

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, January 27, 2015. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: None

Supervisor Hoffman made a motion, seconded by Councilman Verno, to enter into Executive Session to discuss a Personnel matter at 7:03 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Orbaker, to return to Open Session at 7:12 PM. The motion was carried.

LoriAnn Shura from General Code gave a presentation on “eCode 360”. This program would allow access to the Town Code book on the Town web site, access for employees to use online, samples of other municipalities codes for reference and many other benefits.

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Conference Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, January 27, 2015, by Supervisor James D. Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Anthony Verno
Councilman Thomas D. Watson

ABSENT: None

LoriAnn Shura, General Code; Kurt Allman, Highway Superintendent and undersigned Town Clerk was also present.

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter from Senator Nozzolio – Regarding Rt. 104 and East Townline Road
The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: January 13, 2015
- b. accept the WWTP monthly report

- c. accept the Justices annual report
- d. pay the Library bills as audited by the Library Board of Trustees:
vouchers 15-59 - 73 , total \$15,055.57
- e. accept the following budgetary transfers for 2014:

<u>From</u>	<u>Amount</u>	<u>To</u>
<u>General Fund</u>		
1146.02 Justices PS Clerk	\$ 319.43	1010.4 Town Board CE
	436.82	1110.102 Justices PS PT Clerk
1110.1 Justices PS Constable	1,073.62	1110.4 Justices CE
1320.4 Independent Auditing	.10	1220.101 Supervisor PS Clerk
	330.77	1220.4 Supervisor CE
1330.100 Tax Collector PS	.06	1330.102 Tax Collector PT Clerk
9060.8 Medical Ins.	5,393.25	1355.1 Assessment PS
	5,255.68	1620.4 Buildings CE
1355.2 Assessment EQ	944.07	1355.4 Assessment CE
1410.2 Town Clerk PS PT Clerk	.10	1410.1 Deputy Town Clerk
	415.86	1410.4 Town Clerk CE
	1,102.75	1420.4 Attorney CE
	54.54	1430.4 Personnel CE
1660.4 Central Stores CE	634.61	1620.421 Buildings CE Elect.
	782.50	1650.4 Central Communication CE
	.08	3510.1 Dog Control PS
	.06	3620.1 Safety Insp. Clerk
	493.25	3620.4 Safety Insp. CE
	27.00	5010.4 Supt. of Highways CE
9010.8 Retirement	3,224.22	5132.4 Garage CE
	1,248.59	5420.4 Sidewalks CE
	20.00	6410.4 Publicity CE
7110.410 Parks CE	977.71	7110.107 Parks PS Grdskpr
	1,626.93	7110.2 Parks EQ
7550.444 Celebrations	124.56	7550.400 Celebrations CE
8020.1 Planning Brd PS Clerk	106.71	8020.4 Planning CE
9010.8 Retirement	2,818.36	9030.8 Social Security
	659.11	9032.8 Medicare
<u>Highway Fund</u>		
5112.4 Permanent Improv.	\$ 47,597.00	5130.2 Machinery EQ
	1,120.34	5140.4 Misc Brush/Weeds
	9,633.27	5142.1 Snow Removal PS
<u>Water Fund</u>		
8320.460 Source Power Pump	\$ 1,480.45	8320.441 Source Power Pump Rep/Maint.
8340.1 Trans/Dist.	20.00	8340.417 Trans/Dist. Rehab Lines
	340.97	8340.442 Trans/Dist Veh Maint
	121.04	8340.460 Trans/Dist Misc
<u>Sewer Fund</u>		
8120.2 Collect Syst/Lines EQ	\$ 579.63	8120.1 Collecting Syst/Lines PS
	198.88	8120.442 Collecting Syst/Lines CE
	3,518.56	8130.1 Treatment Disp. PS

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign the annual software support contract with Williamson Law Book Co. for technical and software support for the payroll program. The cost of this support contract will be \$726.00 per year. The motion was carried.

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Verno.

WHEREAS: A new storage shed is needed at the Town Complex for the storage of salt and snow removal equipment, and

WHEREAS: A quote has been obtained from the WFL-BOCES-WTCC Carpentry class for the construction of such a shed for only the cost of materials and no charge for the labor,

NOW, THEREFORE, BE IT RESOLVED: That the Superintendent of Highways is authorized to proceed with the construction of the storage shed to be done by WFL-BOCES-WTCC Carpentry class, and

BE IT FURTHER RESOLVED: That the monies for the construction of the shed be paid from the General Fund - Fund Balance in an amount not exceed \$1,600.00.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson made a motion, seconded by Councilman Verno, to authorize the Planning and Zoning Board members to participate in NYSDOS [New York State Dept. of State] offered training webinars. These webinars will contribute toward the required training hours. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to authorize Planning Board members to attend the March 5, 2015 training, "Introduction to Planning and Zoning". This training seminar will be held at MCC from 4:30 - 9:30 PM is put on by the Monroe County Department of Planning and Zoning. The fee is \$40.00 with all other actual and necessary expenses a Town charge. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Verno, to authorize the expenditure of monies from the Drainage Fund for a snag and drag project on Sections 2-5 of Salmon Creek. The project will begin on Hamilton Street and proceed to the intersection of Kenyon Road and Salmon Creek Road. The cost of this project is not to exceed \$40,000.00. Lindsey Gerstenslager, District Manager for Wayne County Soil and Water Conservation District has been negotiating with the DEC to get approval this project. Section 1 of Salmon Creek will be reassessed again in May when the creek is lower and the fish have returned to the Lake. The motion was carried.

