

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, January 12, 2016. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan

ABSENT: None

The Board reviewed bills for payment.

Supervisor Verno made a motion, seconded by Councilman Bixby, to enter into Executive Session to discuss a litigation and personnel issue at 7:00 PM. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to return to Open Session at 7:13 PM. The motion was carried.

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II, following the Worksession at 7:30 PM on Tuesday, January 12, 2016, by Supervisor Verno with the Pledge of Allegiance. The following were

PRESENT: Supervisor Anthony Verno
Councilman Gary Orbaker
Councilman Michael Bixby
Councilman Thomas D. Watson
Councilmember Nancy Gowan

ABSENT: None

Jazlynn Plaza, Jessi Roegiers, Tanner Jensen, Nicole Straomine, Tommy Catalono, Todd Brennessel, Kurt Allman; Highway Superintendent, and undersigned Town Clerk was also present.

Public Comment: No one wished to comment.

Councilman Bixby made a motion, seconded by Councilman Watson, to accept and/or file the letters and other forms of communication.

Letter from Town of Rose

The motion was carried.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to accept the Consent Agenda containing the following items:

- a. previous minutes: December 22, 2015, Organizational Meeting 2016
- b. annual reports from Town Clerk, Tax Receiver, Registrar of Vital Statistics,
- c. accept the Town Clerk's monthly report
- d. monthly departmental reports

e. to accept the encumbrances and accounts payables:

f. approval of budgetary transfers

General Fund:

Encumbrances: \$ 462.94
Accounts Payable: \$ 4,922.40

Highway Fund:

Accounts Payable: \$ 1,297.90

Water Fund:

Accounts Payable: \$56,798.48

Sewer Fund:

Encumbrances: \$ 509.36
Accounts Payable: \$ 1,917.08

2015 BUDGETARY TRANSFERS

GENERAL FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
7110.107	Parks PS - Groundskeeper	7110.106	Parks PS - Reservations	\$ 84.00
		7110.400	Parks CE	3,020.00
7110.200	Parks EQ	7110.400	Parks CE	928.48
8120.100	Planning PS	1320.400	Independent Auditing CE	2,091.96
1620.100	Buildings PS	1620.400	Buildings CE	550.99
		1420.400	Attorney CE	956.66
1110.101	Justices PS Clerk/Secretary	1110.102	Justices PS Part Time Clerk	290.52
1110.123	Justices PS Constable	1110.400	Juscites CE	183.97
1220.400	Supervisor CE	1010.400	Town Board CE	31.00
1990.900	Contingency Account	3620.100	Safety Inspection PS	1,057.13
		9030.800	Social Security	1,020.63
6410.425	Publicity CE Newsletter	6410.000	Publicity CE	100.00
8020.100	Planning PS	8020.101	Planning PS Clerk/Secretary	58.09
8160.400	Refuse/Garbage CE	8810.400	Cemeteries CE	1,352.66
8989.400	Mowing CE	9030.800	Social Security	408.82
9055.800	Disability Insurance	9032.800	Medicare	334.30

WATER FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1910.400	Unallocated Insurance	1440.4	Engineer CE	\$ 1,856.00
8340.417	Trans/Dist Rehab Lines	8310.46	Administration CE Misc	88.85
		8320.441	Source Pwr/Pump Repair/Maint	52,477.40
		8330.419	Purification CE Lab Services	170.00
		8330.441	Purification CE Repair/Maint	2,130.65
		8340.442	Trans/Dist Vehicle Maint	709.32

SEWER FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
8130.420	Treatment/Disp CE Heating/Gas	8130.419	Treatment/Disp CE Lab Svcs	\$ 319.00

HIGHWAY FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
5140.100	Misc (Brush/Weeds) PS	5140.4	Misc (Brush/Weeds) CE	\$ 262.98

2016 BUGETARY TRANSFERS

GENERAL FUND

<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
1110.2	Justices Equipment	1110.4	Justices Contractual	\$1,087.00

The motion was carried.

The Board reviewed and discussed each of the Town Committees.

The Board discussed openings on the Board of Assessment Review. Three applications have been received for the two openings. Valarie Fowler, Clerk to the Supervisor will set up the interviews and Councilman Bixby and Councilwomen Gowan will be conducting the interviews.

Supervisor Verno made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager, CPA, P.C. for accounting services, to review the Town's Annual Financial Report Update. The cost for these services will not exceed \$7,750.00. After much discussion, the Board unanimously opposed the motion.

Supervisor Verno made a motion, seconded by Councilman Bixby, to authorize the Town Clerk to sign a Tax Collector software support agreement with Williamson Law Book Co. The agreement will be in effect from January 1, 2016 through December 31, 2016 at a cost of \$505.00. The motion was carried.

(FYI –The cost last year was \$350.00 the increase in cost is due to adding programming for residents to pay online)

Councilman Bixby made a motion, seconded by Councilmember Gowan, to authorize the Supervisor to sign an agreement with the Williamson Recreation Committee. The agreement will be in effect from January 1, 2016 to December 31, 2016. The motion was carried.

Councilwomen Gowan made a motion, seconded by Councilman Watson, to request the Supervisor give permission for the temporary assignment of justices from other city/village/town courts in the Seventh Judicial District to our court as need arises, and to give consent to our Town Court Justices, for temporary assignment in other city/village/town courts as the need arises during the year of 2016. The motion was carried.

Councilman Orbaker made a motion, seconded by Councilman Bixby, to authorize the Superintendent of Highways attendance at the Annual Grassroots Advocacy Campaign for Local Roads and Bridges meeting in Albany, New York on March 8 & 9, 2016. All actual and necessary expenses are to be a Town charge. The motion was carried.

Councilman Watson made a motion, seconded by Councilman Orbaker, to direct the Town Clerk to advertise in the official town papers the week of January 17, 2016 to receive bids for pipe and appurtenances for the Williamson Watermain Replacement Project. The watermain will be replaced on Sherman Avenue, Locust Street and Ridge Road (from Locust to the Williamson Medical Center) this year. Bids specs may be obtained from the Town Clerk's office with bids being accepted until February 4, 2016 at 2:30 PM at which time they will be opened and read. Any questions pertaining to the projects are to be directed to Bill Dobie at (585) 748-6930. Bids must contain a non-collusion page and the Town Board reserves the right to reject any and all bids. Councilman Watson amended the motion to be changed to Willow Drive, Congdon Road, (Locust Street to 4400 Congdon Road), seconded by Councilman Bixby. The amended motion was carried.

Public Comment: No one wished to comment.

Councilman Bixby made a motion, seconded by Councilman Watson, to pay the following bills as audited:

Abstract Number: # 1
Voucher #s: 16-1 – 16-64

GENERAL FUND	\$ 44,177.78
HIGHWAY	\$ 46,875.31
WATER	\$ 92,442.40
SEWER	\$ 21,013.99
SAFE ROUTES TO SCHOOL	\$ 10,434.09
<u>DRAINAGE DISTRICT</u>	<u>\$ 94.00</u>
GRAND TOTAL:	\$215,037.57

The motion was carried.

Councilman Orbaker made a motion, seconded by Councilwomen Gowan, to adjourn the meeting at 7:52 P.M. The motion was carried.

Respectfully Submitted,



Williamson Town Clerk