

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, called to order at 7:00 PM on Tuesday, February 13, 2018 by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
 Councilman Nancy Gowan
 Councilman Abram Moll

ABSENT: Councilman Gary Orbaker
 Councilman Michael Bixby

The Board reviewed bills for approval of payment:

Kurt Allman, Highway Superintendent; Emma Vos, Anna Lalone, Thatcher Dickason, Noah Dailey, Brian Nogr, Nick Beasaw, Maricruz Morales, Rachel Miller, Beau Burlee, Joe Devendorf, Ben Shumski, Kristiner Stein, Drew DiSanto, Simon VanHoover, Alex Ledcih, Avery Carlson Yvonne White; Sun & Record and the undersigned Town Clerk was also present.

Public Comment: No one wished to comment.

Supervisor Verno made a motion, seconded by Councilman Gowan, to accept the Consent Agenda containing the following items:

- a. previous minutes: Organizational Meeting January 2, 2018, January 9, 2018
- b. presentation of Town Clerk’s report, tax receiver’s report
- c. accept the Supervisor’s reports for November and December 2017 and January 2018
- d. departmental monthly reports
- e. accept the annual reports – Justice, WWTP
- f. accept the budgetary transfers for 2017 year end

| <u>From</u> | <u>Amount</u> | <u>To</u> |
|--------------------------------------|---------------|------------------------------------|
| General Fund | | |
| 1410.102 Town Clerk PT Clerk PS | \$ 831.01 | 1330.102 Tax Collector PT Clerk PS |
| | 788.54 | 1330.400 Tax Collector CE |
| 1355.102 Assessment PT Clerk PS | 1,552.31 | 1355.100 Assessment PS |
| 1620.200 Buildings EQ | 1,000.00 | 1620.400 Buildings CE |
| 1650.400 Central Communications CE | 342.05 | 1660.400 Central Stores CE |
| 6989.400 Economic Development | 2,123.08 | 3620.100 Safety Inspection PS |
| | 413.66 | 3620.126 Safety Insp. PT Code |
| Enforcement PS | | |
| | 725.52 | 3620.400 Safety Inspection CE |
| | 100.00 | 6410.400 Publicity CE |
| 7110.100 Parks PS | 612.00 | 7110.106 Parks Reservations PS |
| | 250.92 | 7110.107 Parks Groundskeeper PS |
| | 113.08 | 7110.400 Parks CE |
| 7110.105 Parks Clerk of the Works PS | 192.00 | 7110.400 Parks CE |
| 1620.100 Buildings PS | 864.60 | 7110.400 Parks CE |
| | 438.94 | 1620.400 Buildings CE |
| 9060.800 Medical Insurance | 4,057.88 | 9010.800 State Retirement |
| | 1,745.78 | 9030.800 Social Security |
| | 408.28 | 9032.800 Medicare |
| 1110.200 Justices EQ | 88.15 | 1110.400 Justices CE |
| Highway Fund | | |
| 5142.100 Snow Removal PS | 20,129.45 | 5130.200 Machinery EQ |
| 5130.100 Machinery PS | 20,670.21 | 5130.200 Machinery EQ |

To accept the budgetary transfers for 2017 year end cont'd:

| <u>From</u> | <u>Amount</u> | <u>To</u> |
|---|---------------|--|
| 5140.100 Misc Brush/Weeds PS | 5,278.97 | 5130.200 Machinery EQ |
| | 1,073.94 | 5140.400 Misc Brush/Weeds CE |
| 9030.800 Social Security | 1,931.29 | 9010.800 State Retirement |
| Water Fund | | |
| 8310.200 Administration EQ | 1,964.28 | 1440.400 Engineer CE |
| 1990.900 Contingency | 6,745.72 | 8330.100 Purification PS |
| 8330.200 Purification EQ | 6,286.26 | 8330.100 Purification PS |
| | 1,412.36 | 8330.411 Purification Chlorine CE |
| | 440.00 | 8330.419 Purification Lab Service CE |
| | 638.08 | 8330.460 Purification Misc CE |
| 8330.413 Purification Fluoride CE | 1,312.89 | 8330.460 Purification Misc CE |
| 8340.200 Transmission/Dist EQ | 1,982.09 | 8320.421 Source Power/Pump Elec. CE |
| | 5,618.65 | 8320.441 Source Power/Pump Rpr/Maint. CE |
| | 4,428.22 | 8340.417 Trans/Dist. Rehab Lines |
| | 1,148.09 | 8340.442 Trans/Dist. Vehicle Maint. |
| Sewer Fund | | |
| 8120.421 Collecting Syst/Lines Elec. Maint. | 416.32 | 8120.442 Collecting Syst/Line Vehicle |

