

**A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday March 27, 2012. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

The Board reviewed bills for payment.

Michael Schaffron, PE; with Labella Associates, P.C. discussed with the Board his recommendations from the bid results on the Water Treatment Plant Feed System Improvements. He also discussed bidding out the drilling on the Lake Road Watermain Project.

**The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession and was called to order at 7:30 PM on Tuesday, March 27, 2012 by Supervisor Hoffman with the Pledge of Allegiance. The following were**

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
Councilman Thomas D. Watson

ABSENT: None

Michael Schaffron, PE; Labella Associates, P.C., Kurt Allman; Highway Superintendent, Calvin Hood; Water Treatment Plant Chief Operator, Melanie Cahill, Nicole Barron, David B. Carolyn Niles, Tyler Deets, Chris Selover, John Wiemer, Kayla Urbanik, Morgan Baker, Grace Inman, Devin Barker, Rueben Marguez, Kendra Ake, Ryan Datthyn, Charity Shaw, Alex Pope-Collins, Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter regarding a culvert pipe installation

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 13, 2012
- b. accept the Town Supervisor's report for February

- c. to grant permission to the Apple Blossom Committee use of the Town parking lots adjacent to 4100 Ridge Road for the carnival during festival days from May 17<sup>th</sup> - 20<sup>th</sup>, 2012
- d. presentation of the annual report from the Library
- e. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 529 - 541, total \$4,365.42
- f. approve the following budgetary transfer

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>Highway Fund</i>		
DA5142.400 Snow Removal Contr.	\$747.99	DA5142.200 Snow Removal Equip.

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to advertise in the official Town papers the week of April 1, 2012 for a clerk to the Board of Assessment Review. Applications will be accepted until April 20, 2012 at 4:00 PM. Job descriptions can be obtained in the Town Clerks office. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Williamson Town Court was awarded a grant for Justice Court Assistance Program in the amount of \$631.50, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant,

NOW, THEREFORE, BE IT RESOLVED: That the General Fund be amended as follows: amend line item A3021 Justice Court Grant be increased from \$0 to \$631.50 and line item A1110.400 be increased from \$4,500.00 to \$5,131.50.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Town of Williamson was awarded a grant for the Town Park Lodge, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of state grant funds,

NOW, THEREFORE, BE IT RESOLVED: That the General Fund be amended as follows: amend line item A7110.410 from \$0 to \$37,747.63, and increase the appropriated fund balance A599 from \$300,000 to \$337,747.63.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town of Williamson entered into an agreement with LaBella Associates for a reservoir study which required additional work being done, increasing the engineering fee,

NOW, THEREFORE, BE IT RESOLVED: That the cost for the study be increased from \$18,000.00 to \$18,792.50.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Supervisor Hoffman made a motion, seconded by Councilman Verno, that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended as follows:

\$80,300 for general repairs on town roads totaling approximately 47.59 miles

\$312,150 for improvements of various roads

The motion was carried.

Councilman Bixby stated the Park and Recreation Committees have completed a proposed five-year plan to continue the development of the Williamson Town Park. He also mentioned the Town Park Lodge Grand Opening is scheduled for May 20<sup>th</sup>, 2012 at 3:00 PM.

Councilman Bixby presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The Town of Williamson has constructed a Shelter Lodge at the Williamson Town Park for use by residents and non-residents, and

WHEREAS: The Town Board of the Town of Williamson has determined that it would be in the best interest of the Town to establish a reservation fee structure for rental of the Town Lodge,

NOW, THEREFORE, BE IT RESOLVED: That residents will pay \$125.00 for rental of the Shelter Lodge and non-residents will pay \$175.00 for rental of the Shelter Lodge.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson made a motion, seconded by Councilman Verno, to authorize Board members to attend the GFLRPC Spring 2012 Regional Local Government Workshop to be held on Thursday, May 17, 2012 at the Burgundy Basin Inn in Pittsford, New York. The registration fee is \$50.00 per person with all other necessary and actual expenses a Town charge. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to authorize the Town Clerk to advertise openings as alternates on the Zoning Board. Two alternates will be appointed to the Zoning Board. The advertisement will appear in the official town papers the week of April 1, 2012. Applications will be accepted until April 27, 2012. At 4:00 PM. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the following drainage project expenditures:

