

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, March 22, 2011. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: None

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, March 22, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: None

John Manahan; Wastewater Treatment Plant Chief Operator, Diane Luke, Perry Howland, Amy & Jamie Maloney, Chas Brust, Fedele Noto, Nick Whitmore, Shannon Bixby, Greg Reuter, Anthony Lebber, Martin Skerrett, Ryan Fox, Laura Masisak, Zach Cappon, Britny Cole, Shannon Tozier, Haley Appleby, Courtney Arthurs, Jeff Kommer, Nicole Darling, Derek Hodison, Jacob Paguette, Brian Doran, Mercedes Trevithick, Jon Carnwath, Allison Liddle, Joniece Smith, Charles Wise, Cia Hollenbeck, Josh Bresett, Jessica Gillis, Ken Drake, Troy Quigley, Dylan Barber, John Noto, Charity Baker, Adrianna Smith, Annmarie Remack, Justin Mosley, Elliott Warren, Monica Deyo; Times of Wayne Co. and Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: Diane Luke on behalf of the Williamson Cross Country Boosters asked the Board for permission to close some of the streets for the 5K & 10K races to be held on Friday, May 20th 2011 beginning at 6:45 PM. This annual event has always taken place during Apple Blossom but, this year Apple Blossom was changed to a week earlier due to a conflict of when the carnival rides could be here. The Board stated they had no problem with it but needed to contact the police for street closure and assistance with the event.

Amy Maloney addressed the Board to request the Board to consider allowing the Town to have a Handicap Tax Exemption. Her family is planning to put an addition onto their house making it handicap accessible for their son. Mrs. Maloney gave the Board a packet with all the information. The Board agreed to look into it.

Councilman Verno asked the Board if they were ready to go forward on the decision to have or not to have a DPW in the Town of Williamson. Previously, the Board discussed having a DPW [Department of Public Works] in place of an elected Highway Superintendent. Jerry Hubright, the current Highway Superintendent, will be retiring this year therefore allowing

the opportunity for the Board to make this change. Having a DPW puts one person overseeing the Highway Dept., the Water Treatment Plant, Outside Crew, the Wastewater Treatment Plant, the Town Park, and Drainage Committee Projects. It also unites all departments to work as one. Town Attorney Art Williams presented documentation to the Board and discussed options on having a DPW. Mr. Williams recommended four options: 1) Add to and rewrite the elected Highway Superintendent's job description, 2) leave the Highway Superintendent position as elected and hire an Operations Manager, which is a Civil Service position, 3) hold a Special Election and change the elected Highway Superintendent's position to appointed or 4) do nothing. Discussion ensued. Councilman Verno recommended the Board have a work session to discuss all the options.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter form Apple Blossom Committee

Correspondence from State of NY Unified Court System

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: March 8, 2011
- b. presentation of Tax Receiver report
- c. to grant permission to the Apple Blossom Committee use of the Town parking lots adjacent to 4100 Ridge Road for the carnival during festival days from May 5th – 7th 2011.
- d. presentation of the annual report from the Library
- e. pay the Library bills as audited by the Library Board of Trustees:
vouchers 467 - 482, total \$9,008.01

Councilman Orbaker amended motion, seconded by Councilman Watson correct the festival dates to May 12th – 15th. The amended motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to attend the Farms, Folks and Funding meeting to be held on April 13, 2011 at the Inn on the Lake, in Canandaigua, New York. There is no registration fee and all other necessary and actual expenses are to be a Town charge. Supervisor Hoffman amended the motion, seconded by Councilman Verno to correct the registration fee to \$40.00. The amended motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno to authorize the Town Supervisor to sign a maintenance/testing agreement with Simplex/Grinnell for the Fire Alarm and Sprinkler equipment at the Town Complex. The cost for these services will be \$1697.00 per year, an increase of \$66.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign the letters of substantial completion for the GIGP project. These letters are part of the process to completing and closing out the project. The motion was carried.

