

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 14, 2015. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Gay Mills, Executive Director for the Genesee Land Trust presented information and handouts to the Board regarding land protection preservation. She explained they are currently working on an agreement with the Cornwell property (approximately 74 acres) along Lake Road. This would give the public more access to the lake shore. They are a not for profit organization that preserves land for trails and parks allowing public use.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss a litigation matter at 7:13 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Watson, to return to Open Session at 7:28 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 14, 2015, by Supervisor James D. Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

ABSENT: None

David Doyle, P.E., MRB Group; E. Gay Mills, Executive Director, Genesee Land Trust; Phil Dean, Dekota Stanford, Dawn VanPatten, Assessor; John Manahan, Wastewater Treatment Plant Chief Operator; Jim Koudelka, Grounds Keeper; Ed Merriett, Park Chairman; Nancy Gowan, Kurt Allman; Highway Superintendent, Wilma Young; Sun & Record and the undersigned Town Clerk was also present.

David Doyle with MRB Group discussed the watermain replacement project timeline (*Ridge Road (from Locust Street to Williamson Medical Center), Locust Street, Sherman Avenue, Congdon Road (from Locust Street to 4400 Congdon Road), Willow Drive and Old Ridge Road, to be known as the Watermain Replacement Project (the "Project")*) and reservoir on Rt 21 with the Board. The Board agreed to schedule a worksession in the near future with MRB, WCWA and the Board to discuss options regarding the reservoir.

Supervisor Hoffman presented the following Proclamation to Nancy Gowan with the Williamson Volunteer Ambulance:

\*\*\*\*\*

***EMS Week Proclamation***

*To designate the Week of May 17-23, 2015 as Emergency Medical Week*

*WHEREAS: Emergency medical services is a vital public service; and*

*WHEREAS: The members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and*

*WHEREAS: Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and*

*WHEREAS: The emergency medical system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and*

*WHEREAS: The members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and*

*WHEREAS: It is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;*

*NOW THEREFORE, BE IT RESOLVED: I, James D. Hoffman, Town Supervisor of the Town of Williamson, in recognition of this event do hereby proclaim the week of May 17-23, 2015, as*

*EMERGENCY MEDICAL SERVICES WEEK*

\*\*\*\*\*

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 24, 2015
- b. presentation of the Town Clerk’s report, Tax Receiver’s report
- c. accept the Supervisor’s report for March
- d. monthly department reports
- e. approval of budgetary transfers

| <u>From</u>               | <u>Amount</u> | <u>To</u>                    |
|---------------------------|---------------|------------------------------|
| <i>General Fund</i>       |               |                              |
| 1990.9 Contingency        | \$ 355.86     | 1330.1 Tax Collection PS     |
|                           | \$ 1,500.00   | 1430.4 Personnel CE          |
|                           | \$ 1,655.93   | 5410.4 Sidewalks CE          |
| <i>Highway</i>            |               |                              |
| 5130.2 Machinery EQ       | \$ 187.45     | 1910.4 Unallocated Insurance |
| 9901.9 Interfund Transfer | \$37,157.24   | 5130.4 Machinery CE          |

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Building Inspector and the Building Dept. Clerk, attend the Genesee/Finger Lakes Regional Planning Council 2015 Spring Regional Local Government Workshop to be held on Thursday May 14, 2015 at the Burgundy Basin Inn in Pittsford, New York. The cost for attendance is \$75.00 per person with all other actual and necessary expense a Town charge. The motion was carried

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson adopted a fee schedule at the Town Board meeting of August 12, 2014, and

WHEREAS: The fee schedule needs to be updated to amend the following fees:

1. Photovoltaic Systems for residential - \$50.00
2. Photovoltaic Systems for commercial - \$200.00

NOW, THEREFORE BE IT RESOLVED: That a Town of Williamson fee schedule is hereby amended and adopted to include the above listed fees.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: It is a requirement of the New York State Department of Audit and Control for governing boards to establish an investment policy to provide a means of communicating intentions and to facilitate adequate accounting and administrative control over execution, accounting and reporting investment transactions.

