel Maffei explained his role in the Congressman's office. He explained the Congressman was available to help people resolve many kinds of issues for example receiving Veteran's benefits and maintain lake water levels. Mr. Phillips stated Congressman Maffei's offices were located in Newark and Auburn. He passed out his business cards and welcomed anyone to contact him concerning any questions or concerns they may have.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Correspondence from NYSDOT  
Letter from Minard Run Oil Company

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: April 9, 2013
- b. presentation of Library annual report

c. approve the budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
1320.4 Independent Auditing	\$2,398.82	1220.4 Supervisor CE
1330.4 Tax Collector CE	\$349.85	1330.1 Tax Collector PS Part time clerk
1990.9 Contingent Acct	\$1,515.62	1430.4 Personnel CE
	\$470.00	1460.4 SARA/Records Mana
	\$166.10	5410.4 Sidewalks CE
<i>Water Fund</i>		
8310.4 Admin CE Misc	\$1,502.00	8310.4 Admin CE Training
8340.4 Trans/Dist Rehab Line	\$1,197.52	8340.4 Trans/Dist. Misc.

d. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 500 - 514, total \$14,288.88

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to declare the 2003 F250 Ford XL 4x4 Pick-up with a Boss V-plow and the 2002 Sterling Acterra dump truck as surplus. The trucks can be examined by calling the Highway Department at 589-2874. The vehicles will be sold as determined by the Town Board. The 2006 Ford Super Duty XLT 4x4 pickup, as well as the chair, table and calculator that were previously declared surplus will also be sold or discarded as determined by the Town Board. The motion was carried.

The Board decided to send the 2003 F250 Ford XL 4x4 Pick-up with a Boss V-plow and the 2002 Sterling Acterra dump truck to the Municipal Auction to be held in Palmyra on Saturday, May 11<sup>th</sup>, 2013. They also decided to keep the 2006 Ford Super Duty XLT 4x4 pickup truck to use up at the Town Park.

Councilman Orbaker made a motion, seconded by Councilman Verno, to issue the junk yard operating license for 4936 Route 104 LLC, Wilbert's Pick & Pull Auto Parts. The license will be a one-year renewable beginning January 1<sup>st</sup>. A recommendation for the granting of the license has been received from the Building Inspector/Zoning Officer. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to hire Patrick Andrews and Brian Pitt as part time Constables for the Williamson Town Court. The rate of pay will be \$20.00 per hour. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The property located at 4051 Ridge Road [cobblestone garage] in the Town of Williamson has not been maintained in a clean and safe condition having resulted in a plate glass window and two overhead doors being broken with broken shards of glass being exposed, and

WHEREAS: Town Law, Chapter 135, Property Nuisance Abatement, Section 135-12, Emergency cases allows the Town to take the appropriate action to have the property made safe where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property, and

WHEREAS: The Town Board may, by resolution, authorize the Building Inspector to cause immediately the repair, securing or demolition of such unsafe building,

NOW, THEREFORE, BE IT RESOLVED: The Town Board of the Town of Williamson orders the Building Inspector to hire a contractor to make the property safe by boarding up the window and the doors, and

BE IT FURTHER RESOLVED: All costs incurred will be levied on the 2015 taxes for said property as provided for under §135-11 of this Chapter.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Ridge Road Sidewalk Replacement in the Hamlet of Williamson (hereinafter the “the Project”) in the Town of Williamson, in Wayne County (hereinafter “the Municipality/Sponsor”) is eligible for funding under the SRTS [Safe Routes to School] Program, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal Funds and 0% non federal funds,

NOW THEREFORE BE IT RESOLVED: The Town of Williamson Town Board duly convened does hereby:

RESOLVE: That the Town of Williamson Town Board hereby approves the above project, and

