

A worksession of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Meeting Room at 7:00 PM on January 13, 2004.

The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Charles R. Monsees
 Councilman Anthony Verno
 Councilman G. Elliott Warren
 Councilman Gary Orbaker

ABSENT: None

The Board reviewed bills for payment.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Meeting Room following the worksession and was called to order at 7:30 PM on January 13, 2004 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman
 Councilman Charles R. Monsees
 Councilman Anthony Verno
 Councilman G. Elliott Warren
 Councilman Gary Orbaker

ABSENT: None

Wilma Young, Elizabeth Herbert, Ed Merritt and the undersigned Town Clerk were also present.

Public Comment – No one wished to comment

Supervisor Hoffman made a motion, seconded by Councilman Verno, to accept and/or file the letters and other forms of communication.

Letter from Joseph DeSanto, Town of Arcadia

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Warren, to pass the Consent Agenda containing the following items:

- a. previous minutes: December 30, 2003; Organizational Meeting
- b. presentation of Town Clerk’s report
- c. to accept the annual report from the Building Dept.
- d. pay the Library bills as audited by the Library Board of Trustees:
 vouchers 1 – 11, total \$10,881.15
- e. to accept the following encumbrances, accruals, and accounts payables:

ENCUMBRANCES - 12/31/2003

<u>GENERAL:</u>	<u>Total Line</u>			
		A 7110.4	2,494.00	DOLOMITE PRODUCTS
		A 7110.4	14,354.90	SUIT KOTE CORP
	24958.71	A 7110.4	5,109.81	DIVERSIFIED METAL FABRICATORS
	936.00	A 7310.4	936.00	ABRHAM CLEASON INC
	190.00	A 7550.44	190.00	THE LETTERING LOUNGE
<u>HIGHWAY:</u>	26,525.00	DA 5130.2	26,525.00	ONTARIO EQUIPMENT
	1,483.70	DA 5130.4	1,483.70	FELLUCA OVERHEAD DOORS
	997.00	DA 5112.4	486.00	HYNES CONCRETS
<u>LIBRARY:</u>		L 7410.4	8,938.00	PIONEER LIBRARY OWWL SYS
	9,670.86	L 7410.4	732.86	BORDART

ACCRUALS 12/31/2003

<u>GENERAL:</u>	A 600	8,315.86	Accts. Payable
	A 601	687.08	Payroll Payable
<u>HIGHWAY:</u>	DA 600	6,535.81	Accts. Payable
	DA 601	2,063.26	Payroll Payable

ACCRUALS - 12/31/2003 Cont'd.

<u>WATER:</u>	F 600	21,989.67	Accts. Payable
	F 601	3,245.72	Payroll Payable
<u>SEWER:</u>	SS 600	1,029.37	Accts. Payable
	SS 601	789.60	Payroll Payable
<u>LIBRARY:</u>	L 601	1,629.47	Payroll Payable

Supervisor Hoffman announced that the Town books will be ready for review by the Town Board on January 27, 2004.

Councilman Monsees made a motion, seconded by Councilman Verno, to renew the operating permit to Van's Mobile Home Park. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried with all those present voting aye and no one voting naye.

Councilman Monsees made a motion, seconded by Councilman Verno, to renew the operating permit for the manufactured home park known as Whispering Woods MHC, LLC. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. Discussion ensued. Councilman Warren questioned when and if the playground/ green space that was originally in the plan is going to be done in the near future. The motion was carried with all those present voting aye and no one voting naye.

Councilman Monsees made a motion, seconded by Councilman Verno, to authorize the Town Supervisor to attend an Introduction to Accounting school. The classes will be for 2.5 days at the City of Canandaigua from April 13 – 15, 2004. The registration fee will be \$65.00 with all other actual and necessary expenses to be a Town charge. The motion was carried with all those present voting aye and no one voting naye.

Carol Verbridge, Asset Coordinator/Community Service Coordinator for the REACH program has asked if the students could acquire house numbers and hand them out to those residents who do not have them displayed on their homes. This project would improve on quicker response time in emergency situations and for 911. At this time, 15% of the homes in the Town of Williamson display house numbers.

Supervisor Hoffman updated the Board concerning the Tree Grant. The Town has received \$2800 for this grant. The Board would like to see that the 30% required by the grant to be used on Town property be planted at the New Town Complex and the Town Park. The remaining 70%, required to be used on private property could be planted on Prospect, Maple, Miller, Rasmussen Streets and Route 21 where during reconstruction many trees were lost.

Councilman Monsees made a motion, seconded by Councilman Verno, that Kari Baker be appointed as Deputy Registrar of Vital Statistics for a four-year term to commence January 1, 2004 through December 31, 2007. The motion was carried with all those present voting aye and no one voting naye.

Councilman Monsees made a motion, seconded by Councilman Verno, to designate Supervisor James D. Hoffman as the voting delegate at the Annual Business Session of the Association of Towns in New York City in February 2004. The motion was carried with all those present voting aye and no one voting naye.

Councilman Orbaker made a motion, seconded by Councilman Verno, to request the Supervisor to give permission for the temporary assignment of justices from other city/village/town courts in the Seventh Judicial District to our court as need arises, and to give consent to our Town Court Justices, for temporary assignment in other city/village/ town courts as the need arises during the year of 2004. The motion was carried with all those present voting aye and no one voting naye.

Councilman Verno made a motion, seconded by Councilman Warren, to authorize the Town Supervisor to sign an agreement with the Wayne County Humane Society. This agreement covers the boarding and /or euthanasia of dogs from the Town of Williamson that are taken to the Humane Society of Wayne County, by the Williamson Dog Control Officer. The motion was carried with all those present voting aye and no one voting naye.

Councilman Warren made a motion, seconded by Councilman Verno, to enter into Executive Session for discussion regarding current litigation at 7:45 PM. The motion was carried.

Councilman Warren made a motion, seconded by Councilman Verno, to return to Open Session at 8:00 PM. The motion was carried.

Ed Merritt, Park Committee Chairperson presented The Board with proposed changes to the Local Law on Park Rules and regulations. Discussed ensued. The Board will review.

Public Comment – Wilma Young questioned what was going on with insurance for the Apple Blossom Festival. Advice from the Attorney has been received and will be reviewed by The Board.

Councilman Orbaker made a motion, seconded by Councilman Warren, to pay the following bills as audited:

2003

Account:	Voucher No.:	Totals:
General Fund	648 through 655	\$ 8,315.86
Highway Fund	423 through 439	6,535.81
Water Fund	383 through 390	21,989.67
Sewer District No. 1	295 through 299	1,029.37
Total:		\$ 37,870.71

2004

Account:	Voucher No.:	Totals:
General Fund	1 through 22	\$ 23,119.04
Highway Fund	1 through 3	7,254.33
Water Fund	1 through 7	30,477.91
Sewer District No. 1	1 through 6	9,603.70
Lighting District	1	3,027.47
Capital H-16	20 through 23	261,828.68
Total:		\$ 335,311.13

Councilman Warren made a motion, seconded by Councilman Verno, to adjourn the meeting at 8:25 PM.

Marlene A. Gulick
Town Clerk