

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, April 9, 2013. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Councilman Anthony Verno
Councilman Thomas D. Watson

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, April 9, 2013, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby

ABSENT: Councilman Anthony Verno
Councilman Thomas D. Watson

John Manahan; Waste Water Treatment Plant Operator, Ariana Nieto, Miranda Rinker, Kurt Allman; Highway Superintendent, Monica Deyo; Times of Wayne County, and the undersigned Town Clerk were also present.

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EMS Week Proclamation

To designate the week of May 19-25, 2013 as Emergency Medical Services Week

Whereas: Emergency medical services (EMS) is a vital public service; and

Whereas: Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

Whereas: EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community; and

Whereas: First responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, seven days a week; and

Whereas: Emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians and others; and

Whereas: The members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

Whereas: It is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week; now

Therefore, I, James D. Hoffman, Town Supervisor, Town of Williamson in recognition of this event do hereby proclaim the week of May 19-25, 2013, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme “**EMS: One Mission, One Team**” I encourage the members of our community to observe this week and recognize EMS providers with appropriate programs, ceremonies and/or activities.

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Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

Letter from NYSDOT

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 26, 2013
- b. presentation of the Town Clerk's report & Tax Receiver's report
- c. accept the Town Supervisor's report for February & March
- d. monthly departmental reports
- e. pay the Library bills as audited by the Library Board of Trustees:
vouchers 443 - 447, total \$1,431.20

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official papers the week of April 14, 2013 that there will be two special meetings, "Building Blocks for Sustainable Communities", of the Williamson Town Board to be held on Friday May 3, beginning at 7:30 PM and Saturday, May 4, 2013 beginning at 9:00 a.m. at the Williamson Technical and Career Center, (BOCES) located at 4440 Ridge Road in the Town of Williamson. The purpose of this meeting is an Environmental Protection Agency sponsored workshop to discuss smart growth and sustainability for the Town of Williamson. No other town business will be conducted at this meeting. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a service agreement with SimplexGrinnell for the fire alarm and sprinkler system. The cost for this agreement will be \$1,697.00 from March 1, 2013 to February 28, 2014. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to declare a printer table as surplus and to list it with the other items on Govdeals.com for sale. An ad will also be placed in the official Town papers the week of April 14, 2013 directing interested parties to go to the Town's official website for a link to the items up for sale. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to grant permission to the Firewall Coffee Hall use of the Town parking lot adjacent to the Firewall Coffee Hall on Saturday, May 11, 2013 for an all day event. The portion of the parking lot to be utilized will be from the driveway off of Ridge Road to the Hall and back to the fence by the creek. The Firewall Coffee Hall will present the Town with proof of liability insurance listing the Town as an additional insured. The motion was carried.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson established a Fee Schedule for the use of facilities in the Town of Williamson Town Park, and

WHEREAS: The Town Board has determined that it would be in the best interest of the Town of Williamson to amend the fee schedule,

NOW, THEREFORE, BE IT RESOLVED: That section 1 clarifies that a “full payment which consists of the fee and deposit” is required and must be made at the time of reservation, and

BE IT FURTHER RESOLVED: That section 2 is changed to 8:00 AM until 4:00 PM Monday through Friday to expand the hours interested parties may call to make reservations.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
 Councilman Gary Orbaker
 Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

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Fee Schedule for Use of Facilities in the Town of Williamson Park

The following rules shall apply to the rental of Park facilities:

1. Reservation permits requests are required and are available at the Town Park Office, located in the Lodge building. See below for the fee schedule for the appropriate permit fees. Additionally, a full payment, fee and deposit, must be made at the time of reservation after which the deposit will be returned the following month after the venue has been inspected for damage and cleanliness. Checks are payable to The Town of Williamson.
2. Call for Information and reservations for Lodge, Pavilions, Band shell, & Ball fields Mon – Fri, 8 am – 4 pm call 585-329-5999 except on Holidays.
3. Permits shall be issued on a first-come basis.
4. Any cancellations or changes after payment has been received shall result in a \$10.00 handling fee. **REFUNDS FOR THE LODGE CANCELLATIONS WILL ONLY BE ISSUED IF THE LODGE IS RENTED AGAIN FOR THE SAME DATE.**
5. Applications shall only be accepted from adults 21 years of age or older. The permit holder assumes the responsibility for all damages to Park property and for the conduct of their group in compliance with the Town of Williamson’s Park Rules and Regulations.

