

A Work Session of the Town Board of the Town of Williamson, County of Wayne and State of New York was held in the Town Complex Court Room located at 6380 Route 21, Suite II, at 7:00 PM on Tuesday, January 11, 2011. The following were

PRESENT: Supervisor James D. Hoffman

Councilman Gary Orbaker

Councilman Michael Bixby

ABSENT: Councilman Anthony Verno

Councilman Thomas D. Watson

The Regular Meeting of the Town Board of the Town of Williamson was held in the Town Complex Court Room located at 6380 Route 21, Suite II following the Worksession and was called to order at 7:30 PM on Tuesday, January 11, 2011 by Supervisor Hoffman with the Pledge of Allegiance. The following were

PRESENT: Supervisor James D. Hoffman

Councilman Gary Orbaker

Councilman Michael Bixby

ABSENT: Councilman Anthony Verno

Councilman Thomas D. Watson

Tom DeMarree; Planning Board Chairman, Linda & Frank Clark, Chuck Burst, Nancy Jordan, George Harland, Sue Ray, Michael Orr; Business Improvement District Chairman, David Lopez, Jen Manahan, Joanne Greaney; Planning Board Secretary, Brenda & Michael Gowan, Kanina Palmer, Wendy Bull, Scott Colbert, Keri Hayes, Maxine Webb, Tanya Lucieer and Monica Deyo; Times of Wayne Co., Wilma Young; Sun & Record, and the undersigned Town Clerk were also present.

A notice having been published for a Public Hearing regarding proposed Local Law #1-2011, Chapter 136, "Nuisances". Supervisor Hoffman read the rules of a Public Hearing. He declared the Hearing open at 7:31 PM. Supervisor Hoffman reviewed and explained the intent of the law. Questions and comments were heard from: Frank Clark, Nancy Jordan, Wendy Bull and Michael Orr; Business Improvement District Chairman. After hearing from everyone who wished to comment or ask questions, the Public Hearing was closed at 7:42 PM on motion by Supervisor Hoffman, seconded by Councilman Orbaker. The motion was carried

Public Comment: No one wished to comment.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to accept the Consent Agenda containing the following items:

a. previous minutes: December 21, 29, 2009, January 5, 2010

b. annual reports from Town Clerk, Tax Receiver, Registrar of Vital Statistics, Bldg. Dept.

c. accept the Town Clerk's monthly report

d. monthly departmental reports

e. pay the Library bills as audited by the Library Board of Trustees:

vouchers 10: 2476 - 2484, total \$2,522.47, 11': 24 - 27, total \$355.65

f. to accept the encumbrances, accruals, and accounts payables:

General Fund-

Encumbrances: \$27,582.09
 Accruals: \$2,542.10
 Accounts Payable: \$7,108.25

Highway Fund-

Encumbrances: \$93,672.79
 Accruals: \$11,077.48
 Accounts Payable: \$14,436.35

Water Fund -

Encumbrances: \$0.00
 Accruals: \$17,514.77
 Accounts Payable: \$3,515.54

Sewer Fund -

Encumbrances: \$0.00
 Accruals: \$4,517.86
 Accounts Payable: \$6,472.89

Library Fund -

Encumbrances: \$2,836.65
 Accruals: \$7,156.67
 Accounts Payable: \$2,522.47

g. accept the budgetary transfers

<u>From</u>	<u>Amount</u>	<u>To</u>
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General Fund

A1355.200 Assessor Equip.	\$ 92.59	A1355.400 Assessor Contr.
A1620.421 Bldg. Electrcy	\$ 457.60	A1620.100 Bldg. PS
A1440.400 Engineering	\$6,523.79	A1620.400 Bldg. Contr.
A3620.200 Safety Insp. Equip.	\$ 92.59	A3620.400 Safety Insp. Contr.
A1410.1200 Town Clerk PT PS	\$ 460.00	A4020.100 Reg. PS

<u>From</u>	<u>Amount</u>	<u>To</u>
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General Fund

A1220.400 Supervisor Contr.	\$ 19.78	A7550.400 Celebrations Cont.
A7989.400 Trails	\$ 2.77	A8010.100 Zoning PS
	\$ 1.27	A8010.110 Zoning Clerical PS
A7110.400 Park Contr.	\$ 9,894.20	A7110.200 Park Equip.
A7110.110 Park Clerk Wrks	\$ 2,583.14	A7110.400 Park Contr.
A7110.120 Park Groundskpr	\$ 3,104.20	A7110.400 Park Contr.

Highway Fund

DA5110.400 General Rprs	\$ 805.69	DA5130.400 Machinery Contr.
	\$10,652.86	DA5130.200 Machinery Equip
DA5142.400 Snow Removal PS	\$ 582.08	DA.5142.400 Snow Removal Contr.

Water Fund

F8320.200 Spplly/Pwr/Pmp	\$18,900.00	F8330.100 Purification PS
F8310.421 Admin. Heat/Gas	\$10,789.77	F8330.100 Purification PS
F8330.412 Purification Other Chem	\$364.32	F8330.410 Purification Labs
F8340.414 Trans/Dist. Meters	\$ 10.50	F8340.416 Trans/Dist. Wtr
Mn Rpr		
F8340.414 Trans/Dist. Meters	\$ 339.26	F8340.440 Trans/Dist/Veh. Rpr.
F9010.800 Retirement	\$ 1,565.21	F9030.800 Social Security
F9010.800 Retirement	\$ 365.79	F9032.800 Medicare

<u>From</u>	<u>Amount</u>	<u>To</u>
<u>Sewer Fund</u>		
SS8120.421 Sewer Lines Elect	\$ 777.62	SS8120.440 Sewer Lines Veh. Mnt
SS8130.422 STP Heating	\$ 22.21	SS8130.424 STP Other Utilities
<u>Library</u>		
L7410.421 Electricity	\$ 2,836.65	L7410.400 Contractual
L9060.800 Medical	\$ 1,396.43	L7410.200 Equipment
	\$ 4,226.21	L7410.400 Contractual
	\$ 2,801.79	L9030.800 SS
	\$ 655.14	L9032.800 Medicare

The motion was carried.