Councilman Orbaker presented the following Resolution and moved for its adoption. It was seconded by Councilman Verno.

WHEREAS: The town of Williamson will establish itself as a safe and accessible community by improving bicycle and pedestrian friendliness that supports a revitalized mixed-use downtown district, and

WHEREAS: The Town shall plan for, design, construct, operate and maintain appropriate facilities for all transportation users in all new construction, retrofit and reconstruction projects, and

WHEREAS: This policy will create a comprehensive, integrated, connected transportation network for Williamson that balances access, mobility, health and safety needs for all residents, Planning, funding, designing, constructing, managing and maintaining a complete multi-model network,

NOW, THEREFORE BE IT RESOLVED: That the Town of Williamson hereby adopts the policy of “Complete Streets” as a guiding principle for our infrastructure. “Complete Streets” are defined as facilities that are designed, constructed and operated to enable safe access for all users: pedestrians, bicyclists, motorists, and bus riders of all ages and abilities are able to safely move along and cross a complete street.

The Town of Williamson will support the development of a complete system of bikeways, pedestrian facilities and shared use paths, bicycle parking and safe crossings connecting residences, businesses and public places. The Town of Williamson will promote bicycling and walking for health, environmental sustainability, exercise, transportation and recreation. As such:

The needs of bicyclists and pedestrians will be considered in all new construction, reconstruction, and major maintenance projects. This will occur as a part of the current site plan and subdivision reviews conducted by the Town of Williamson Planning Board, and via conceptualization, definition and inclusion of specific targeted projects within the Town’s Comprehensive Plan. The scope of this policy includes all zoning designations except Agricultural and Industrial in the Town of Williamson unless at least one of the following conditions is met:

- Bicyclists and pedestrians are prohibited by law from using the roadway. In this instance, implementation of the needs of bicyclists and pedestrians will be considered elsewhere within the right of way or within the same transportation corridor.
- The cost of establishing bikeways or walkways would be excessively disproportionate to the need or probable use. Disproportionate is defined as exceeding ten percent of the cost of the larger project.

In cases where the existing right of way does not allow for sidewalks, bike lanes, paths or other improvements, potential alternatives will include the appropriate use of paved shoulders, signage, traffic calming and/or enhanced education and enforcement.

Bicycle and pedestrian facilities will be provided and maintained in accordance with guidelines adopted by the United States Department of Transportation (USDOT), New York State Department of Transportation (NYSDOT) and the American Association of State Highway and Transportation Officials (AASHTO).

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Verno presented the following Resolution and moved for its adoption. It was seconded by Councilman Bixby.

WHEREAS: Williamson is the first town in Upstate New York to obtain all energy for town facilities from the sun, the Town of Williamson is pleased to submit an application to join many other communities to Solarize New York, and

WHEREAS: The Town is fully committed to serve as the lead agency and bring together the widespread community outreach and education to enlist Town residents, businesses, schools and other institutions in solar installation. The Town Board adopted the NYS Unified Solar Permit process in 2014 and recently filed the application with NY State, and

WHEREAS: The town's diverse energy task force will work with the Center for Environmental Information and Larsen Engineers to implement a Solarize Williamson campaign with anticipated goal of enlisting approx. 50 new solar customers by June 2016. This will include working to enlist the Williamson School District in K-Solar,

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Williamson hereby authorizes Larsen Engineers, at no cost to the Town, to submit a grant application to NYSERDA to receive \$5,000.00 to subsidize the campaign.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Gary Orbaker
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

The Board discussed the bids received for the Safe Routes to School sidewalk construction project. Nine bids were received. Supervisor Hoffman explained that Luke Morenus with Barton and Loguidice is meeting with the lowest bidder which came in under budget, to make certain they understand all that is involved in the project. The next lowest bidder is approximately over budget by \$3,000.00. Mr. Morenus will get back to the Board with his recommendation before the next Board meeting.

Councilman Watson questioned the process stated in the Town Code Book regarding the questioner that is to be completed when applying for a building permit on an historical building. He asked that it be changed so that the questioner is to be given to the Planning Board and the

homeowner be present to offer alternatives for the project. It was suggested that there be a box on the questioner stating it is historical so that it is forwarded to the Planning Board. This would be marked as such at the Building Inspectors discretion.

Supervisor Hoffman announced the Williamson Town Court has been awarded a grant under the 2014-2015 cycle of the Justice Court Assistance program [JCAP] in the amount of \$13,200. The Williamson Town Court is one of 390 courts receiving JCAP funding this year. The money is to be applied to an approximate \$20,000 expansion project off the Town Court Room. Supervisor Hoffam explained the remaining funds to complete the project will need to come out of the Building Reserve Fund. He also stated the Project Committee will include Judge Barry VanNostrand, Building Inspector; Joe Maliga and Councilman Michael Bixby as lead.

Public Comment: No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the following bills as audited:

Abstract Number: # 2
Voucher #s: 15-74 – 15-145

GENERAL FUND	\$ 11,172.53
HIGHWAY	\$ 46,042.76
WATER	\$ 30,438.77
SEWER	\$ 32,579.80
LIGHTING DIST.	\$ 3,994.23
<u>DRAINAGE</u>	<u>\$ 5,181.00</u>
GRAND TOTAL:	\$129,409.09

The motion was carried.

Councilman Verno made a motion, seconded by Councilman Watson, to adjourn the meeting at 8:07 P.M. The motion was carried.

Respectfully Submitted



Town Clerk