

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, March 24, 2015. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Thomas D. Watson

ABSENT: Councilman Michael Bixby
Councilman Anthony Verno

Kurt Allman; Highway Superintendant, presented information to the Town Board regarding watermain and water hydrant replacement, it will be a three phase project, and he would like the Board to sign an agreement to MRB Group for the engineering of the project.

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, March 24, 2015, by Supervisor James D. Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Thomas D. Watson

ABSENT: Councilman Michael Bixby
Councilman Anthony Verno

Alea Thompson, Shane Bixby, Jonah Sharp, Justin Villnave, Noah Avery, Alex Cook, Amber Sarquist, Jake Brandt, Jesus Flores, Matt Spen, Ben Reid, Zach Curran, Alyssa Farrington, Cody Adams, Zach O'Neil, Kurt Allman; Highway Superintendant, and the undersigned Deputy Town Clerk was also present.

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Watson, to accept and/or file the letters and other forms of communication.

Letter from Apple Blossom Committee

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 10, 2015
- b. presentation of the Receiver of Taxes report, March 9, 2015
- c. accept the Town Supervisor reports for January & February, 2015
- d. pay the Library bills as audited by the Library Board of Trustees:
vouchers 15-238; 15-353; 15-375, total \$17,363.28

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Watson to authorize the Town Supervisor, and the Senior Account Clerk to attend the Fifteenth Annual Town Finance School to be held at The Double Tree Hotel in Rochester, New York on May 14 & 15, 2015. The cost for this seminar is \$200.00 per person with all other necessary and actual expenses a Town charge. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended for 2015 as follows:

\$481,398.00 for general repairs on town roads totaling approximately 47.59 miles

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Watson to authorize the Apple Blossom Committee to contact the State Police and/or Sheriff's Dept. regarding the closing of roads at the necessary and appropriate times during the Apple Blossom Festival from May 14th through May 17th, 2015. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker to grant permission to the Apple Blossom Committee, for use of the Town parking lots adjacent to 4100 Ridge Road for the carnival during festival days from May 14th - 17th, 2015. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson to advertise in the official Town papers the week of March 29th, 2015 to receive applications for temporary part-time employees to work for the Water Department as outside laborers, on an as needed basis. Applications will be accepted until April 23rd, 2015 at 4:00 pm. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson to declare the 1995 Ford L9000, 10 wheel dump truck as surplus, to be taken to the 30th Annual Palmyra Government Surplus Auction on Saturday, May 9th, 2015 in Palmyra, also the following items are declared surplus, and the Deputy Town Clerk is directed to advertise for bids the week of April 5, 2015 with bids being accepted until April 23, 2015 at 2:00 p.m.

- (1) - Poly blend machine
- (2) - four drawer file cabinets.
- (1) - Huskavarna weed eater for parts, not running
- (2) - sets of forks, one clamp on and one chain on for a bucket loader
- (1) - new 10HP, 3 phase 100 gpm rotary lobe pump.

The following items are declared surplus and are to be disposed of at the Town Board's discretion.

- (1) - paper shredder, does not work properly.
- (1) - fax, copy, printer machine, does not work properly

FYI – For the lobe pump, John suggested a Min. bid of \$4,000.00

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson to authorize the Superintendent of Highways to attend the intern training for the Cornell Local Roads program on May 27 – 28, 2015. There is no fee for attending the training. There is a \$60.00 charge to

participate in the project which will cover the cost of the CD for the software program. All other necessary and actual expenses will be a town charge. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Watson to authorize the Town Supervisor to sign an engineering agreement with MRB Group for engineering of the following roads for watermain replacement: Ridge Road from Locust Street just past the Williamson Medical Center, Locust Street from Ridge Road to Congdon Road, Sherman Avenue, Congdon Road from Miller Street to 4400 Congdon Road, Old Ridge Road, and Willow Drive. The cost for these engineering services are not to exceed \$35,500.00. The motion was carried, as amended to add Willow Drive.

FYI – these are subject to change for 2016 & 2017, we will go out for bids on April 14 for materials for Phase I.

Phase 1 – 2015
Ridge Road from Locust to Willow
Locust Street
Sherman Avenue

Phase 2 – 2016
Ridge Road from Willow to Williamson Medical Center
Old Ridge Road

Phase 3 – 2017
Congdon Road
Willow Drive

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: # 6
Voucher #s: 15-376 – 15-434

GENERAL FUND	\$ 14,799.16
HIGHWAY	\$ 27,676.57
WATER	\$ 14,807.73
SEWER	\$ 9,437.97
LIGHTING DIST.	\$ 2,646.65
<u>GRAND TOTAL:</u>	<u>\$ 69,368.08</u>

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:46 P.M. The motion was carried.

Respectfully Submitted

Paula Dolan
Deputy Town Clerk