- Purchase an 18" pipe and drop inlet for a project on Tuckahoe Road not to exceed \$3,500.00
- To spend up to \$5,000.00 to remedy a drainage problem on Tuckahoe Road
- To spend up to \$1,500 for ditching approximately 1,000 feet on Townline Road across from 5774 East Townline Road
- To purchase approximately 400 feet of pipe and materials for the Miller and Locust street project to not to exceed \$55,000.00

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the appropriate papers the week of April 1, 2012 for bids from contractors for pavement restoration of driveways and road crossings as a result of watermain installations and repair of roadways as needed. Bids will be received by the Town Clerk until April 20, 2012 at 2:00 PM at which time the bids will be publicly opened and read. Bid specs will be available in the Town Clerk's office. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to advertise in the appointed papers the week of April 1, 2012 to receive applications for temporary part-time employees to work with the outside crew in the Water Department, on an as needed basis. Applications will be accepted until April 20, 2012 at 4:00 PM. The motion was carried.

Bids for the Water Treatment Plant Chemical Feed System Improvements Project, having been opened and read on March 8, 2012 at 2:30 PM at the Town Hall were as follows:

	<u>Contract A</u>	<u>Contract B</u>
Total Control System Service Inc. 8163 Boston State Road Hamburg, New York 14075	\$18,389.00	no bid
JEM Enterprises 228 Spring Avenue Troy, New York 12180	\$15,089.00	\$16,220.00
Team E.J. Prescott, Inc. 241 Farrell Road Syracuse, New York 13209	\$14,958.00	no bid

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: Bids were received, opened and read on March 8, 2012 at 2:30 PM. for the Water Treatment Plant Chemical Feed System Improvements Project, and

WHEREAS: The bids have been reviewed by the engineer to determine that they meet all of the bid specification requirements, and are in the best interest to the Town,

NOW, THEREFORE, BE IT RESOLVED: That the following bids be awarded as being the lowest bids: Contract A - \$14,958.00 – Team E.J. Prescott and Contract B – \$16,220.00 - JEM Enterprises.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Michael Bixby  
Councilman Anthony Verno  
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to accept the updated capital improvement plan for the WWTP. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official Town papers the week of April 1, 2012 for a directional drilling contractor for the watermain project on Lake Road. Bids will be accepted until May 3<sup>rd</sup>, at 2:00 pm. at which time they will be opened and read. Bid specs can be obtained from the Town Clerk's office. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the official Town papers March 29, and April 2, 2012 notification that the Town Highway Dept. will be weed spraying during the month of April. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Williamson Water Dept. to dispose of stone and dirt, resulting from the watermain project on Lake Road. The owner of property at 3113 Lake Road has signed a Consent to Entry carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

<b>ABSTRACT # 5</b>	<b>2012</b>	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	455 – 479, 542, 543	\$ 14,999.10
YOUTH	480 – 484	
HIGHWAY	486 – 499	\$ 8,052.64
WATER	500 – 514	\$ 28,558.82
SEWER	485, 515 – 527	\$ 8,693.10
<u>LIGHTING</u>	<u>528</u>	<u>\$ 3,290.43</u>
<b>GRAND TOTAL:</b>		<b>\$ 63,594.09</b>

The motion was carried

Councilman Verno made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:53 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
Town Clerk

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An Emergency Board Meeting of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Hall Conference Room and was called to order at 9:04 AM on March 29, 2012 by Supervisor James D. Hoffman. The following were: PRESENT: Supervisor – James D. Hoffman  
Councilman – Gary Orbaker  
Councilman – Michael Bixby  
Councilman – Thomas D. Watson

ABSENT: Councilman – Anthony Verno

The undersigned Town Clerk was also present.

Councilman Watson made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	544	\$ 4,500.00

The motion was carried

Supervisor Hoffman mentioned Dave DeFisher who is building a fruit vodka distillery has been awarded a “Value Added Product” Federal grant in the amount of \$150,000. He also stated only 21 people in the state were awarded this grant.

Councilman Watson made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 9:06 AM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick  
Town Clerk