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Moll, to authorize the Town Supervisor to sign the SimplexGrinnell Fire Alarm and Sprinkler System service agreement for the Town Complex. The cost for this agreement will be \$432.00/yr for sprinkler system and \$1600.00/yr for Fire Alarm system, for one year from March 1, 2018 through February 28, 2019. The motion was carried.

FYI – Last year was \$2,007.75.

Supervisor Verno made a motion, seconded by Councilman Gowan, to direct the Town Clerk to advertise, in the appropriate papers the weeks of March 4th and 18th, 2018 to receive applications for the mowing of town properties. A job description can be obtained in the Town Clerk's office. Applications will be received until April 5th, 2018 at 5:00 p.m. The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to hire Roger Timmerman as a part time seasonal laborer at the Town Complex for snow removal. His starting rate of pay will be \$15.61 per hour. His start date was January 16, 2018. The motion was carried.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Moll.

WHEREAS: The record books of the Justices, Town Clerk, and Supervisor were made available to the Town Board prior to this meeting, and

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson hereby acknowledges that the Justice, Town Clerk and Town Supervisor's books were presented to the Town Board for auditing.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Nancy Gowan

Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: The Williamson Town Court was awarded a grant under the Justice Court Assistance Program, for the renovation of the Court Clerk's office, in the amount of \$28,850.00, and

WHEREAS: The total renovation costs for the office will be \$34,230.00,

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant and the expenditures for the expansion,

NOW, THEREFORE BE IT RESOLVED: That \$5,380.00 be transferred from General Fund line item A9901.9 Interfund transfers to General Fund line item A1110.400 Justices Contractual, and

BE IT FURTHER RESOLVED: That the General Fund be amended as follows: line item A3021 State Aid Court Facilities be increased from \$10,000.00 to \$28,850.00 and line item A1110.445 Justices Grant Contractual be increased from \$0 to \$28,850.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Supervisor Verno made a motion, seconded by Councilman Moll, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$756.00 per year from 2/1/18 to 1/31/18. The motion was carried.

FYI - the cost last year - \$741.00

Supervisor Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: The Williamson Town Historian was awarded a grant, in the amount of \$500.00, and

WHEREAS: The Williamson Town Budget needs to be amended to reflect receipt of this grant, and

NOW THEREFORE BE IT RESOLVED: That the General Fund be amended as follows: line item A2770 Unclassified Revenue be increased from \$0.00 to \$500.00 and line item A7510.400 Historian Contractual be increased from \$1,250.00 to \$1750.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Supervisor Verno presented the following Resolution and moved its adoption. . It was seconded by Councilman Moll.

WHEREAS: Elected and appointed officials are required by the New York State Retirement System to establish hours worked per week and days per month,
 NOW, THEREFORE BE IT RESOLVED: The Town of Williamson/Location code 30142 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

| Title | Name | Standard Work Day (Hrs/day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Month (based on Record of Activities) | Tier 4 | No Time Calendar Submitted |
|----------------------------|----------------|-----------------------------|------------------|--|--|--------|----------------------------|
| Appointed Officials | | | | | | | |
| Sole Assessor | Dawn VanPatten | 7.5 | 1/15/14-9/30/19 | N | 30.04 | | |

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
 Councilman Nancy Gowan
 Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilman Moll made a motion, seconded by Councilman Gowan, that pursuant to the provisions of Section 284 of the Highway Law, the Town of Williamson agrees that monies levied and collected for the repair and improvement of highways shall be expended as follows:

\$542,698.00 for general repairs and improvements on various Williamson roads

The motion was carried.