Fee Schedule

All deposits unless noted are \$25.00

Public Gathering permit:

	<u>Resident</u>		<u>Non-Residents</u>	
000-100	\$25.00	(plus deposit)	\$ 50.00	(plus deposit)
101-500:	\$50.00	(plus deposit)	\$100.00	(plus deposit)
501-750:	\$75.00	(plus deposit)	\$125.00	(plus deposit)
751+:	\$100.00	(plus deposit)	\$200.00	(plus deposit)
Pavilion:	\$25.00	(each, plus deposit)	\$ 50.00	(plus deposit)
Band Shell:	\$25.00	(plus deposit)	\$ 50.00	(plus deposit)
Baseball Fields:	\$25.00	(each, plus deposit)	\$ 50.00	(plus deposit)
Soccer Fields:	\$25.00	(each, plus deposit)	\$ 50.00	(plus deposit)

Lodge: Weekday = up to 5 hr. rental

Weekend = All Day rental

WEEKDAY	\$ 60.00	(plus \$ 60.00 deposit)	\$ 75.00	(plus \$ 60.00 deposit)
WEEKEND	\$125.00	(plus \$125.00 deposit)	\$175.00	(plus \$125.00 deposit)

(Maximum occupancy 100)

Alcohol permit: \$25.00 Alcohol permit is for Lodge use only must be submitted no later than 30 days prior to the reserved date of the Lodge.

PLEASE NOTE: if you are caught with alcohol and no permit has been issued, your entire deposit will be forfeited and you will be asked to leave the premises immediately.

April 2, 2013
Rev. 4

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: Elected and appointed officials are required by the New York State Retirement System to establish hours worked per week and days per month,

NOW, THEREFORE BE IT RESOLVED: The Town of Williamson/Location code 30142 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Officials					
Dog Control Officer	Mark Plyter	6	1/1/2013-12/31/2013	N	8.5
Deputy Town Clerk	Paula Dolan	7.5	1/1/2013-12/31/2015	N	20
Secretary to Supervisor	Valarie Fowler	7.5	1/1/2013-12/31/2015	N	20

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Bids having been opened and read at 2:00 PM on April 1, 2013 for the Williamson Spring Clean-up were as follows:

<u>Company</u>	<u>Metal</u>	<u>Tires</u>	<u>Other Materials</u>	<u>Freon & Electronics</u>
Alpco Recycling, Inc. 846 Macedon Center Road P.O. Box 837 Macedon, New York 14502	\$195.00/rebate	\$150.00	\$60.00	no charge

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: A bid was received and opened on April 1, 2013 at 2:00 PM for the Williamson Spring Clean-up and,

WHEREAS: The bid was examined to determine that it met all the requirements and specifications, and is in the best interest of the town,

NOW, THEREFORE, BE IT RESOLVED: That the bid be awarded to Alpco Recycling, Inc. as being the only and lowest bid, meeting all requirements and specifications and is determined to be in the best interest of the Town.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to advertise for bids for replacement generators and transfer switches for the WWTP and the Jay Street pump station. The advertisement will appear in the official Town papers the week of April 14, 2013 with bids being accepted until May 9, 2013 at 2:00 p.m. at which time they will be opened and read. Bid specs may be obtained from Larsen Engineering. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to hire Thomas Sperring and Jon Woodland as grounds keepers for the Town of Williamson. They will be working on an as needed at \$10.35 per hour. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

Abstract Number: 7

Voucher #s: 448 - 499

	<u>AMOUNT</u>
GENERAL FUND	\$ 10,801.32
HIGHWAY	\$128,610.12
WATER	\$ 2,939.50
<u>SEWER</u>	<u>\$ 9,704.26</u>
GRAND TOTAL:	\$152,055.20

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to enter into Executive Session to discuss personnel issues at 7:45 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to return to Open Session at 7:50 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:51 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick

Marlene A. Gulick
Town Clerk