NOW, THEREFORE, BE IT RESOLVED: That the Town Board hereby adopts the following policy for the investment of Town of Williamson monies:

1.0 PURPOSE: (SCOPE)

The Town Board of the Town of Williamson desires to provide the finest public services possible to the residents of the Town, compatible with the least cost to its taxpayers. To achieve this goal all other sources of revenue must be enhanced.

Interest earnings offer a large potential alternative source of revenue.

The Town Board desires that excess Town monies, not needed for immediate payment of bills, be invested to earn a safe return as provided for within the Town Law, General Municipal Law and Local Finance Law. The priorities for so investing Town monies shall be (in order of priority):

1.1 LEGAL - To conform with federal, state and local requirements.

1.2 SAFETY - To adequately safeguard the principle.

1.3 LIQUIDITY - To have available appropriate amounts for each payroll, debt service and abstract date.

1.4 YIELD - To obtain the highest market interest rate available (other conditions being equal).

2.0 AUTHORIZED COMMERCIAL BANKS:

The Town Board authorizes the use, as a minimum, of the following commercial banks or trust companies (not savings banks or associations), located and authorized to

do business in New York State, for placing investments and specifically prohibits using private brokerage or investment firms (General Municipal Law §11, Local Finance Law 165,00 (b)).

2.1 Chase Manhattan Bank, N.A.

2.2 First Niagara

2.3 Any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

3.0 AUTHORIZED INVESTMENT INSTRUMENTS:

The Town Board authorizes the following types of investment instruments for investing Town monies not required for immediate expenditure for terms not to exceed its projected cash flow:

3.1 Special time deposit accounts

3.2 Certificates of deposit

3.3 Obligations of the United States of America

3.4 Obligations guaranteed by agencies of the United States of America where principal and interest are guaranteed by the United States of America

3.5 Obligations of the State of New York.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson was awarded a grant for signage along the Recreation Trails in Williamson in the amount of \$1,273.50, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant,

NOW, THEREFORE, BE IT RESOLVED: That the General Fund be amended as follows: line item A2706 Grants from Local Governments be increased from \$0 to \$1,273.50 and line item A7989.400 Recreation Trails CE be increased from \$1,000.00 to \$2,273.50.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town of Williamson was awarded a grant for a Genesee Finger/Lakes Regional Historic Waterfront Planning Program in the amount of \$4,251.45, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant,

NOW, THEREFORE, BE IT RESOLVED: That the General Fund be amended as follows: line item A3089 State Aid be increased from \$0 to 4,251.45 and line item A6989.400 Economic Development be increased from \$2,000.00 to \$6,251.45.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the official Town papers the week of May 3<sup>rd</sup>, 2015, to hold a public hearing for proposed Local Law #2, 2015 to amend Chapter §178 Town of Williamson Zoning Code. The Public Hearing will be held on May 26<sup>th</sup>, 2015 at 7:30 PM. The motion was carried.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson is undertaking an update to their existing Zoning Ordinance; and

WHEREAS: The Town Board has reviewed the Environmental Assessment Form submitted for this Project; and

WHEREAS: The Town Board determines that the Project constitutes a Type I Action pursuant to the State Environmental Quality Review Act (SEQRA), and further determines that a coordinated review of the environmental, social, economic and other related impacts of the Project would be appropriate and would facilitate and encourage participation by the residents of the Town and other interested and involved agencies and parties; and

WHEREAS: The Town Board has initially identified a number of agencies which would appear to have an interest in the Project and in participating in the SEQRA review process, which list is attached hereto and made a part of this Resolution,

NOW, THEREFORE, BE IT RESOLVED: By the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. The Town Board hereby accepts the Environmental Assessment Form, as prepared by the Zoning Code Enforcement Officer.
2. Based upon the Environmental Assessment Form and the factors recited above, the Town of Williamson hereby declares its intention to act as Lead Agency for the purposes of conducting a review under the State Environmental Quality Review Act (SEQRA) with regard to the Project since the environmental, social and economic impacts of the Project will primarily be of local significance.
3. The Town Board hereby authorizes and directs its Town Clerk to forward copies of this Resolution to interested or involved agencies with the request that such agencies notify the Town within 30 calendar days if they have any objection to the Town Board acting as Lead Agency in this matter.

