

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday January 24, 2012. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson
ABSENT: Councilman Gary Orbaker

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, January 24, 2012 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson
ABSENT: Councilman Gary Orbaker

Councilman Watson made a motion, seconded by Councilman Bixby, to enter into Executive Session to discuss purchase of real estate, personnel matters and contract negotiations at 7:00 PM. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to return to Open Session at 7:11 PM. The motion was carried.

Todd Brennessel, Calvin Hood; Water Treatment Plant Chief Operator, Kurt Allman; Highway Superintendent, Ron Kiesinger, Monica Deyo; Times of Wayne County, Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept the Consent Agenda containing the following items:

- a. previous minutes: December 27, 2011, Organizational Meeting
- b. accept the Town Clerk's monthly report for December
- c. accept the monthly departmental reports
- d. annual reports for Town Clerk, Tax Receiver, Registrar of Vital Statistics, Justices and WWTP
- e. pay the Library bills as audited by the Library Board of Trustees:
vouchers 141-160, total \$6,587.82, Accounts Payable 1312.38
- f. to accept the encumbrances, accruals, and accounts payable

General Fund

Encumbrances: \$16,267.51
Accruals: \$ 3,171.57
Accounts Payable: \$ 3,178.76

Highway Fund

Encumbrances: \$ 6,958.49

Accruals: \$ 12,868.61

Accounts Payable: \$15,004.84

Water Fund

Encumbrances: \$ 599.50

Accruals: \$14,544.90

Accounts Payable: \$ 6,952.99

Sewer Fund

Encumbrances: \$ 270.00

Accruals: \$4,195.96

Accounts Payable: \$ 991.70

Library Fund

Encumbrances: \$3,329.95

Accruals: \$7,156.67

Accounts Payable: \$1,312.38

The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to renew the operating permit for the manufactured Unit Development known as Whispering Woods. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried.

Councilman Verno presented the following Resolution and moved its adoption. It was seconded by Councilman Watson.

WHEREAS: The Williamson Marketing Plan Committee was created in 2011 to establish a community development and marketing plan for the Town of Williamson, and

NOW THEREFORE BE IT RESOLVED: That the following individuals are reappointed as members to the Williamson Marketing Plan Committee,

Jim Hoffman, Town Supervisor

Nan Hance, Proprietor of Artisan's Loft

Gary Manuse, At-Large

Luke Cino, Owner/Broker, Cornerstone Realty Associates

Mike Orr, President, Williamson Business Improvement District

Wilma Young, Owner of Williamson Sun and Record, and

BE IT FURTHER RESOLVED: This is a citizen committee, with only advisory powers, for which the spending of public moneys is not authorized and the Committee shall expire at the end of 2012 but may be renewed at the pleasure of the Williamson Town Board.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Watson presented the following Resolution and moved its adoption. It was seconded by Councilman Bixby.

WHEREAS: The Williamson Town Board created the Williamson Energy Conservation & Sustainability Committee in 2011

NOW, THEREFORE BE IT RESOLVED: That the following individuals are reappointed as members to the Williamson Energy Conservation & Sustainability Committee,

Jim Hoffman, Town Supervisor

Jim Verbridge, President, KM Davies

Craig Logan, Principal, BOCES

Chip Bailey, Fruit Grower;

Bill Bishop, Mechanical Engineer, Pathfinder Engineers & Architects LLP

John Manahan, Chief Operator Waste Water Treatment Plant

Todd LaBarr, Managing Partner, Watchdog Building Partners

Steve Smalley, resident, Wind Turbine owner, and

BE IT FURTHER RESOLVED: This is a citizen committee, with only advisory powers, for which the spending of public moneys is not authorized and the Committee shall expire at the end of 2012 but may be renewed at the pleasure of the Williamson Town Board.

Roll call vote on the Resolution was as follows:

AYES: Supervisor James D. Hoffman
Councilman Anthony Verno
Councilman Michael Bixby
Councilman Thomas D. Watson

NAYES: None

The Resolution was declared adopted.