Councilman Bixby presented to the Board a survey of wages for seasonal/part-time/hourly employees including various Board member positions. The survey was taken from the Town of Sodus, Town of Ontario, Town of Marion, Town of Palmyra and the Town of Williamson.

After much discussion, Councilman Bixby recommended to make all part-time/hourly/temporary positions the same title and same hourly rate of \$10.07 @ hour. Councilman Watson asked if the money was in the budget and how many hours would this be. Councilman Verno made a motion, seconded by Councilman Bixby to table the motion until these questions could be answered. The Board will discuss in a work session. The tabled motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker to authorize Board members to attend the GFLRPC Spring 2011 Regional Local Government Workshop to be held on Friday, May 13, 2011 at the Burgundy Basin Inn in Pittsford, New York. The registration fee is \$50.00 per person with all other necessary and actual expenses to be a Town charge. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to declare the 1998 Ford Ambulance as surplus and instruct the Town Clerk to advertise in the Fire Tech Magazine, govdeals.com and official Town papers the weeks of April 3 and 10 to receive bids for said ambulance. Bids will be received until May 4, 2011 at 2:00 p.m. at which time they will be opened and read. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker to advertise in the appointed papers the week of March 27, 2011 to receive applications for temporary part-time employees to work with the outside crew in the Water Department, on an as needed basis. Applications will be accepted until April 8, 2011 at 4:00 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a maintenance agreement with Lang Heating & Cooling, Inc. The cost of these services will be \$273.00 [same as last year] for the year. Supervisor Hoffman amended the motion, seconded by Councilman Watson to add the service is for the Water Treatment Plant. The amended motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: In 1996 an agreement was entered into by and between Wayne County municipalities who have granted franchises to Time Warner Cablevision to operate cable television systems in their communities, and

WHEREAS: The Town of Williamson designates the Wayne County Cable Council as the Administrative Entity for Public, Educational, and Governmental Access as required by New York State Public Service Commission Rules, and

WHEREAS: The Town Board of the Town of Williamson designates the Wayne County Cable Council to operate Public, Educational, and Governmental Access, and provide liaison to the franchise and others as required for the purpose, and

WHEREAS: The Town Board of the Town of Williamson designates the Wayne County Cable Council to coordinate administration of the franchise agreement with the other participating towns and villages of Wayne County, and

WHEREAS: The Town Board of the Town of Williamson shall appoint a representative and alternate to the council who is authorized to vote on its behalf on matters of franchise administration and administration and operations of Public, Educational, and Governmental Access, and

WHEREAS: The Town Board of the Town of Williamson understands that funding for the administration and operations of Public, Educational, and Governmental Access is not yet determined and that the council will seek funding sources that may include but are not limited to School Districts, franchise fees paid to the Towns and Villages, and Wayne County Board of Supervisors, grants, and public fund raising,

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson appoint the Town Supervisor and a Town Board member to represent the Town of Williamson.

Supervisor Hoffman amended the Resolution, seconded by Councilman Bixby to appoint Councilman Anthony Verno as the alternate.

Roll call vote on the amended Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Verno
Councilman Bixby
Councilman Watson

NAYES: None

The amended Resolution was declared adopted.

Public Comment: Elliott Warren asked if the 2012 Preliminary Budget available to the public, complained about the sound system in the court room and complained about high taxes. Fedele Noto also complained about the sound system. Wilma Young questioned the dates for the parking lot closures that wrong. The motion will be amended at the next Board meeting.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to pay the following bills as audited:

ABSTRACT # 4	2011	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	388,391-413	\$ 27,879.02
YOUTH	414 - 419	
HIGHWAY	420 - 432	\$ 29,440.94
WATER	389, 433 – 451	\$ 31,417.22
<u>SEWER</u>	<u>390, 452 – 466</u>	<u>\$ 10,508.92</u>
GRAND TOTAL		\$ 99,246.10

The motion was carried.

Supervisor Hoffman announced there will be a Worksession on March 28th 2011 @ 6:00 PM.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:20 PM. The motion was carried.

Respectfully Submitted,

Marlene A Gulick
Town Clerk