4. The Town Clerk is directed to maintain for public inspection a file containing a copy of this Resolution, all submissions to date and all further communications or correspondence which the Town may receive concerning this matter from other interested agencies or parties.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson is proposing to replace existing watermains on ***Ridge Road (from Locust Street to Williamson Medical Center), Locust Street, Sherman Avenue, Congdon Road (from Locust Street to 4400 Congdon Road), Willow Drive and Old Ridge Road, to be known as the Watermain Replacement Project (the "Project"),*** and

WHEREAS: The Town Board has reviewed the Environmental Assessment Form submitted for this Project, and

WHEREAS: The Town Board determines that the Project constitutes an unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), and further determines that a coordinated review of the environmental, social, economic and other related impacts of the Project would be appropriate and would facilitate and encourage participation by the residents of the Town and other interested and involved agencies and parties, and

WHEREAS: The Town Board has initially identified a number of agencies which would appear to have an interest in the Project and in participating in the SEQRA review process, which list is attached hereto and made a part of this Resolution,

NOW, THEREFORE, BE IT RESOLVED: by the Town Board of the Town of Williamson, Wayne County, New York, as follows:

1. Based upon the Environmental Assessment Form and the factors recited above, the Town of Williamson hereby declares its intention to act as Lead Agency for the purposes of conducting a review under the State Environmental Quality Review Act (SEQRA) with regard to the Project since the environmental, social and economic impacts of the Project will primarily be of local significance.
2. The Town Board hereby authorizes and directs its Town Clerk to forward copies of this Resolution to interested or involved agencies with the request that such agencies notify the Town within 30 calendar days if they have any objection to the Town Board acting as Lead Agency in this matter.
3. The Town Clerk is directed to maintain for public inspection a file containing a copy of this Resolution, all submissions to date and all further communications or correspondence which the Town may receive concerning this matter from other interested agencies or parties.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby

Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

The bid having been opened at 2:30 PM on April 6, 2015 for the Williamson Spring Clean-up was as follows:

| <u>Company</u>  | <u>Tires</u> | <u>Metal</u>     | <u>Freon</u> | <u>Other</u> |
|---|--------------|------------------|--------------|--------------|
| Alpco<br>846 Macedon Center Road<br>P.O. Box 837<br>Macedon, New York 14502 | \$180/ton    | \$100/ton rebate | no charge    | \$60.00/ton  |

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A bid was received and opened on April 6, 2015 at 2:30 PM, for the Williamson Spring Clean-up and,

WHEREAS: The bid was examined to determine that it meet all the requirements and specifications, and is in the best interest of the town,

NOW, THEREFORE, BE IT RESOLVED: That the bid be awarded to Alpco as being the only bid received and it also meets all of the requirements and specifications and, is determined to be in the best interest of the Town, and

BE IT FURTHER RESOLVED: the Town Clerk is authorized to advertise in the WC Times and the Sun & Record the weeks of April 12 and 26, 2015 and the Pennysaver the week of April 19, 2015 that Spring Clean-up will be held on Thursday, April 30, and May 1, 2015 from 9:00 AM until 7:00 PM and Saturday May 2 from 9:00 AM until 3:00 PM on Pound Road.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Watson, to approve the disposal of dirt at 4792 Everdyke Road, Williamson, New York as per the Consent to Entry and Release of Liability Agreement. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Water Department has a 2005 Dodge Dakota Pick-up to be declared surplus, and