Councilman Bixby made a motion, seconded by Councilman Verno, to renew the operating license for 2012 for Old Dutch Properties Manufactured Home Park. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign a Boiler service and maintenance agreement with Postler & Jaeckle Corp. for the Town Complex Aerco boiler. The cost for this service agreement will be \$856.00 annually. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Verno, to employ the services of Making Business Better, Inc. for janitorial cleaning services for the Town Hall and Court. The Town Supervisor is authorized to sign a janitorial cleaning agreement with said company. The cost for these services will be \$68.00 per week and spring/fall cleaning at \$390.00 per cleaning. The motion was carried.

The Board discussed repairs needed for the Highway Barns and Salt Shed, purchasing land to expand the Highway Dept. on Route 104, and building new Highway barns on Pound Road at the landfill. The Board agreed to get a feasibility study done.

Councilman Bixby made a motion, seconded by Councilman Verno, to advertise in the appropriate papers the weeks of February 5 and 19, 2012 for a groundskeeper at the Williamson Town Park. Applications will be accepted until March 16, 2012. The rate of pay will be \$10.10. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to adopt the revised Personnel Policy for the Town of Williamson to go into effect upon adoption. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign a rental 1 year service agreement with CINTAS for uniforms for the Highway Department. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to appoint Noah Knataitis to the Zoning Board of Appeals. His term of office is the completion of the position, left vacant by the resignation of, Kurt Allman which, expires on December 31, 2012. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to request the Supervisor to give permission for the temporary assignment of justices from other city/village/town courts in the Seventh Judicial District to our court as need arises during the year of 2012. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Bixby, to authorize the Town Justices to attend Taking The Bench Certification Courses. The courses will be held March 2 & 3, 2012 in Albany. All actual and necessary expenses are to be a Town charge. The motion was carried

Councilman Bixby made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to sign an intermunicipal agreement for Animal Control Services between the Towns of Marion, Ontario and Williamson. The agreement will be for two year expiring on December 31, 2013. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to accept the resignation from Paula Dathyn as the Watershed Advisory Committee secretary. The resignation is effective immediately. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Verno, to appoint Suzanne Brennessel as the Watershed Advisory Committee secretary. She will begin with the meeting in February and her rate of pay will be \$8.93 per hour. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to advertise in the appropriate papers the week of February 5th, 2012 to receive bids for 30KW replacement generators and transfer switches at the Pound Road and Townline Road Pump stations. Bids will be accepted until February 24th, 2012 at 11:00 a.m. at which time they will be opened and read. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to authorize two Water Dept. personnel to attend the Finger Lakes Water Works Conference to be held Thursday February 2, 2012 at Club 86 in Geneva, New York. The cost for this conference is \$25.00 per person with all other actual and necessary expenses a Town charge. The motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to advertise in the appropriate papers to receive bids for materials and appurtenances for watermain replacement along Lake Road, Fisher Road, and Stoney Lonesome Road. Bids will be received until February 9, 2012 at 2:30 PM at which time they will be opened and read. Bid specs may be obtained in the Town Clerk's office. Supervisor Hoffman made a motion, seconded by Councilman Verno, to amend the motion to receive bids until February 23, 2012. The amended motion was carried.

Councilman Verno made a motion, seconded by Councilman Bixby, to approve the preparation and submission of a joint Local Government Efficiency grant application with the Town of Sodus, Town of Arcadia and the Wayne County Water & Sewer Authority. The cost for the Town of Williamson's share for the preparation and submission will be \$2,000.00. The motion was carried.

Public Comment: Wilma Young questioned what the grants would be for.

Supervisor Hoffman made a motion, seconded by Councilman Watson, to pay the following bills as audited:

ABSTRACT # 1	2012	
	<u>VOUCHER #</u>	<u>AMOUNT</u>
GENERAL FUND	1, 2 8 –59	\$ 61,619.59
YOUTH	60 – 63	
HIGHWAY	3, 64 – 92	\$ 72,620.64
WATER	4, 5, 93 – 120	\$ 52,508.48
SEWER	16, 7, 121 – 136	\$ 23,160.75
LIGHTING DIST.	137	\$ 3,629.90
<u>CAPITAL H – 18</u>	<u>138 – 140</u>	<u>\$ 50,970.80</u>
GRAND TOTAL:		\$264,510.16

The motion was carried

Supervisor Hoffman made a motion, seconded by Councilman Watson, to adjourn the meeting at 7:50 PM. The motion was carried.

Respectfully Submitted,

Marlene A. Gulick
Town Clerk