

AGENDA FOR TOWN BOARD MEETING ON – April 10, 2018
Official Meeting – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: 3-minute limit per person

PROCLAMATION: Brian Plyter - retirement

PROCLAMATION: EMS Recognition May 20-26, 2018 EMSC Day Wednesday May 23, 2018

CONSENT AGENDA:

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- 1 – Motion to accept the items of the Consent Agenda:
 - a. approval of previous minutes: March 13, 2018
 - b. presentation of the Town Clerk's report, Tax Receiver's report
 - c. accept the Supervisor's report for, March
 - d. monthly department reports

ECONOMIC DEVELOPMENT – Gary Orbaker – (Liaison with - Business Improvement District, Farm Bureau)
Anthony Verno – (Liaison with - Chamber of Commerce)

- 1– Motion to renew the operating license at 4936 Route 104 LLC, Wilbert's Pick & Pull Auto Parts

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FACILITIES - Mike Bixby – (Buildings & Grounds Maintenance, Cemeteries, Assessor's Office,
Code Enforcement, Building Projects, Library Liaison)

- 1 – Resolution to refund a Zoning Board application fee
- 2 – Motion to hire seasonal employees for mowing of Town properties

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FINANCE – Anthony Verno – (Budget, Capital Planning, Investment & Insurance Policies, Expenditures,
Board Meeting Structure and Follow-up,)

Gary Orbaker – (Budget, Investment and Insurance Policies)

- 1 – Discussion regarding the Town of Williamson fee schedule
- 2 – Motion to authorize the Town Supervisor to sign an agreement with Troy & Banks for an audit

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PARKS AND RECREATION – Mike Bixby – (Liaison with - Park, Trails, Recreation Committee)
Anthony Verno - (Liaison with Apple Blossom Committee, Senior Citizens)

- 1 – Motion to authorize use of parking lots for Apple Blossom Festival
- 2 – Motion regarding the closure of roads during the Apple Blossom Festival
- 3 – Motion to advertise to receive applications for two seasonal positions at the Town Park
- 4 – Motion to purchase a 2018 Kubota front loader

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PERSONNEL – Michael Bixby – (Contractual Relations, Employee Benefits)

PLANNING – Nancy Gowan-Primary – (Liaison with Comprehensive Planning Committee, Planning Board,
Zoning Board and WCSD)

- 1 – Motion to appoint to the Planning Board as alternates

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PUBLIC SAFETY – Nancy Gowan – (Liaison with - Fire and Ambulance Service, Health and Safety Committee,
Town Courts and Animal Control Officer and Emergency Planning)

PUBLIC SERVICES – Abram Moll – (Operation of Sewer, Water, Energy Conservation and Renewable Energy
Projects)

Gary Orbaker – (Operation of Highway, Public Works Projects, Sidewalks and
Drainage Council)

- 1 – Motion to authorize the Town Supervisor to sign a mowing agreement with Wayne County
- 2 – Motion to amend the sewer units at 6283 Route 21

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PUBLIC COMMENT
APPROVAL OF BILLS
ADJOURNMENT

(over)

GUIDELINES FOR PUBLIC PARTICIPATION DURING

TOWN HALL MEETINGS

Town Board meetings are held to allow the Board to conduct town business. The meetings are held in public but are not public meetings. However, the Board invites public participation within the following guidelines.

1. Public participation will occur at the beginning and at the end of each Board meeting. The Board may determine other appropriate times for the public to participate.
2. The duration of public participation will be 3 minutes per person. Generally, each of the public participation periods will be 15 minutes in duration.
3. The Board retains the right to vary the practices for public participation at any given Town Board meeting.
4. In most instances, unless the matter is on the agenda or is of an emergency nature, the Board will not respond to public comments at the time provided. The matter may appear on future agendas – available at the Williamson Post Office, Town Clerk's office or on the Williamson Town Website (www.town.williamson.ny.us) on Friday afternoon preceding Board Meetings.

I – Information

D – Discussion

M - Motion

R - Resolution

Rules of Order for Public Hearing

The purpose of a hearing is for the Board to receive opinions and questions from members of the public with respect to a specified topic/law etc. Thus, you are asked to comply with the rules for conducting the hearing.

1. The chair will recognize person(s) to speak. Please wait until recognized by the chair.
2. Comments should be limited to the topic of the hearing. Comments about other issues can be made during "public comment" of a regular meeting.
3. Comments should be prefaced with your name and address. You are asked to be clear and concise in your presentation out of consideration for other persons wishing to speak.
4. A hearing is not a debate between private parties or with the Board. Rather, it is a time for the Board to hear view points. Thus, you are asked to address the Town Board. You are asked not to address other members of the public.
5. The Board will attempt to answer questions but may have to delay response if information is not available.