

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, January 28, 2014. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
ABSENT: Councilman Thomas D. Watson

The Board reviewed bills for payment.

Kevin Schulte; with “Sustainable Energy Developments” [SED] updated the Board regarding the solar project to be installed at the previous landfill site located on Pound Road. To date, the actual work to be done on the project is not active due to the weather. He stated they have been working with the DEC on the design phase for permits and approvals. Engineering options for the size and placement of the inverters is being decided. Gravel will be spread on the complete fenced in area of project location for stability and maintenance. All the appropriate paperwork for permits with the Town is being finalized. The “Notice to Proceed” will be issued from the DEC after all the approvals are done, which is expected to be completed in March. Mr. Schulte explained the project should take approximately three (3) months to complete with a workforce of 10 – 15 employees. The final agreement between SED and the Town is at the Town Attorney’s which is now being finalized. The fencing around the project will be financed by SED.

Councilman Orbaker made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss an acquisition for purchasing property at 7:20 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to return to Open Session at 7:24 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, January 28, 2014, by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby  
ABSENT: Councilman Thomas D. Watson

Kevin Schulte, Kurt Allman; Highway Superintendent, Jacob and James Steurrys, Alexis Menuhin, Wilma Young; Sun & Record, and undersigned Town Clerk was also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: January 14, 2014
- b. annual reports for Town Clerk, Tax Receiver
- c. accept the Town Supervisor's report for December
- d. pay the Library bills as audited by the Library Board of Trustees:  
vouchers 14-79 – 14-92, total \$7,750.20
- e. accept the following encumbrances  
General Fund – from \$18,704.40 to \$18,034.21  
Library Fund – from \$548.57 to \$785.84
- f. accept the following budgetary transfers for 2013:

<u>From</u>	<u>Amount</u>	<u>To</u>
<i>General Fund</i>		
1110.101 Justices PS Clerk/Sec	\$ 461.87	1110.102 PT Clerk PS
1110.123 Justice PS Constable	633.09	1110.400 Justices CE
1330.200 Tax Collector EQ	60.00	1330.400 Tax Collector CE
1620.421 Building CE Elec	50.00	1620.400 Buildings CE
9032.800 Medicare	286.51	9030.800 Social Security
<i>Highway Fund</i>		
5112.400 Perm Improves CE	\$11,082.28	5112.100 Permanent Imprmnts PS
5130.200 Machinery EQ	255.00	5130.400 Machinery CE
	953.37	5140.400 Misc. (Brush/Weeds) CE
	2,080.07	5142.100 Snow Removal PS
	2,261.87	5142.400 Snow Removal CE
<i>Water Fund</i>		
8330.200 Purification EQ	\$ 1,427.18	8330.411 Purification CE Chlorine
8340.417 Trans/Dist Rehab Lines	14,475.61	1440.400 Engineer CE
	207.69	8340.460 Trans/Dist Misc.
	1,374.18	8340.442 Trans/Dist. VM
<i>Sewer Fund</i>		
8120.421 Collecting System, Elec.	\$ 828.01	8120.442 Collecting System/VM

The motion was carried.

Councilman Orbaker presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: Concurrently herewith, the Town of Williamson and Distributed Sun LLC are entering into a Power Purchase Agreement (the PPA), pursuant to which Distributed Sun LLC has agreed to engineer, construct and install the System and sell the Town of Williamson, Energy Output therefrom, and

WHEREAS: The Town of Williamson is the owner of the site located at 6742 Pound Road, Williamson, NY, and

WHEREAS: In connection with the foregoing, Distributed Sun LLC desires to lease a portion of the Premises located at 6742 Pound Road and other space needed for the System from the Town of Williamson in order to install and operate the System in furtherance of Distributed Sun LLC obligations under the PPA and Lessor is willing to grant such lease to Distributed Sun LLC, and

WHEREAS: A lease agreement has been drawn up for both parties to enter into outlining the obligations of both parties regarding the installation and operation of the solar power project,

NOW, THEREFORE, BE IT RESOLVED: The Town Supervisor of the Town of Williamson is authorized to sign a lease agreement with Distributed Sun LLC, upon approval of the Town Attorney and a copy of which will be retained in the Williamson Town Clerks office, and

BE IT FURTHER RESOLVED: This resolution shall be subject to permissive referendum as permitted by law.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman  
Councilman Gary Orbaker  
Councilman Anthony Verno  
Councilman Michael Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an agreement with Dawn VanPatten, Sole Assessor for, 2014. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to sign an intermunicipal agreement with the Town of Sodus to outline each municipalities responsibilities for the shared services of Dawn VanPatten, Sole Assessor. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an agreement with Freed Maxick to perform an agreed upon procedures audit for the Town's 2013 Deferred Compensation Plan. The cost for this service will not exceed \$1,950.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to authorize the transfer of one hundred eighty-one dollars and forty-seven cents (\$181.47) from the Williamson Lighting SL1 Fund balance into Williamson Lighting SL1 acct 5182.400. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to amend the observed Holidays that are listed in the Town of Williamson, Personnel Policy. The Holidays will be amended by replacing Good Friday with Presidents Day as an observed Holiday. The official Federal Holidays will now be the days observed. The changes are to become effective upon the passing of this motion. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to reappoint Don Hoffman as an alternate to the Planning Board. His term of office will be from 1/13/14 - 1/12/2019. The motion was carried.

Councilman Orbaker informed the Board, a potential work proposal between the Town of Williamson and the Wayne Soil & Water Conservation District (District) was presented from Lindsey M. Gerstenslager, District Manager to the Town of Williamson Watershed Mgt. Council and the Town Council. The District proposed a plan of work for a stream

assessment of Salmon Creek West, Mink Creek and Jack Creek to include a three phase plan of implementation for preventative maintenance to the Town of Williamson in relation to water quality and drainage maintenance over the course of five years. The assessment of the three main stream channels and their direct tributaries will follow the regulations of the NYS DEC and will coincide with the purpose and intent of the Drainage District. The estimated cost of assessment will be \$10,720.00.

Councilman Orbaker made a motion, seconded by Councilman Verno, to spend up to \$15,000.00 which will be funded by the Drainage District for a Stream Assessment of the three main streams, Salmon Creek, Mink Creek and Jack Creek, and their direct tributaries, in the Town of Williamson. The assessment will be performed by Wayne County Soil and Water Conservation District. The motion was carried.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to pay the following bills as audited:

Abstract Number: 2  
Voucher #s: 14-95 : 14-157

GENERAL FUND	\$ 30,197.64
HIGHWAY	\$ 34,774.97
WATER	\$ 48,142.51
SEWER	\$ 12,791.25
<u>LIGHTING DIST.</u>	<u>\$ 3,770.59</u>
GRAND TOTAL:	\$129,676.96

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to adjourn the meeting at 7:45 PM. The motion was carried.

Respectfully Submitted,



Marlene A. Gulick, Town Clerk