

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, February 26, 2013. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, February 26, 2013 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

ABSENT: Councilman Thomas D. Watson

Sue & Todd Brennessel, Calvin Hood; Water Treatment Plant Chief Operator, John Manahan; Wastewater Treatment Plant Chief Operator, Ram Shrivastava, P.E.; Larsen Engineers, Christine Dobie, Alison Hassett, Jessica Wren, Michael Anne, Nick Smith, Jamison Brooks, Tyler Bureau, George McCuochie, Kevin Schulte, Nichole LaVancha, Jeanette Homman, Matthew LaVancha, Ian Youngs, Rufus Hall, Taylor Kuter, Cheyenne Traas, Kristian Wilson, Jake Havranek, Cassidy Bishop, Priscilla Alba, Katie White, Karly Byron, Matt Jarnot, Nick Monachino, Cait Shoemaker, Kenzie Cuvelier, Tom Stephens, Stevie Thomson, Ben Yackel, Catherine Bonke, Esther Nygaard, Megan Fitzgerald, Katyla Currington, Frank Clark, Wilma Young; Sun & Record, Monica Deyo; Times of Wayne County, and the undersigned Town Clerk were also present.

Ram Shrivastava, P.E.; Larsen Engineers stated RFPs were re-submitted for the Solar project to be located at the Town Landfill on Pound Road. He reported that five (5) RFPs were received. Mr. Shrivastava explained it was important that the Board review them as soon as possible because of the deadline in March and recommended that the Board hold a Special Meeting to do so.

Mr. Shrivastava also stated the present instrument system at the Wastewater Treatment Plant is outdated and replacement parts have become unavailable. He explained Larsen Engineers would make an equipment list along with a supplier list for the replacement of a new system. The Board agreed to discuss the situation at the Special Meeting.

Supervisor Hoffman made a motion, seconded by Councilman Bixby to hold a Special Town Board meeting on Saturday, March 2nd, 2013 at 8:30 AM to be held at the Town Complex where they will discuss Mr. Shrivastava's recommendations. The motion was carried.

Public Comment: Frank Clark; President of the Williamson Senior Citizens group thanked Mr. Stringer and the Williamson School Jazz Band for coming to their Christmas meeting and playing for them. There were over twenty Band members in attendance. He stated

their performance was excellent and a good time was had by all. Mr. Clark also thanked the students, teachers, staff and school for holding the Intergenerational Dance. Those in attendance enjoyed a great meal, music and dancing. He noted they would be hosting this event next on the Saturday before Super Bowl.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to accept and/or file the letters and other forms of communication.

- Letter from Williamson Cold Storage
- Letter from Town of Sodus
- Letter from NYS Dept. of Labor
- Letter from Mrs. Blaker
- Letter from NYS Unified Court System
- Correspondence from Assemblyman Oaks

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: February 12, 2013
- b. accept the Tax Receiver's report
- c. pay the Library bills as audited by the Library Board of Trustees:
vouchers 283 - 292 total \$3,651.20

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Assessor's Clerk to attend an RPS V4 Training class – "RPS V4 Tentative and Final Roll Preparation", to be held at the ORPTS Batavia Regional Office on Thursday March 14, 2013. There is no registration fee for this class, with all other necessary and actual expenses as a Town charge. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: The record books of the Justices, Town Clerk, and Supervisor were made available to the Town Board prior to this meeting, and

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson hereby acknowledges that the Justice, Town Clerk and Town Supervisor's books were presented to the Town Board for auditing.