WHEREAS: A 2015 Chevrolet Colorado Lt Ext. Cab 4WD Long Box Pick-up truck can be purchased under the Chautauqua County Bid #E-11-14PFTH,

NOW, THEREFORE, BE IT RESOLVED: that the Outside Working Foreman has authorization to purchase the 2015 Chevrolet Colorado pick-up at a cost not to exceed \$28,129.20, and

BE IT FURTHER RESOLVED: That the funds will come out of line item 8340.200 Transmission/Distribution Equipment.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Water Department has a 2008 Ford F-250 pick-up that was declared totaled by Trident (the Town's insurance company), and a new truck can be obtained under the Chautauqua County Bid #E-11-14PPTH bid,

NOW, THEREFORE, BE IT RESOLVED: That the Outside Working Foreman has authorization to purchase a new 2015 Ford F-250 XLT Reg. Cab 4x4 at a cost not to exceed \$36,772.38, and

BE IT FURTHER RESOLVED: That the \$22,099.00 that was received from Trident Insurance will be used towards the cost of the new pick-up and the remaining \$14,673.38 will come out of line item F8340.200 Transmission/Distribution Equipment.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker presented the following resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Highway Department has a 2004 Ford F250 King Cab pick-up to be declared surplus, it has extensive repairs that are required to pass inspection, and the Superintendent of Highways has authorization to take the truck to the 30<sup>th</sup> Annual Palmyra Government Surplus Auction on Saturday May 9, 2015, and

WHEREAS: A new 2015 Ford F250 can be purchased under the Chautauqua County Bid #E-11-14PPTH, at a cost not to exceed \$40,000.00, and

NOW, THEREFORE BE IT RESOLVED: That the Superintendent of Highways is authorized to purchase a new 2015 Ford F250 and that the funds will come from line item 5130.2 Machinery Equipment.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.



Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an agreement with Constellation Energy Services of New York, Inc. for electrical energy services for 24 months. Councilman Verno abstained and the motion was carried. The cost will be .05937 per kwh and this does not include lighting districts as they are cheaper per kwh with RGE.

Supervisor Hoffman announced a Public Informational Meeting is to be held on Wednesday, April 29 at 7:00 PM at the Williamson Town Complex to be conducted by the Wayne County Highway Department regarding a drainage system and pavement project between the Pultneyville Yacht Club and Jay Street.

Supervisor mentioned there is a \$100,000 NY Prize Community Grid grant (Microgrid) through NYSERDA available at no cost to the Town. This money is available to do a feasibility study regarding building a grid to centralize energy. Ram with Larson Engineers would be completing the application if the Board agreed to move forward.

The Town of Williamson will be participating in Community Solar NY, a program that will make investing in solar power easier and more affordable for local residents and businesses. The Solarize Williamson program will kick off with a workshop on May 23 from 10AM at the Williamson Town Complex where resident and business owners can learn about the program. After a thorough pre-qualification process, Solarize Williamson will be selecting qualified NYSERDA solar installers as designated short list of solar installers for the program. Williamson residents and businesses who sign up for solar installations by September 1, 2015 will be able to take advantage of group rates below market prices. The more customers who sign up, the lower the price will be for everyone.

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 7  
Voucher #s: 15-437 – 15-529

|                       |                  |
|-----------------------|------------------|
| GENERAL FUND          | \$ 12,391.23     |
| HIGHWAY               | \$ 3,997.07      |
| WATER                 | \$ 21,586.00     |
| SEWER                 | \$ 9,830.64      |
| <u>LIGHTING DIST.</u> | <u>\$ 679.11</u> |
| GRAND TOTAL:          | \$ 48,484.05     |

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:46 P.M. The motion was carried.

Respectfully Submitted

Marlene A. Gulick  
Town Clerk