Councilman Bixby made a motion, seconded by Supervisor Hoffman, to authorize the Town Assessor to attend a training seminar - Assessing Difficult Properties, presented by the New York State Assessor's Association. The class will be held at the Rochester Holiday Inn on January 21, 2011 with a registration fee of \$95.00. The class will count towards required re-certification credits. All other and necessary expenses will be a Town charges. The motion was carried.

Councilman Bixby made a motion, seconded by Supervisor Hoffman to appoint Robert Peters to the Board of Assessment Review. His term of office is to complete the position of Eileen Loveman Natarelli, which will begin immediately and expire on September 30, 2014. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to renew the operating permit for the manufactured Unit Development known as Whispering Woods. The permit is renewable annually upon inspection and approval by the building inspector, which has been received. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager, CPA, PC, to assist the account clerk in preparation of the AUD, as per agreement, not to exceed \$950.00. The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign an agreement with Raymond F. Wager, CPA, PC, to perform a single audit on the GIGP Grant as required. The cost for this audit is not to exceed \$2,750.00. The motion was carried.

Sealed bids for the purchase of the surplus office equipment having been received and opened on January 7, 2011 at 10:30 AM at the Town Hall were as follows:

Joyce Blik - Postage Scale - \$5.00
tag 484 Dell Monitor - \$15.00
tag 495 Dell Minitower - \$35.00

Valarie J. Fowler - tag 494 Dell Monitor - \$10.00
tag 495 Dell Minitower - \$15.00
tag 436 HP Laser Multifunction Machine - \$10.00

Dell keyboard - \$2.00

Supervisor Hoffman presented the following Resolution and moved its adoption. It was seconded by Councilman Orbaker.

WHEREAS: The Town Board did advertise surplus office equipment and did require non collusive bidding certificates, and

WHEREAS: Bids were received and opened at 10:30 AM on January 7, 2011,

NOW, THEREFORE, BE IT RESOLVED: The following bids be awarded as follows:

Joyce Bliet -	Postage Scale - \$5.00
	Dell Monitor - \$15.00, tag 484
	Dell Minitower - \$35.00, tag 495
Valarie J. Fowler -	Dell Monitor - \$10.00, tag 494
	HP Laser Multifunction Machine - \$10.00, tag 436
	Dell keyboard - \$2.00

BE IT FURTHER RESOLVED: That any items not bid on may be disposed of at the discretion of the Town Board.

Roll call vote on the Resolution was as follows:

AYES: Supervisor Hoffman
Councilman Orbaker
Councilman Bixby

NAYES: None

The Resolution was declared adopted.

Councilman Orbaker made a motion, seconded by Supervisor Hoffman, to request the Supervisor to give permission for the temporary assignment of justices from other city/village/town courts in the Seventh Judicial District to our court as need arises during the year of 2011. The motion was carried.

Councilman Bixby made a motion, seconded by Councilman Orbaker, to authorize the Town Supervisor to sign a drug and alcohol testing agreement with Northeast Testing. The cost for these services are Drug Screening - \$59 and alcohol screening - \$29 per agreement. The cost last year was Drug screening - \$45. and alcohol screening - \$29. The motion was carried.

Councilman Bixby made a motion, seconded by Supervisor Hoffman, to authorize two Water Department personnel to attend a laboratory training class sponsored by the New York Rural Water Association. The class is to be held on March 30, 2011 at the Ramada Inn in Syracuse, New York. These classes will give them their CEU points that they are required to have. The session fee is \$75.00 per person. The motion was carried.

Public Comment: Nancy Jordan expressed her appreciation to Jerry Hubright; Highway Superintendent and crew for their great efforts in clearing the snow off Main Street.

Supervisor Hoffman made a motion, seconded by Councilman Orbaker, to pay the following bills as audited:

ABSTRACT # 1	2011 VOUCHER #	AMOUNT
GENERAL FUND	1 - 14, 18	\$ 5,551.91
HIGHWAY	15 - 17	\$ 3,394.00
WATER	19 - 21	\$ 1,430.27
<u>SEWER</u>	<u>22 - 23</u>	<u>\$ 233.30</u>
GRAND TOTAL		\$10,609.48

ACCT. PAYABLE ABSTRACT # 1	2010 VOUCHER #	AMOUNT
GENERAL FUND	2428 - 2439	\$ 7,108.25
HIGHWAY	2440 - 2457	\$ 14,436.35
WATER	2458 - 2468	\$ 3,515.54
SEWER	2469 - 2474	\$ 6,472.89
<u>Capital H -17</u>	<u>2475</u>	<u>\$ 34,397.83</u>
GRAND TOTAL		\$ 65,930.86

The motion was carried.

Supervisor Hoffman made a motion, seconded by Councilman Bixby, to adjourn the meeting at 7:54 PM. The motion was carried.

Respectfully Submitted,

Marlene A Gulick
Town Clerk