Roll call vote on the Resolution was as follows:

- AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Verno, to create the position of Constable part-time in the non-competitive class for the Town of Williamson Court. The position will be for no more than 18.5 hours per week. Discussion ensued. Councilman Orbaker amended the motion, seconded by Councilman Verno to include a rate of \$20.00 per hour. The amended motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a maintenance agreement with Lang Heating/ Cooling for the boilers at the Water Treatment Plant. The cost for this service is \$273.00 beginning 3/1/2013 and will expire on 3/1/2014. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Town of Williamson desires to purchase a new Ford F-450 pick-up truck; and

WHEREAS: The General Municipal Law of the State of New York allows for the purchase of municipal equipment from contracts bid by other municipalities, and

WHEREAS: The Chatauqua County Department of Public Affairs has previously solicited bids for the purchase of various vehicles including the Ford F-450 pick up truck; and

WHEREAS: The Chatauqua County Department of Public Affairs has reviewed all bids and has made an award to the lowest responsible bidder which bid award is open to all political subdivisions within the State of New York; and

WHEREAS: The Town of Williamson, wishes to purchase a Ford F-250 pick up truck off of the Chatauqua County contract;

NOW, THEREFORE, BE IT RESOLVED: That the Town Supervisor or the Town Highway Superintendent is hereby authorized to purchase a 2013 Ford F-450 pick up truck off of the Chatauqua County contract in the amount of \$52,317 and for such purpose to execute the appropriate documents to complete the purchase of the vehicle.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the attendance of Water Department personnel at the American Water Works Association Basic Laboratory Skills training seminar to be held in Rochester, New York on October 16, 2013. This will count towards required certification. The cost for the class is \$125.00 per person with all other actual and necessary expenses as a Town charge. Bill Dobie and Ted Kerschner will be attending. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to allow the attendance at a training class given by the Ontario County Soil & Water Conservation District and the NYS DOT. The course will be held on Tuesday, March 26, 2013 at the Ontario County Training Facility in Hopewell. The cost for this course will be \$100.00 with all other actual and necessary expenses as a town charge. The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: THE Town of Williamson currently has an undertaking with NYS DOT which is no longer valid due to recent changes in the form and content of the document, and

WHEREAS: the Town still wishes to use an undertaking for the purpose of indemnification pertaining to work performed within the New York State right-of-way under future valid highway work permits,

NOW, THEREFORE BE IT RESOLVED: the Town Supervisor is authorized to sign the Undertaking and a copy will be mailed to NYS DOT for filing.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to submit a request for RFP's for a consultant for the Williamson Safe Route to School project. RFP's will be accepted until March 20th, 2013 at 3:00 p.m. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to appoint Mike Bixby-Councilman, Gary Orbaker-Councilman, Kurt Allman-Superintendent of Highways and Brian Frey-WC Assistant Engineering Manager, to serve as a selection committee to review the RFP's, after they have been received, for a consultant for the Williamson Safe Route to School project. The motion was carried.

Supervisor Hoffman discussed that prices had been researched regarding the core boring at the Town gravel pit in the Town of Sodus. The price range came in from \$6,900 - \$8,200. The Board agreed to ask Wayne County Soil & Water Dept. for their help in doing this.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town of Williamson wishes to enter into a Professional Services contract with Larsen Engineers for the design, build and installation of control systems and components at the WWTP at a cost not to exceed \$95,000.00, and

WHEREAS: The Town of Williamson will be bidding the materials portion of the project,

NOW THEREFORE, BE IT RESOLVED: The Town Supervisor is hereby authorized to sign said agreement with Larsen Engineers.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted. Supervisor Hoffman made a motion, seconded by Councilman Bixby to rescind the Resolution. The motion was carried.

Supervisor Hoffman mentioned he had received several inquiries regarding noise issue in the Town. Discussion ensued. Board members commented this had been discussed in the past. He will discuss with Town Attorney.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

Abstract Number: 4

Voucher #s: 230 – 265; 267-282; 293-295

	<u>AMOUNT</u>
GENERAL FUND	\$ 26,985.62
HIGHWAY	\$ 39,103.13
WATER	\$ 31,184.69
SEWER	\$ 10,218.22
<u>LIGHTING</u>	<u>\$ 3,808.93</u>
GRAND TOTAL:	\$111,300.59

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:55 PM. The motion was carried.

Respectfully Submitted,
Marlene A. Gulick
Marlene A. Gulick
Town Clerk