Councilman Moll made a motion, seconded by Councilman Gowan, to approve the Soil & Water Conservation District to complete the drainage work on Jack Creek and Salmon Creek. The work on Jack Creek will consist of obtaining easements and required permits, District over site and contractor costs not to exceed \$9,700.00. The work on Salmon Creek will consist of obtaining easements, District over site and contractor costs not to exceed \$16,000.00. The motion was carried.

Councilman Moll presented the following Resolution and moved its adoption. It was seconded by Councilman Gowan.

WHEREAS: Purchase of a new pick-up truck was budgeted for the Williamson Wastewater Dept., for 2018, and

WHEREAS: A 2018 Ford F-350 XLT extended cab pickup truck with 8'2" Boss XT RT3 V-plow from Van Bortel Ford, can be purchased through the Onondaga County, State Bid 7974, per Quote 26427, and

NOW, THEREFORE, BE IT RESOLVED: That the 2011 Ford pick-up currently being used will become surplus and traded in with a value of \$15,000.00 towards the 2018 Ford F-350, and

BE IT FURTHER RESOLVED: That the Wastewater Operator has authorization to purchase a 2018 Ford F-350 XLT extended cab pickup truck with 8'2" Boss XT RT3 V-plow under, the Onondaga County State Bid 7974 per Quote 26427 at a cost not to exceed \$28,056.90, to be paid from Wastewater Dept., line item SS1-8120.200.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Anthony Verno
Councilman Nancy Gowan
Councilman Abram Moll

NAYES: None

The Resolution was declared adopted.

Councilman Moll made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign an engineering agreement with MRB Group for engineering services for the Water Treatment Plant filter upgrades, at a cost not to exceed \$19,000.00. The motion was carried.

Councilman Moll made a motion, seconded by Councilman Gowan, to direct the Town Clerk to advertise in the official Town papers the week of February 18, 2018 to receive applications for temporary part-time seasonal employees to work for the Water Department, on an as needed basis, as an outside laborer. Applications will be accepted until March 23, 2018 at 4:00 PM. The motion was carried.

Councilman Moll made a motion, seconded by Councilman Gowan, to authorize the Town Supervisor to sign a confidentiality and assurance agreement with Rochester Gas & Electric regarding the Pultneyville street lights. The motion was carried.

Public Comment: No one wished to comment.

The following bills were audited and paid on January 12, 2018:

Abstract Number: # 2
Voucher #s: 18- 51 – 18-55

| | | |
|--------------|----|-----------------|
| GENERAL FUND | \$ | 50.00 |
| HIGHWAY | \$ | 4,900.00 |
| GRAND TOTAL: | \$ | <u>4,950.00</u> |

The following bills were audited and paid on January 31, 2018:

Abstract Number: # 3
Voucher #s: 18-53 – 18-131

| | |
|----------------|--------------------|
| GENERAL FUND | \$ 72,320.47 |
| HIGHWAY | \$ 115,734.47 |
| WATER | \$ 47,965.40 |
| SEWER | \$ 18,972.41 |
| LIGHTING DIST. | \$ 3,738.37 |
| GRAND TOTAL: | <hr/> \$258,731.12 |

Supervisor Verno made a motion, seconded by Councilman Gowan, to pay the following bills as audited:

Abstract Number: # 4
Voucher #s: 18-132 – 18-206

| | |
|--------------|---------------------|
| GENERAL FUND | \$ 9,322.15 |
| HIGHWAY | \$ 61,534.03 |
| WATER | \$ 53,242.12 |
| SEWER | \$ 9,580.71 |
| GRAND TOTAL: | <hr/> \$ 133,679.01 |

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Gowan, to adjourn the meeting at 7:21 PM. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick
Williamson Town Clerk