BE IT FURTHER RESOLVED: That the Town of Williamson agrees to advance the Project through the Town of Williamson’s resources and agrees that the Town of Williamson Town Board hereby authorizes the Town of Williamson to pay in the first instance the full federal costs and full non-federal costs of any and all phases of or portions thereof and hereby appropriates \$144,440 from the General Fund all of the funds necessary to complete the Project including all phases or portions thereof, and

BE IT FURTHER RESOLVED: That the Town of Williamson Town Board makes a 100% commitment of the non-federal share of the costs of all phases of work for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation (hereinafter “NYSDOT”) pursuant to the State/Local Agreement and

BE IT FURTHER RESOLVED: That upon completion of construction of the Project, or a fully usable portion thereof, the Town of Williamson agrees to maintain the Project, or fully usable portion thereof, at their sole cost and expense, and

BE IT FURTHER RESOLVED: That in the event the full federal and nonfederal share of the Project exceeds the amount appropriated above, the Town of Williamson Town Board shall convene as soon as possible to appropriate said excess amount immediately, and

BE IT FURTHER RESOLVED: That Town Supervisor of the Town of Williamson is hereby authorized to execute all necessary Agreements or certifications on behalf of the Town of Williamson (subject to the Town of Williamson Town Attorney’s

approval as to form and content), with NYSDOT in connection with the advancement of the Project and the Town of Williamson's first instance funding of the non-federal share of project costs and permanent funding of the local share of federal-aid and state aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of the Department of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED: That this resolution shall take effect immediately.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Verno, to appoint James D. Hoffman, Town Supervisor as the Project Manager for the Safe Routes to School project. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson has entered into an agreement with NYSDOT for the Safe Routes to School sidewalk project, and

WHEREAS: A request for RFP's from Engineering firms was made, the Town formed a committee to review and rate the submissions and make a recommendation to the Town,

NOW, THEREFORE BE IT, RESOLVED: That the Town of Williamson has chosen Barton & Loguidice as the engineering firm for the project based on recommendation from the selection committee, and

BE IT FURTHER RESOLVED: That the selection committee will enter into negotiations with Barton & Loguidice to reach an agreed upon fee for the work to be performed, and

BE IT FURTHER RESOLVED: The Town Supervisor is authorized to sign an agreement with Barton & Loguidice upon approval of the Town Attorney and an agreed upon fee.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

After much discussion, the Board agreed that before doing the Safe Routes to School sidewalk project, which will be started in 2014, the watermain in that location needed to be replaced this year. They also agreed to have Barton & Loguidice engineer it.

Councilman Verno made a motion, seconded by Councilman Bixby, to hire Jon Woodland to work with the Water Department as a part-time laborer on an as needed basis. The rate of pay will be \$10.35 per hour. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to instruct the Town Clerk to advertise in the official Town papers the week of April 28<sup>th</sup>, 2013 to receive RFP's for engineering services for the 2 million gallon reservoir located on Route 21 to be repainted and resurfaced. Specifications may be obtained from the Town Clerk's office and RFP's will be accepted until May 23<sup>rd</sup>, 2013 at 2:00 PM. Discussion ensued. Councilman Bixby made a motion, seconded by Councilman Watson amending the motion to change the accepted date to "May 16<sup>th</sup>, 2013. The amended motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the expenditure of Drainage monies, not to exceed \$12,000.00 for a 50/50 project at the residence of Mr. Rodney Spafford, 3859 Mystic Meadows Lane. This project is to replace a collapsed culvert pipe. The motion was carried

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: 8  
Voucher #s: 515 - 572

	<u>AMOUNT</u>
GENERAL FUND	\$ 19,969.68
HIGHWAY	\$ 11,975.05
WATER	\$ 37,721.20
SEWER	\$ 7,899.63
SUNNYSIDE CEMETERY	\$ 55.61
<u>LIGHTING</u>	<u>\$ 3,299.82</u>
GRAND TOTAL:	\$ 80,920.99

The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:02 PM. The motion was carried.

Respectfully Submitted,

*Marlene A. Gulick*  
Marlene A. Gulick  
Town Clerk